



NOTULE VAN 'N VERGADERING VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE GEHOU IN DIE RAADSAAL, MALMESBURY OP WOENSDAG, 18 JUNIE 2025 OM 10:00

TEENWOORDIG:

Uitvoerende Burgemeester, rdh J H Cleophas (voorsitter)
Uitvoerende Onderburgemeester, ald J M de Beer

Lede van die Burgemeesterskomitee:

Rdl D G Bess
Rdl N Smit
Rdh T van Essen
Rdl A K Warnick

Beampes:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Finansiële Dienste, mnr M Bolton
Direkteur: Beskermingsdienste, mnr P A C Humphreys
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Direkteur: Ontwikkelingsdienste, me J S Krieger
Senior Bestuurder: Inligting- Kommunikasie en Tegnologiese Dienste, mnr J Pienaar
Senior Bestuurder: Menslike Hulpbronbestuur, me S de Jongh
Senior Bestuurder: Strategiese Dienste, me O Fransman
Bestuurder: Sekretariaat en Rekordsdienste, me N Brand

1. OPENING

Die voorsitter verwelkom lede en versoek rdl D G Bess om die vergadering met gebed te open.

2. VERLOF TOT AFWESIGHEID

Dat kennis geneem word van die verskoning ontvang vanaf die Speaker, rdh M A Rangasamy.

3. VOORLEGGINGS/AFVAARDIGINGS/SPREEKBEURTE

Geen.

4. NOTULES

4.1 NOTULE VAN 'N GEWONE UITVOERENDE BURGEMEESTERSKOMITEE-VERGADERING GEHOU OP 21 MEI 2025

BESLUIT

(op voorstel van rdl N Smit, gesekondeer deur rdl A K Warnick)

Dat die notule van 'n Gewone Uitvoerende Burgemeesterskomiteevergadering gehou op 21 Mei 2025 goedgekeur en deur die Uitvoerende Burgemeester onderteken word.

5. OORWEGING VAN AANBEVELING UIT DIE NOTULES

5.1 NOTULE VAN 'N PORTEFEULJEKOMITEEVERGADERING GEHOU OP 11 JUNIE 2025

5.1.1 MUNISIPALE BESTUUR, ADMINISTRASIE EN FINANSIES

Besluit/...

5.1.1/...

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl D G Bess)

Dat die Uitvoerende Burgemeester die aanbevelings in die betrokke notule bekragtig.

5.1.2 SIVIELE EN ELEKTRIESE DIENSTE

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl D G Bess)

Dat die Uitvoerende Burgemeester die aanbevelings in die betrokke notule bekragtig.

5.1.3 ONTWIKKELINGSDIENSTE

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl D G Bess)

Dat die Uitvoerende Burgemeester die aanbevelings in die betrokke notule bekragtig.

5.1.4 BESKERMINGDIENSTE

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl D G Bess)

Dat die Uitvoerende Burgemeester die aanbevelings in die betrokke notule bekragtig, onderhewig aan die regstelling van die notule soos gerapporteer deur die Munisipale Bestuurder.

6. SAKE VOORTSPRUITEND UIT DIE NOTULES

Geen.

7. NUWE SAKE

7.1 2025/2026 DIENSLEWERING- EN BEGROTINGIMPLEMENTERINGSPLAN (SDBIP) (2/4/2)

Artikel 53 van die Wet op Plaaslike Regering: Munisipale Finansiële Bestuur, Wet 56 van 2003 (MFMA), bepaal dat die Munisipaliteit se SDBIP deur die Uitvoerende Burgemeester goedgekeur moet word binne 28 dae na goedkeuring van die jaarlikse begroting in Mei (dit is voor of op 25 Junie 2025).

Die SDBIP dien as hulpmiddel vir die bestuur van die Munisipaliteit om diensleweringsteikens en spandering op kapitaalprojekte binne die vasgestelde tydsraamwerke te behaal.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl N Smit)

Dat die aangehegte 2025/2026 Dienslewering- en Begrotingimplementeringsplan (SDBIP) goedgekeur word, soos voorgelê aan die Uitvoerende Burgemeester op 11 Junie 2025 vir goedkeuring.

7.2 VOORLEGGING VAN 2025/2026 PRESTASIE-OOREENKOMSTE EN -PLANNE (2/4/2)

Die Prestasie Ooreenkomste van die Munisipale Bestuurder en direkteure moet ingevolge artikel 57 van die Plaaslike Regering: Munisipale Stelselwet, Wet 32 of 2000 op 'n jaarlikse basis binne een maand na die aanvang van die finansiële jaar aangegaan word en dien as vervangende addendum tot die aanstellingskontrakte.

BESLUIT

(op voorstel van rdl N Smit, gesekondeer deur rdd J M de Beer)

Dat kennis geneem word van die Munisipale Bestuurder en direkteure se prestasie-ooreenkomste en -planne vir die 2025/2026 finansiële jaar soos voorgelê aan die Uitvoerende Burgemeester op 11 Junie 2025 vir goedkeuring.

7.3 TOESTAND VAN PLAVEIDE RESIDENSIËLE STRATE IN DIE SWARTLAND MUNISIPALITEIT (16/5/5/1)

Strategiese Doelwit 3 van die GOP – Gehalte en betroubare dienste – verwys spesifiek daarna dat die instandhouding en opgradering van die bestaande toestand van geteerde/geplaveide strate in die munisipale gebied gehandhaaf en verbeter moet word. Geplaveide strate benodig spesifieke instandhoudingsintervensies om die funksionaliteit te handhaaf. Versuim om geskeduleerde instandhouding en herseeling te implementeer, sal lei tot 'n toename in die vorming van slaggate en agteruitgang van die basislaag van die straat.

Die Direkteur: Siviele Ingenieursdienste beklemtoon die belangrikheid van 'n volhoubare onderhoudsprogram ten einde die toestand van plaveide residensiële strate in stand te hou.

Rdh T van Essen, ondersteun die instandhouding van residensiële strate, en versoek dat voldoende daarvoor begroot moet word.

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl D G Bess)

- (a) Dat kennis geneem word van die status quo-verslag vir 2024/2025 ten opsigte van die toestand van plaveide residensiële strate in die Swartland munisipale gebied;
- (b) Dat ernstige oorweging verleen word aan die behoefte tydens die begrotingsproses, onderhewig aan die finansiële volhoubaarheid van die Raad.

7.4 ONDERSOEK NA DIE FINANSIËLE LEWENSVATBAARHEID VAN 'N MUNISIPALE HOF (17/5/B)

[Die item word onttrek.]

7.5 SWARTLAND IKT EN KONNEKTIVITEITSTRATEGIE (6/2/3/1/B)

Die IKT-Strategie en verwante beleide moet op 'n jaarlikse basis hersien word om tred te hou met tegnologiese vordering. Met die hersiening is die behoefte aan die Konnektiwiteitsplan geïdentifiseer, onder andere, om die Smart City-konsepte te inkorporeer.

BESLUIT

(op voorstel van rdd J M de Beer, gesekondeer deur rdh T van Essen)

- (a) Dat goedkeuring verleen word vir die insluiting van die Konnektiwiteitsplan by die IKT-Strategie en dat die inhoud van die strategie ondersteun word;
- (b) Dat die opdatering van die IKT-Strategie ondersteun word om dit te belyn met die Plaaslike Regering se Omsendbrief rakende die Beleid vir die Bestuur van Informasie en Kommunikasie Tegnologie Raamwerk teen 2026, welke handeling as 'n PMS-indikator vir die Senior Bestuurder: IKT-dienste gestel sal word;
- (c) Dat die ontwikkeling van 'n begrotingsriglyn vir die implementering van die IKT-Strategie en Konnektiwiteitsplan ter ondersteuning van die munisipale prioriteite en die Smart City konsep ondersteun word, onderhewig aan kosteberamings, en voldoende finansiering tydens die begrotingsproses;
- (d) Dat die behoefte van voormelde deel gemaak word van die begrotingsbehoefes.

7.6 SWARTLAND MUNISIPALE BEROEPSGESONDHEID- EN VEILIGHEIDSBELEID (17/1/B)

Die Swartland Munisipaliteit erken en aanvaar sy verantwoordelikheid om 'n veilige en gesonde werksomgewing vir al sy werknemers, kontrakteurs en besoekers by enige van die Munisipaliteit se werkplekke of openbare fasiliteite te voorsien en in stand te hou.

Om voormelde te bereik is dit noodsaaklik om ingevolge Artikel 7 van die Wet op Beroepsgesondheid- en Veiligheid die betrokke beleid in plek te hê.

Besluit/...

7.6/...

BESLUIT

(op voorstel van rdl N Smit, gesekondeer deur rdl A K Warnick)

Dat die hersiende Beroepsgesondheid- en Veiligheidsbeleid, soos met die sakelys gesirkuleer as Aanhangsel A, goedgekeur word.

7.7 HERSTEL EN ONDERHOUD VAN MUNISIPALE HUURVOORRAAD: STANDAARD OPERASIONELE PROSEDURES (17/2/B)

Die voorgestelde Standaard Operasionele Prosedures (SOP) vir die herstel en onderhoud van Munisipale Huurvoorraad is opgestel ten einde die doeltreffendheid van die aanmelding en afhandeling van klagtes wat deur huurders ontvang word te oorweeg en aan te spreek.

'n Bespreking volg insake sommige huurders wat nie oor die kommunikasie middele beskik om gebreke en klagtes aan te meld nie, en die rol van die wyksraadslid. Verder word die verantwoordelikhede van huurders bespreek om, onder andere, huur te betaal en self klagtes aan te meld.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl D G Bess)

- (a) Dat die voorgestelde Standaard Operasionele Prosedures (SOP) insake die Herstel en Onderhoud van Munisipale Huurvoorraad aanvaar word, onderhewig aan die volgende wysigings:

Rental Stock Maintenance Request Process

- **Reporting of Maintenance Issues:** Tenants can report maintenance issues via phone, email or a dedicated online platform, and only via the ward councillor (with the tenant's authorisation) if mentioned communication resources is not at the disposal of the tenant.

Complaint Reporting Procedure

- **Submission of Complaints:** Complaints to be **submitted only by the tenant** in writing, via email, or through a dedicated hotline, and only via the ward councillors (with the tenant's authorisation) if mentioned communication resources is not at the disposal of the tenant.
- (b) Dat kennis geneem word dat die Huurbehuisingsskategorie op 'n kwartaallikse basis sal vergader en dat 'n onafhanklike voorsitter, wat nie die wyksraadslid is nie, op die volgende vergadering verkies sal word;
- (c) Dat die Huurbehuisingsskategorie die Standaard Operasionele Prosedures (SOP) na afloop ses maande sal hersien om die doeltreffendheid van die werkswyses te verseker.

7.8 SWARTLAND MUNISIPALE BEGRAFNISBELEID VIR ARMLASTIGES (17/2/B)

[Die item word onttrek.]

7.9 SAAKNOMMER 1394/2022: SWARTLAND MUNISIPALITEIT (EKSEKUSIE KREDITEUR)/ SYDNEY DAWNDALE JACOBS (VONNISSKULDENAAR): VOORGESTELDE AANKOOP VAN ERF 3986, GREATER CHATSWORTH (5/7/1/1)

Die Uitvoerende Burgemeesterskomitee is op vorige geleentheid ingelig aangaande die veiling (waarop die Munisipaliteit onsuksesvol was om die erf aan te koop) en verkoop van Erf 3986, Chatsworth aan mnr S M Leon.

Weens die ligging van die betrokke erf het die Munisipaliteit CK Rumboll en Vennote versoek om mnr Leon te nader oor die moontlike herbelyning van erfgrense sodat beide eienaars die grond meer sinvol kan benut. Na konsultasie is twee funksionele erwe geskep met voorstel tot gepaardgaande grondgebruik vir oorweging deur die Uitvoerende Burgemeesterskomitee.

Besluit/...

7.9/...

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl D G Bess)

- (a) Dat kennis geneem word van die situasie rakende Erwe 3986 en 7841, Greater Chatsworth, en die komplikasies wat die plasing van Erf 3986 meebring rakende die benutting van sowel hierdie eiendom as Erf 7841;
- (b) Dat toestemming verleen word vir die nodige prosesse om deurloop te word vir die herbelyning van gemelde eiendomme soos voorgehou in die verslag, gegewe dit die Munisipaliteit in 'n gunstiger posisie sal plaas om sinvol met die nuutgeskepte eiendom te kan handel;
- (c) Dat goedkeuring verleen word dat die kostes verbonde aan die landmetingsproses deur die Munisipaliteit gedra word, asook kostes wat met die herregistrasie van die eiendomme gepaardgaan, en vir Mnr Leon om die grondgebruikskostes te dek, in ruil vir die groter gedeelte grond aan hom toegewys te word.

7.10 HERNUWING VAN HUUR VAN 'N GEDEELTE VAN DIE SWARTBERG PLAAS, PLAAS NR 331, MOORREESBURG VANAF SWARTBERG TRUST VIR IKT INFRASTRUKTUUR DOELEINDES (15/4/6)

'n Gedeelte (groot ±300 m²) op die Swartberg Plaas, Moorreesburg word deur die Raad gehuur vir doeleindes van IKT-infrastruktuur. Die huurooreenkoms verval op 30 Junie 2025 en die IKT-departement het aangedui dat die infrastruktuur noodsaaklik is om dienslewering in die omliggende area te verseker.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl N Smit)

- (a) Dat goedkeuring verleen word vir die hernuwing van die huurooreenkoms met die Swartberg Trust vir die huur van 'n gedeelte van Swartberg Plaas, Plaas Nr. 331, ongeveer 300m² groot, vir 'n verdere tydperk van drie jaar met ingang vanaf 01 Julie 2025 tot 30 Junie 2028;
- (b) Dat 'n maandelikse huurbedrag van R2 127.77 (BTW uitgesluit) en 6% eskalasie per jaar vanuit posnommer 9/216-931-1427 (Huur van grond) betaal word aan Swartberg Trust;
- (c) Dat die bestaande huurvoorwaardes onveranderd bly.

7.11 AFSKRYWING VAN ONINBARE EN ANDER SKULD: JUNIE 2025 T.O.V. DEERNIS-HUISHOUDINGS EN ANDER ONINVORDERBARE SKULDE (5/7/3)

Die aangehegte skedules toon die uitstaande bedrae wat as oninvorderbaar geklassifiseer word, naamlik

- Skedule A – afskryfbaar ten opsigte van deernishoudings = R5 280 020.32
- Skedule B – afskryfbaar ten opsigte van uitstaande debiteure = R1 071 399.70.

Die Direkteur: Finansiële Dienste beklemtoon dat deeglike prosesse gevolg word om gevalle te identifiseer wat nie oor die nodige meriete beskik om as oninvorderbare skuld af te skryf nie. Alhoewel die bedrae wat afgeskryf word, in vergelyking met andere owerhede, as binne perke beskou kan word, is dit nie volhoubaar om skuld van deernishuishoudings af te skryf teen die kwantums wat dit nou gebeur nie en is dit 'n aspek wat streng bestuur word.

BESLUIT

(op voorstel van rdl N Smit, gesekondeer deur rdl D G Bess)

- (a) Dat die Uitvoerende Burgermeesterskomitee goedkeuring verleen dat die bedrag van **R5 280 020.32** ten opsigte van deernishuishoudings, afgeskryf word as oninvorderbaar;
- (b) Dat die Uitvoerende Burgermeesterskomitee goedkeuring verleen dat die bedrag van **R1 071 399.70** ten opsigte van ander uitstaande debiteure, afgeskryf word as oninvorderbaar soos per die individuele redes;

7.11/...

- (c) Dat, indien dit vanaf datum van hierdie goedkeuring aan die lig kom dat 'n gedeelte van die skuld of die totale skuld van 'n debiteur nie korrek sou wees nie, of dat enige inligting wat op datum van afskrywing nie aan die Uitvoerende Burgermeesterskomitee bekend was wat daartoe sou lei dat die komitee die voorgelegde skuld nie vir afskrywing sou oorweeg nie, die Uitvoerende Burgermeesterskomitee die reg voorbehou om die skuld weer terug te skryf na die betrokke debiteur en dat die nodige stappe geneem sal word om die skuld in te vorder;
- (d) Dat, indien 'n eiendom op welke wyse ookal vervreem sou word, die Raad die reg voorbehou om uitklaring op die betrokke eiendom te weerhou en die bedrae afgeskryf eers in te vorder, alvorens uitklaring op die betrokke eiendom gegee sal word. Ten einde uitvoering aan hierdie besluit te gee, is 'n register by die eiendoms-belastingafdeling ingestel waarin gekontroleer word of daar ten opsigte van die betrokke uitklaring vir die voorafgaande twee jaar voor uitklaring, enige afskrywing was, en dat indien wel, die afgeskryfde bedrag met die uitklaring verhaal word;
- (e) Dat verder goedkeuring verleen word dat lopende heffings wat nie by die bestaande lys bygewerk is nie, vanweë die tydsverloop van wanneer die administratiewe proses van genoemde afskrywingslys begin is en die tydperk daarna, ook deel van die afskrywings sal wees, onderhewig daaraan dat die Kredietbeheerafdeling oortuig is dat die nuwe skuld onder dieselfde omstandighede ook oninvorderbaar is;
- (f) Dat verder goedkeuring verleen word dat die bedrae wat aan die Raad verskuldig is, wat op datum van hierdie Item nie by die bestaande lys bygewerk is nie, as gevolg van sosio-ekonomiese ondersoeke wat nog nie kon plaasvind aan al die deernishuishoudings nie, ook deel van die afskrywings sal wees, onderhewig daaraan dat die Kredietbeheerafdeling oortuig is dat die nuwe skuld onder dieselfde omstandighede ook oninvorderbaar is;
- (g) Dat die werklike bedrag afgeskryf, nadat hierdie voorlegging gemaak was, tydens die volgende Uitvoerende Burgemeestersekomiteevergadering voorgelê sal word;
- (h) Dat enige BTW op dienste gehef op die gebruikelike manier vanaf die Ontvanger van Inkomste teruggeëis word;
- (i) Dat die Kredietbeheerafdeling poog om besoeke aan die deernishuishoudings te bring, ten einde die afskrywing te verduidelik en die implikasie van toekomstige verpligtinge van 'verantwoordelike verbruikers' aan hulle duidelik te maak, asook om die installering van 'n waterbeheermeganismestelsel en die werking daarvan aan die deernishuishoudings te verduidelik, ten einde voorkomende Kredietbeheer toe te pas;
- (j) Dat verdere goedkeuring verleen word dat die kostes met betrekking tot die vervanging van die konvensionele elektrisiteitsmeter deur 'n voorafbetaalde elektrisiteitsmeter, deur die munisipaliteit gedra word en dat die Hoof Finansiële Beampte die kostes van die Deernistoekenning sal verhaal;
- (k) Dat die Uitvoerende Burgemeesterskomitee kennis neem van toekomstige pogings om aansluitings te beperk in 'n poging om verbruikers te dwing om die nodige dienste aansluitings te kom teken.

7.12 UITSTAANDE DEBITEURE: MEI 2025 (5/7/1/1)

'n Volledige verslag van die stand van uitstaande debiteure is met die sakelys gesirkuleer.

BESLUIT

Dat kennis geneem word van die verslag aangaande die stand van Swartland Munisipaliteit se uitstaande debiteure vir Mei 2025.

7.13 VORDERING MET UITSTAANDE VERSEKERINGSEISE (5/14/3/5)

Ingevolge die Batebestuursbeleid moet maandeliks verslag gedoen word insake die uitstaande versekeringseise.

Besluit/...

7.13/...

BESLUIT

Dat kennis geneem word van die stand van uitstaande versekeringseise tot en met 31 Mei 2025 soos met die sakelys gesirkuleer.

7.14 AFSKRYF EN VERWYDERING VAN BATES UIT DIE BATEREGISTER WEENS VERMISTE BATES, VERKOPE AS SKROOT BY VEILING, VERSEKERINGSEISE, VERVAGING EN RENOVASIES TOT 31 MEI 2025 (6/1/4)

Die Batebestuursbeleid bepaal die redes vir die afskryf van bates, onder andere, as gevolg van diefstal, vernietiging, onherstelbaar, ens. en 'n register word gedurende die jaar bygehou van sodanige bates.

Die bates word vir afskrywing aanbeveel, aangesien dit tydens die fisiese inspeksie geverifieer kon word dat die bates met 'n waarde van R67 627.21, vir die redes genoem in die verslag, nie meer bestaan nie.

BESLUIT

(op voorstel van rdl N Smit, gesekondeer deur rdl A K Warnick)

- (a) Dat die raad goedkeuring verleen vir die afskryf van bates per die aangehegde lys (R67 627.21) en dat daardie bates verwyder word vanuit die Bateregister ten einde die munisipaliteit se finansiële rekordhouding te volvoer vir die jaar geëindig 30 Junie 2025;
- (b) Dat indien daar nog versekeringseise geskied vir die maand van Junie 2025, dat die Hoof Finansiële Beampte gemagtig is om daardie items af te skryf en verslagdoening van enige verskille tussen die voorafgaande bedrag en die finale afskrywings vir die jaar geëindig 30 Junie 2025 aan die UBK te lewer;
- (c) Dat die Hoof Finansiële Beampte gemagtig is om daardie items af te skryf wat geïdentifiseer word as vervangde bates tydens die jaarlikse bate opname ingevolge die kapitale spanderingsprogram wat afloop tot 30 Junie 2025. Enige sulke bates sal aan die Raad gerapporteer word.

7.15 AFWYKING VAN VOORGESKREWE VERKRYGINGSPROSEDURES: BETALING VAN VISUMFOOIE VIR JEUG-UITRUIL PROGRAM NA DUITSLAND (8/1/B/2)

Die Uitvoerende Burgemeesterskomitee het op 19 Junie 2024 goedkeuring verleen vir 'n jeuggroep bestaande uit tien (10) jeugdige en twee (2) volwassenes uit die Swartland-gebied om die jeugkamp in Duitsland van 13 tot 22 Julie 2025 by te woon.

TLScontakt is as 'n diensverskaffer deur die Duitse Ambassade gekontrakteer om visumaansoeke te hanteer, en is dus die enigste verskaffer van die diens.

BESLUIT

- (a) Dat kennis geneem word dat die Munisipale Bestuurder die betaling van visumfooie aan *TLScontakt* gemagtig het t.o.v. afgevaardigdes wat gedurende Julie 2025 aan die Jeuguitruilprogram in Duitsland gaan deelneem, en vir afwyking van die verkrygingsproses in terme van die Voorsieningsketteringbestuursbeleid vir die volgende rede:
 - (i) Die diensverskaffer is 'n alleen verskaffer wat deur die Duitse Ambassade gekontrakteer is om visumaansoeke namens hom te administreer
- (b) Dat daar verder kennis geneem word dat die Munisipale Bestuurder die Bestuurder: Openbare Betrekkinge, Biblioteke en Toerisme gemagtig het om namens die afvaardiging betaling per kredietkaart aan *TLScontakt* te maak, en om vergoed te word vir die uitgawe ten bedrae van R6 370.00 in terme van die Reis- en Verblyfbeleid;
- (c) Dat kennis geneem word dat die uitgawe toegewys sal word aan MSCOA-kode: 9/201-1316-1512 en dat daar voldoende befondsing beskikbaar is vir die gekwoteerde bedrag van R6 370.00;

7.15/...

- (d) Dat die Senior Bestuurder: Finansiële State en Batebestuur opdrag gegee word om bogenoemde rede as 'n aantekening by die finansiële state in te sluit, wanneer dit saamgestel word.

7.16 AFWYKING VAN VOORGESKREWE VERKRYGINGSPROSEDURES: BETALING VAN VliegKOSTES VIR JEUG-UITRUILPROGRAM NA DUITSLAND VIA DIE RAAD SE GEREgistREERDE REISAGENT (8/1/B/2)

[In aansluiting tot voormelde Item 7.15].

Die Uitvoerende Burgemeesterskomitee het, onder andere, besluit dat die jeugdige en die ABSA-verteenvoerder verantwoordelik sal wees vir hulle eie vliegkoste en dat die koördineerder van die Sondeza-kamp, die Bestuurder: Publieke Betrekkinge, Biblioteke en Toerisme, as afgevaardigde van die Munisipaliteit die kamp sal bywoon.

Al die jeugdige het reeds die vliegkoste aan die Munisipaliteit oorbetaal en sal die ABSA-verteenvoerder self die rekening vereffen.

BESLUIT

- (a) Dat kennis geneem word van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge paragraaf 36 van die Voorsieningkanaalbestuursbeleid;
- (b) Dat verder kennis geneem word van die aksie van die Munisipale Bestuurder om die vliegkoste vir die jeugkamp in Duitsland by Swartland Travel ten bedrae van R179 050.08 (BTW uitgesluit) te betaal;
- (c) Dat die volgende rede vir afwyking van die verkrygingsproses in terme van die Voorsieningskettingbestuursbeleid as volg aangeteken word:
 - (i) Die deposito vir die vlugte is teen 4 September 2024 aan Swartland Travel betaalbaar;
 - (ii) Swartland Travel is die enigste geakkrediteerde diensverskaffer in die Swartland area wat geskik is om die vereiste dienste te lewer. Dit word nie as prakties beskou om die mark te toets deur kwotasies vanaf ander diensverskaffers aan te vra nie;
- (d) Dat kennis geneem word dat die uitgawe toegewys sal word aan MSCOA-kode: 9/201-1316-1512 en dat daar voldoende befondsing beskikbaar is vir die gekwoteerde bedrag van R179 050.08;
- (e) Dat die Bestuurder: Finansiële State en Batebestuur opdrag gegee word om bogenoemde rede as 'n aantekening by die finansiële state in te sluit, wanneer dit saamgestel word.

7.17 AFWYKING VAN VOORGESKREWE VERKRYGINGSPROSEDURES: HERSTELWERK AAN NISSAN LDV, CK 43887 (8/1/B/2)

Die voertuig word gebruik deur die Verkeer- en Wetstoepassingsdepartement vir patrolliewerk in Darling om die toepassing van verordeninge te reguleer en verkeers-oortredings aan te spreek.

BESLUIT

- (a) Dat kennis geneem word van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge paragraaf 36 van die Voorsieningkanaalbestuursbeleid;
- (b) Dat kennis geneem word van die aksie van die Munisipale Bestuurder om goedkeuring te verleen vir die herstel Nissan LDV, CK 43887 deur Nissan Malmesbury ten bedrae van R37 098.09 (BTW uitgesluit);
- (c) Dat verder kennis geneem word dat, in terme van paragraaf 2(6)(g) van die Voorsieningkanaalbestuursbeleid, dit nie nodig is om 'n formele tenderproses te volg nie, aangesien Nissan Malmesbury die ondersteuningsagent van Nissan-voertuie is;

7.17/...

- (d) Dat die uitgawe ten bedrae van R37 098.09 (BTW uitgesluit) teen posnommer 9/2-52-5 verreken word en dat daar voldoende fondse beskikbaar is;
- (e) Dat die Senior Bestuurder: Finansiële State en Batebestuur in terme van die Voorsieningkanaalbestuursbeleid opdrag gegee word om bovermelde redes as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

(GET) J H CLEOPHAS
UITVOERENDE BURGEMEESTER



Verslag ♦ Ingxelo ♦ Report

Office of the Director: Financial Services
Junie 2025

5/7/3
Ward: N/A

ITEM 5.1.1 ON THE AGENDA OF THE EXECUTIVE MAYORAL COMMITTEE WHICH WILL BE HELD ON 17 JULY 2025.

ONDERWERP: AFSKRYWING VAN DEERNIS EN ONINBARE SKULD JUNIE 2025 - BEDRAG WERKLIK AFGESKRYF TEN OPSIGTE VAN DEERNISHUISHOUDINGS TEN BEDRAE VAN R4 850 207.60 EN ANDER ONINVORDERBARE SKULDE TEN BEDRAE VAN R923 175.44

SUBJECT: WRITE-OFFS OF INDIGENT AND IRRECOVERABLE DEBT JUNE 2025 - ACTUAL AMOUNT WRITTEN OFF WITH REGARDS TO INDIGENT HOUSEHOLDS IN THE AMOUNT OF R4 850 207.60 AND OTHER IRRECOVERABLE DEBT IN THE AMOUNT OF R923 175.44

1. AGTERGROND/BEREDENERING / BACKGROUND/DISCUSSION

Voortspruitend uit 'n notule van 'n Vergadering van die Uitvoerende Burgemeesterskomitee, gehou op 18 Junie 2025, is goedgekeur dat die bedrag van **R5 280 020.32** afgeskryf word ten opsigte van deernishuishoudings en dat die bedrag van **R1 071 399.70** afgeskryf word ten opsigte van ander oninvorderbare skulde.

*Arising from a Meeting of the Executive Mayoral Committee held on 18 June 2025, it was approved that the amount of **R5 280 020.32** be written off in respect of Indigent households and that the amount of **R1 071 399.70** may be written off in respect of other irrecoverable debts.*

In die geval van deernishuishoudings is lopende heffings en/of rente wat nie by die bestaande lys bygewerk was nie ook by die afskrywings ingesluit en was daar slegs enkele gevalle waar betaling ontvang was deur deernishuishoudings

In the case of equitable share households, current charges and / or interest not included in the existing list were included and there were only a few cases where payment was received by equitable share households

The actual amount that was written off with regards to indigent households during June 2025, amounted to **R 4 850 207.60**. Please see schedule **A** enclosed hereto (**Included is the indigent written off debt schedule for June 2024 for purposes of a comparative analysis**)

Lopende heffings en/of rente wat nie by die bestaande lys ten opsigte van oninvorderbare skulde bygewerk was nie, vanweë die tydsverloop van wanneer die administratiewe proses van genoemde afskrywingslys begin was en die tydperk daarna, is ook by die afskrywings ingesluit.

Ongoing charges and / or interest not included in the existing list in respect of uncollectible debts due to the timing of when the administrative process of the said write-off list was commenced and the period thereafter are also included in the write-offs.

The actual amount that was written off with regards to other irrecoverable debt during June 2025, amounted to **R 923 175.44** Please see schedule **B** enclosed hereto. (**Included is the irrecoverable written off schedule for June 2024 for purposes of a comparative analysis**)

2. WETGEWING / LEGISLATION

- 2.1 Local Government : Municipal Systems Act 32 of 2000
- 2.2 Local Government : Municipal Finance Management Act 56 of 2003

3. KOPPELING AAN DIE GOP / ALIGNMENT TO THE IDP

For purposes of Revenue Protection with reference to Strategic Outcome 1: A Financial Sustainable Municipality with well Maintained Assets in terms of Chapter 7 of the IDP, more specifically Output 1.1.2 – Maintain and Improve on Debt Collection.

4. **FINANSIËLE IMPLIKASIE / FINANCIAL IMPLICATION**

R4 850 207.60 is die werklike bedrag afgeskryf ten opsigte van deernishuishoudings.

R4 850 207.60 *is the actual amount written off in respect of indigent households.*

R 923 175.44 is die werklike bedrag afgeskryf ten opsigte van ander uitstaande debiteure wat oninvorderbaar is.

R 923 175.44 *is the actual amount written off in respect of other outstanding debtors which are uncollectible.*

The total amount written-off, amounted to **R5 773 383.04**

5. **AANBEVELING / RECOMMENDATION**

- (a) Dat kennis geneem word dat die bedrae wat werklik afgeskryf is ten opsigte van deernishuishoudings **R 4 850 207.60** beloop en ten opsigte van ander oninvorderbare skulde **R 923 175.44** beloop.

*That cognizance is taken that the actual amount written off in respect of indigent households amounted to **R 4 850 207.60** and in respect of other irrecoverable debt amounted to **R 923 175.44**.*

- (b) Dat kennis geneem word dat Swartland Munisipaliteit die reg voorbehou om enige bedrag wat afgeskryf is, weer terug te skryf na die betrokke debiteur en alle nodige stappe geneem sal word om die skuld in te vorder, indien dit vanaf datum van hierdie goedkeuring aan die lig kom dat -
- (i). 'n huishouding nie aan die deerniskriteria voldoen het nie (soos bepaal in Hoofstuk 7 van die Deernisbeleid); of
 - (ii). 'n gedeelte van die skuld of die totale skuld van 'n debiteur nie korrek sou wees nie; of
 - (iii). enige inligting wat op datum van afskrywing nie aan die Uitvoerende Burgemeesterskomitee bekend was, wat daartoe sou lei dat die komitee die voorgelagde skuld nie vir afskrywing sou oorweeg nie.

That further cognizance is taken that Swartland Municipality reserves the right to do a reversal of any amount that was written off to the relevant debtor and that all necessary steps will be taken to recover the debt, if it comes to light after the date of this approval that -

- (i) *a household did not comply with the indigent criteria (as determined in Chapter 7: of the Indigent Policy); or*
- (ii) *a portion of, or the total debt of a debtor was not correct; or*
- (iii) *information came forth that was not known to the Executive Mayoral Committee when the writing off was considered, that would have influenced the decision of the committee.*

- (c) Dat kennis geneem word dat indien 'n eiendom op welke wyse ookal vervreem sou word, Swartland Munisipaliteit die reg voorbehou om uitklaring op die betrokke eiendom te weerhou en die bedrae afgeskryf eers in te vorder, alvorens uitklaring op die betrokke eiendom gegee sal word. 'n Register is by die Eiendomsbelastingafdeling ingestel waarin gekontroleer word of daar ten opsigte van die betrokke uitklaring vir die voorafgaande twee jaar voor uitklaring, enige afskrywing was en dat indien wel, die afgeskryfde bedrag met die uitklaring verhaal word.

That cognizance is taken that if the property is alienated in any way; Swartland Municipality reserves the right to refuse clearance on the property in question in order to first recover the amounts written off. A register is kept in this regard at the Property Rates Division in order to determine if any amounts was written off for the previous two years, in order to recover the write-off amount before clearance is given.

(get) M. Bolton

DIREKTEUR FINANSIËLE DIENSTE

Schedule A

Indigent Write offs June 2025

	2025	June	2024	June
	Amount	VAT	Total	Vat
Malmesbury	R 11 456,66	R 213,16	R 4 917,24	R 23,24
Wesbank	R 188 257,29	R 14 402,42	R 179 904,23	R 19 457,26
Kalbaskraal	R 326 741,35	R 35 245,40	R 307 600,99	R 36 858,64
Abbotsdale	R 415 001,73	R 44 127,40	R 866 478,01	R 90 016,16
Riebeek Kasteel	R 1 003 038,63	R 119 369,55	R 1 170 435,12	R 124 055,78
Riebeek Wes	R 287 215,49	R 27 940,21	R 761 426,92	R 78 217,52
Chatsworth	R 1 504 620,10	R 164 567,91	R 643 114,04	R 69 338,04
Riverlands	R 352 183,11	R 39 282,03	R 414 010,74	R 50 590,41
Iling Lethu	R 281 606,44	R 33 705,19	R 118 020,47	R 13 856,91
Phola Park	R 147 227,48	R 17 406,17	R 122 702,59	R 15 501,36
PPC	R 1 370,45	R 178,07		R -
Darling	R 134 451,12	R 13 672,00	R 120 004,55	R 13 258,07
Moorreesburg	R 127 612,14	R 13 344,42	R 170 006,03	R 96 713,28
Koringberg	R 66 000,56	R 7 266,50	R 41 384,55	R 5 076,74
Yzerfontein		R -	R -	R -
Plase	R 3 347,10	R 430,53	R 4 438,10	R 568,36
Sundry	R 77,95	R -	R -	R -
Total	R 4 850 207,60	R 531 150,96	R 4 924 443,58	R 613 531,77

Schedule B

	2025	June	2024	June
	Amount	VAT	Total	Vat
Malmesbury	R -	R -	R 4 021,34	R 518,60
Wesbank	R 34 426,95	R 2 196,19	R 14 330,78	R 978,63
Kalbaskraal	R 33 098,02	R 3 660,21	R 122 705,22	R 10 891,14
Abbotsdale	R 44 636,29	R 4 481,37	R 252 388,39	R 25 588,97
Riebeek Kasteel	R 91 186,83	R 9 733,70	R -	R -
Riebeek Wes	R -	R -	R 378 177,47	R 36 371,80
Chatsworth	R 594 008,75	R 48 411,01	R 70 967,84	R 4 415,21
Riverlands	R -	R -	R 133 850,52	R 12 723,80
Iling Lethu	R 5 938,72	R 353,68	R -	R -
Phola Park	R -	R -	R -	R -
Darling	R 4 681,09	R 531,41	R 33 252,77	R 2 268,60
Moorreesburg	R 44 157,83	R 4 137,66	R 27 112,02	R 2 588,29
Koringberg	R 24 677,92	R 2 249,93	R 192,08	R 13,68
Yzerfontein	R 46 363,04	R 2 451,00	R -	R -
Plase	R -	R -	R -	R -
Total	R 923 175,44	R 78 206,16	R 1 036 998,43	R 96 358,72



Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Siviele Ingenieursdienste
9 Julie 2025

7/1/2/2-4

ITEM 6.1 VAN DIE AGENDA VAN 'N PORTEFEULJE KOMITEES VERGADERING WAT GEHOUSAL WORD OP 17 JULIE 2025

ONDERWERP: MAANDVERSLAG – MEI 2025: SIVIELE INGENIEURSDIENSTE SUBJECT: MONTHLY REPORT – MAY 2025: CIVIL ENGINEERING SERVICES

Attached are the following reports relating to the functioning of the Civil Engineering Services Directorate during **MAY 2025**, in terms of Council's Strategic Management System:

- a) Report on Swartland Waste Water Treatment Works
- b) Operational Graphs
- c) Incident Report
- d) EPWP Report

(get) L D Zikmann

MUNICIPAL MANAGER
LDZ/vp

Zikmann/verslae/maandverslae /Mei25

SWARTLAND WASTE WATER TREATMENT WORKS : FINAL EFFLUENT: MEI 2025

Treatment Works	Date	pH	E.Cond. mS/m (function of influent)	COD mg/ℓ	Ammonia mg/ℓ	Nitrate mg/ℓ	Total Sus. Solids mg/ℓ	Fosphate mg/ℓ	Faecal Coli org/100mℓ	Faecal Coli WDM Report org/100mℓ
	General Limits	5,5 - 9,55	150	75	(10) 6	(-) 15	25	(-) 10	1000	
Darling	14/05/2025	7,5	113	38,8	7,6	3,8	39	3,8	>2419	770
Malmesbury	14/05/2025	7,1	116	17,2	0,19	6,8	11	2,9	<1	76
Moorreesburg	14/05/2025	7,1	111	29,2	0,21	14,2	11	4,1	479	3
Koringberg	13/05/2025	6,99	230	178	97,9	0,21	106	17,1	>2419	-
Riebeek Kasteel	14/05/2025	7,5	113	38,8	7,6	3,8	39	3,8	<1	6 000
Chatsworth	13/05/2025	6,56	148	117	52,4	<0.20	23	15,1	>2419	-
Kalbaskraal	13/05/2025	6,88	176	434	57,7	0,48	133	17,7	>2419	-
Determinant Passed	38	7	6	5	4	7	3	4	2	-
Determinant Failed	18	0	1	2	3	0	4	3	5	-
Total Tested	56	7	7	7	7	7	7	7	7	-
% Passed	68	100	86	71	57	100	43	57	29	-

**VERSLAG : SWARTLAND RIOOLWERKE
(MEI 2025)**

**REPORT: SWARTLAND WASTE WATER TREATMENT WORKS
(MAY 2025)**

OPERATION OF ACTIVATED SLUDGE TREATMENT WORKS

Below is comments from the consulting chemists with regards to operational matters of the various waste water treatment works.

MALMESBURY (95%)

1. An average daily flow of 5 058 m³/d was recorded in April (50.6% capacity).
2. The organic load increased to 9 484 kg COD/d, up from 8 563 kg COD/d (94.8% capacity).
3. The sludge masses were low in absolute terms for an MBR plant, establishing a sludge age of only 4 days. Suspend sludge wastage from both aeration tanks until at least 800 ml/l solids are established.
4. Plant performance was adequate at both aeration tanks with respect to the removal of organics. Nitrification of ammonia nitrogen was virtually complete.
5. The final effluent complied with the General Limit, relevant to parameters measured.
6. Disinfection was excellent (<1 Faecal Coliform per 100ml).

MOORREESBURG (110%)

1. The flow meter was reset on the 10/4/2025, hence no average flow for April.
2. The organic load increased sharply to a 2 197 kg COD/d, up from 858 kg COD/d, the former exceeding the design capacity.
3. The sludge masses at both aeration tanks were deemed adequate. Maintain 700 – 800 ml/l solids, as at present.
4. Plant performance was adequate at both aeration tanks relative to the nitrification of ammonia nitrogen and removal of organics. Denitrification was inhibited at both aeration tanks, however. Increase the mixed liquor recycle to the anoxic zone to assist with denitrification.
5. The mixed liquor pH's were adequate at 7.50 / 7.40.
6. Both settling tank effluents were of good chemical quality. The underflow sludge return rates were satisfactory.
7. The chlorine residuals were marginally high. Maintain 0.25 mg/l free chlorine. Disinfection was satisfactory (479 Faecal Coliforms per 100ml).
8. The final effluent complied with the General Limit, except for free chlorine.

DARLING (214%)

1. An average daily flow of 1 749 m³/d was recorded in April, consequently exceeding the hydraulic design capacity (129% capacity).
2. The organic load increased to 3 354 kg COD/d, up from 2 360 kg COD/d, consequently exceeding the organic load design capacity (214% capacity).
3. Both aerators serviceable and operating. The sludge mass was slightly high in absolute terms, despite the low sludge age of only 4 days established. Maintain 800 – 900 ml/l solids.
4. Plant performance remained poor in the aeration basin. Nitrification of ammonia nitrogen was

inhibited, as a result of continued under-aeration due to plant overload. Removal of organics was satisfactory at 96.2% removal efficiency, however.

5. The underflow sludge return rate was satisfactory.
6. The final effluent complied with the General Limit, except for the total suspended solids, and free chlorine. Final effluent 2 (reed bed) complied with the Irrigation Limit up to 500 m³, relevant to parameters measured.
7. The chlorine residuals were slightly high at the final effluent. Maintain 0.25mg/l free chlorine. Disinfection was good (54 Faecal Coliforms per 100 ml).
8. The Irrigation Limit up to 500 m³, which applies to final effluent 2 (reed bed), does not specify compliance criteria for free chlorine. Disinfection was satisfactory at final effluent 2 (980 Faecal Coliforms per 100 ml).

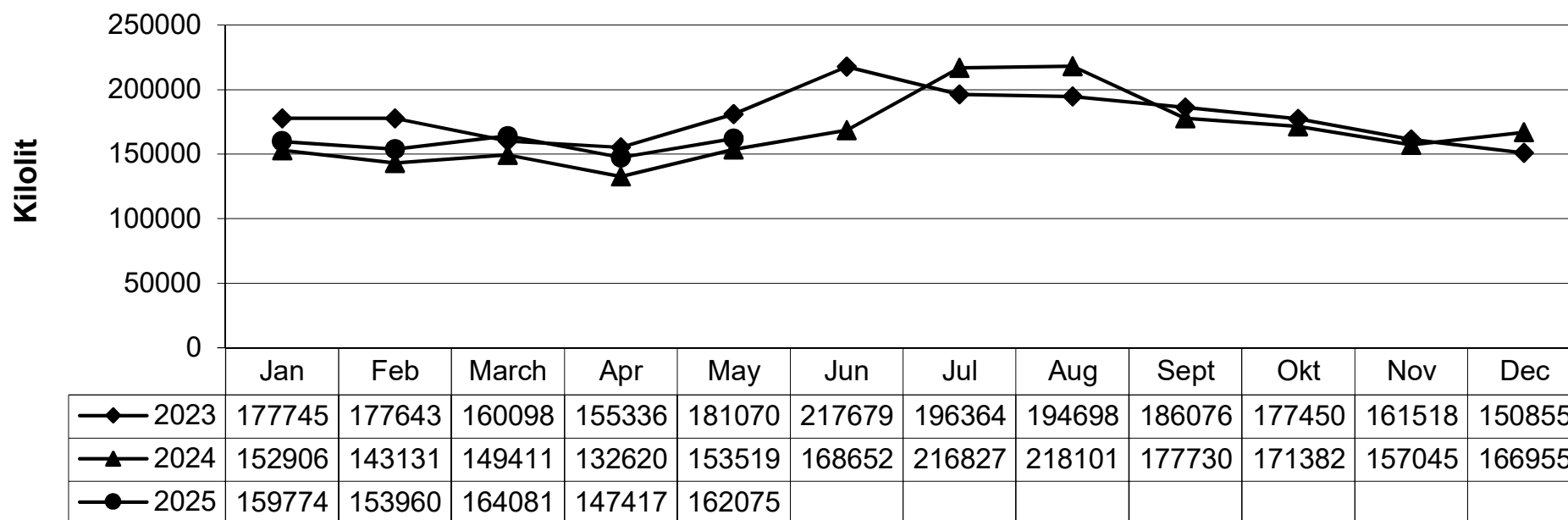
RIEBEEK VALLEI (56%)

1. An average daily flow of 842 m³/d was recorded in April (56.1% capacity).
2. The organic load decreased to 408 kg COD/d, down from 1 069 kg COD/d (27.2% capacity).
3. The sludge mass was high at the aeration tank in absolute terms. Sludge settleability remained poor. Maintain 200 – 300 ml/l solids, (980ml/l measured), by increasing sludge wastage.
4. Plant performance remained unsatisfactory in the aeration basin, the nitrification of ammonia nitrogen being inhibited. This was attributed mainly to under-aeration. The removal of organics was adequate, however.
5. The underflow sludge return rates of both settling tank effluents were satisfactory.
6. The chlorine residuals were high. Maintain 0.25 mg/l free chlorine. Disinfection was nevertheless poor (>2419 Faecal Coliforms per 100ml), but complied after resampling was initiated (<1Faecal Coliforms per 100 ml).
7. The final effluent complied with the General Limit, except for Faecal Coliforms. It complied after filtration, however.

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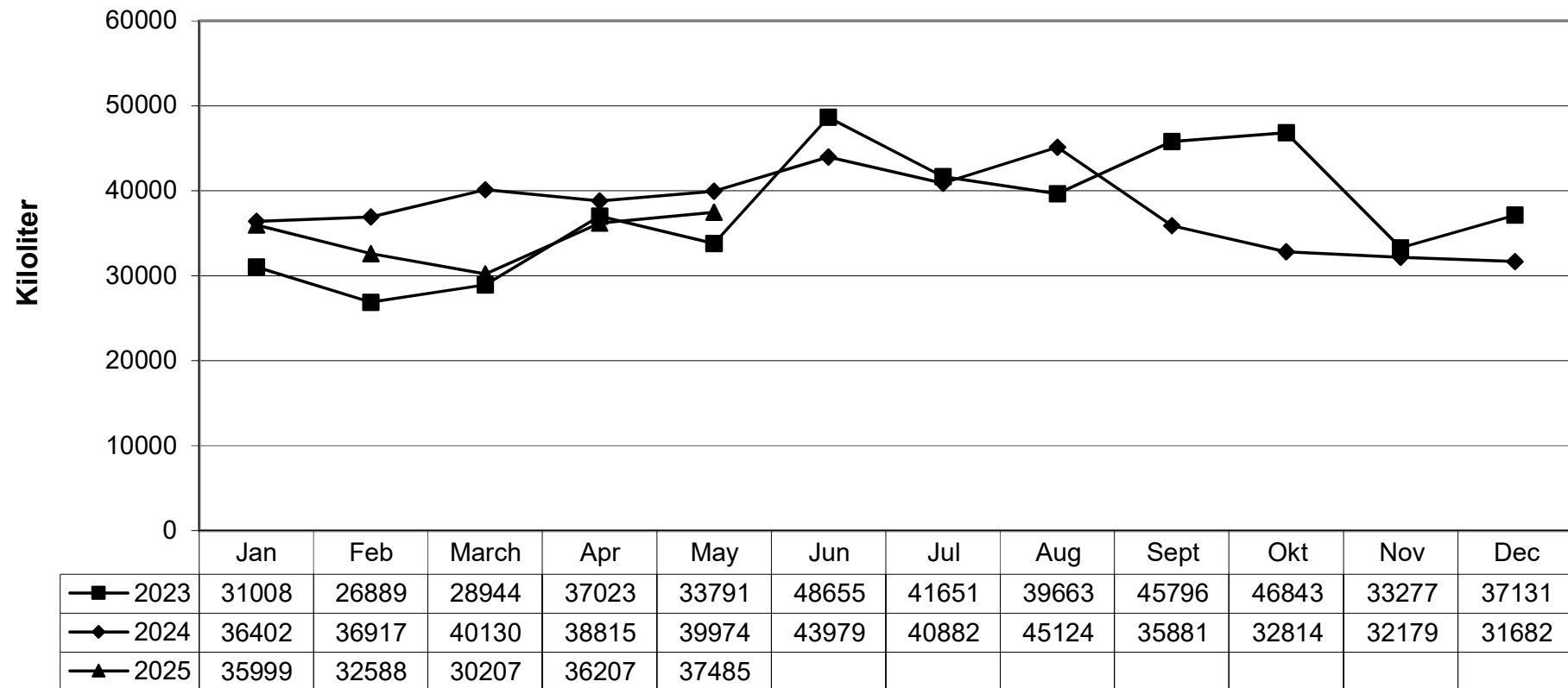
Malmesbury WWTW Effluent 2023 - 2025

Graph 1.1



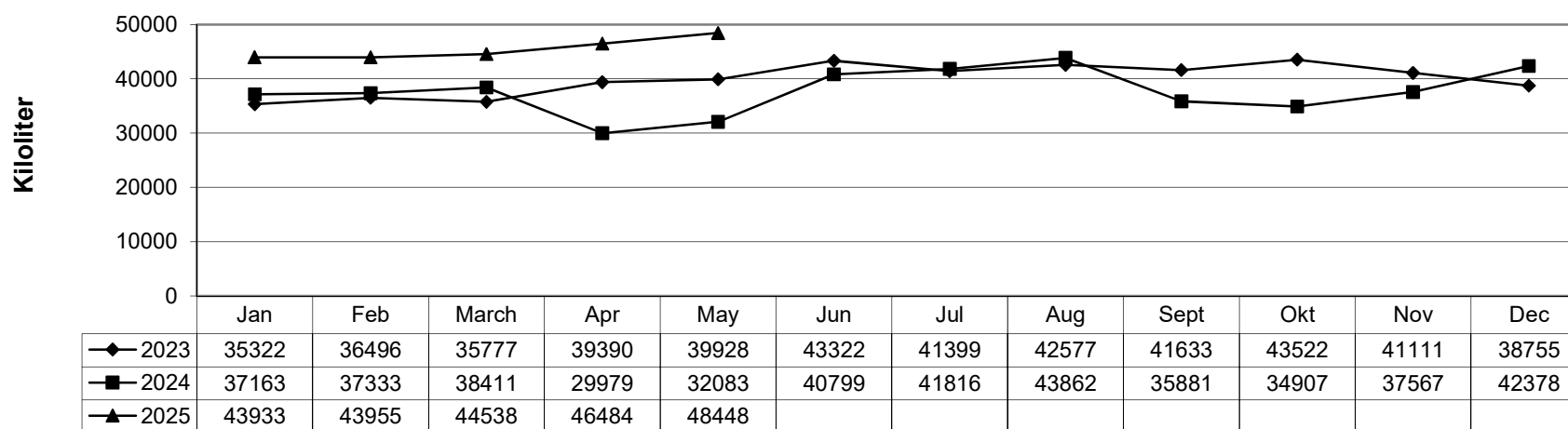
Moorreesburg WWTW Effluent 2023 - 2025

Graph 1.2



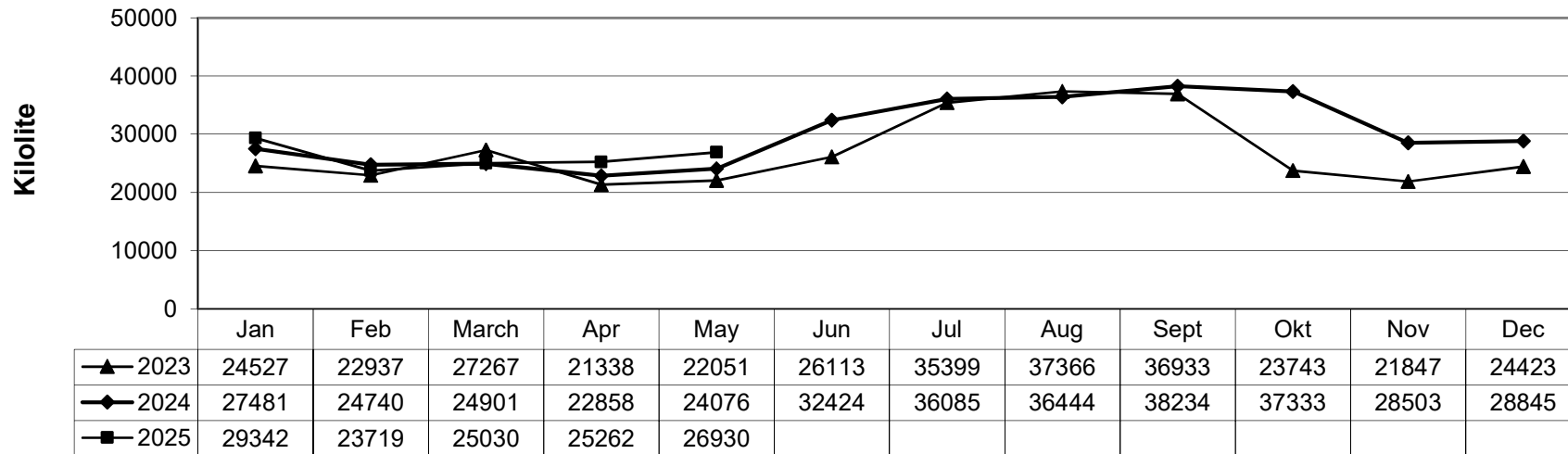
Darling WWTW Effluent 2023 - 2025

Graph 1.3



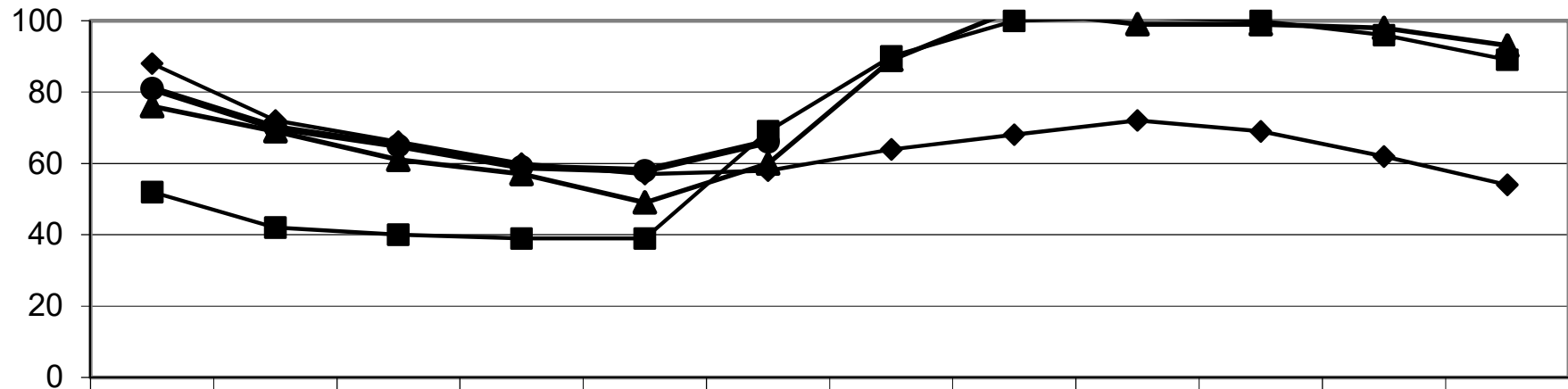
Riebeek Valley WWTW Effluent 2023 - 2025

Graph 1.4



Voëlvlei Dam Storage 2022 - 2025

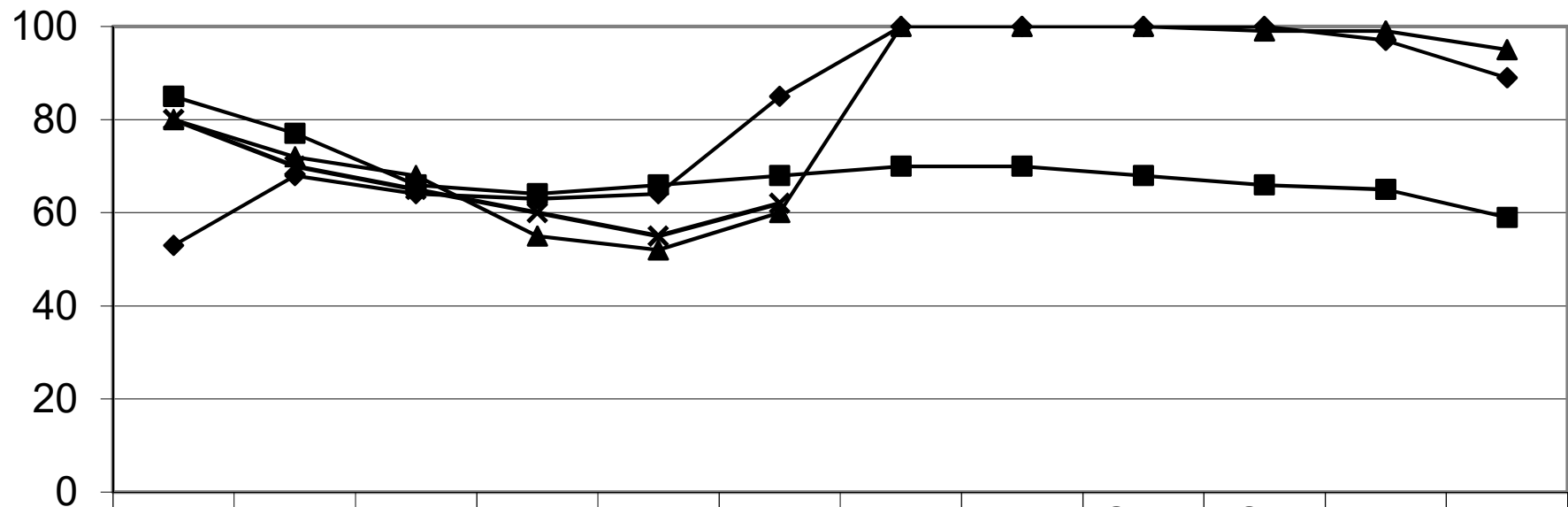
Graph 2



	Jan	Feb	March	Apr	May	Jun	Jul	Aug	Sept	Okt	Nov	Dec
2022	88	72	66	60	57	58	64	68	72	69	62	54
2023	52	42	40	39	39	69	90	100	101	100	96	89
2024	76	69	61	57	49	60	89	103	99	99	98	93
2025	81	70	65	59	58	66						

Paardenberg Dam Storage 2022 - 2025

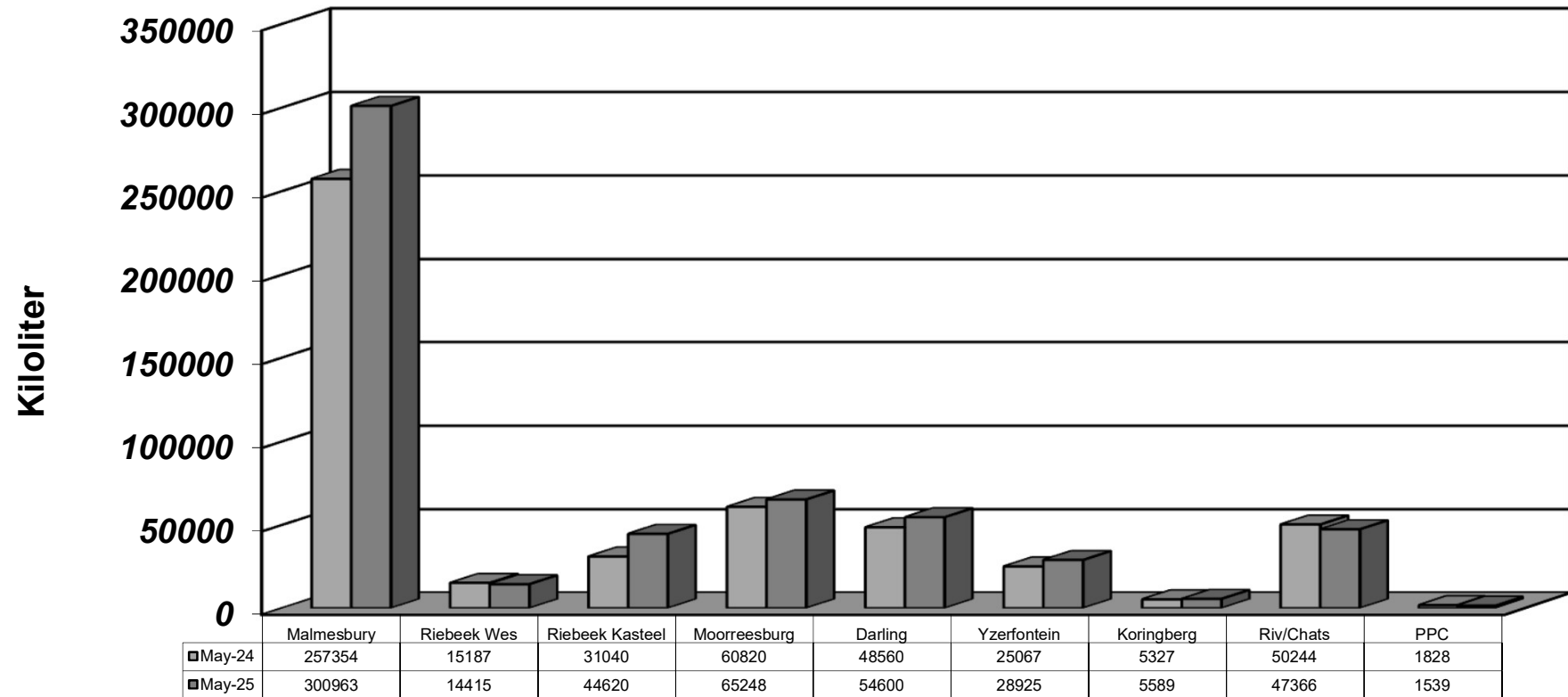
Graph 3



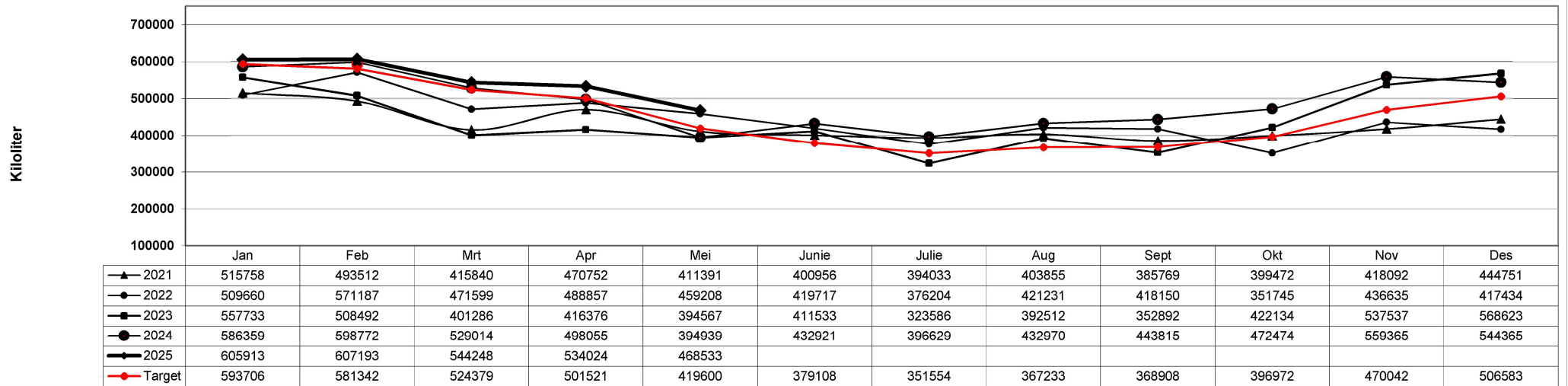
■ 2022	85	77	66	64	66	68	70	70	68	66	65	59
◆ 2023	53	68	64	63	64	85	100	100	100	100	97	89
▲ 2024	80	72	68	55	52	60	100	100	100	99	99	95
✕ 2025	80	70	65	60	55	62						

Water Usage May

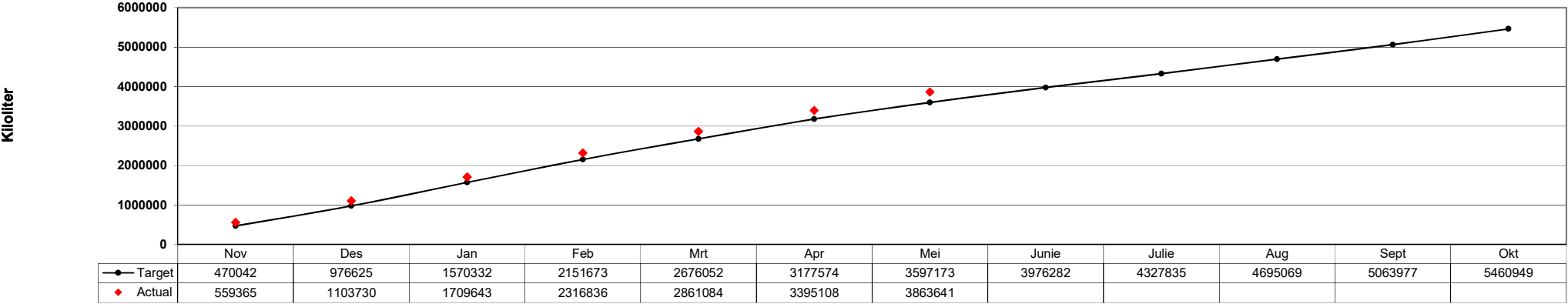
Graph 4



Water Usage: Swartland 2021 - 2025 Graph 5.1

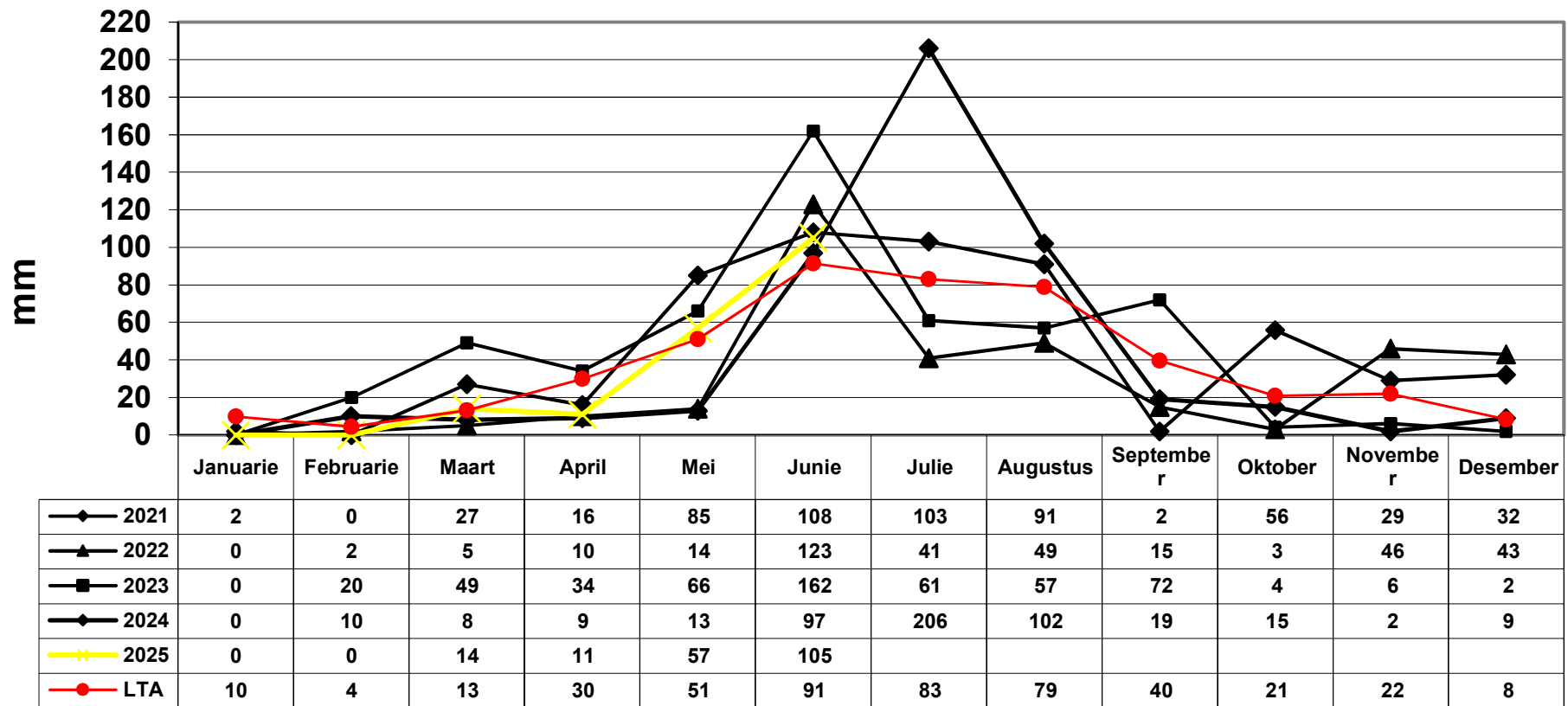


Water Usage: Target vs Actual Graph 5.2



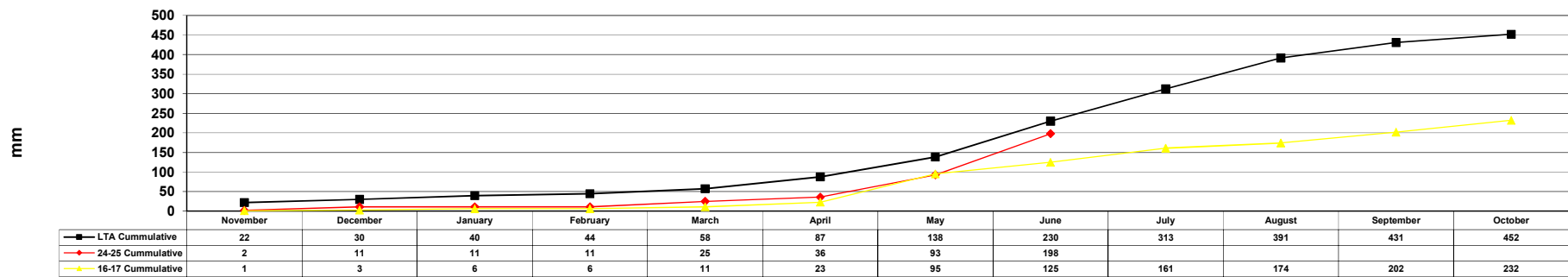
Rainfall 2021 - 2025

Graph 6.1

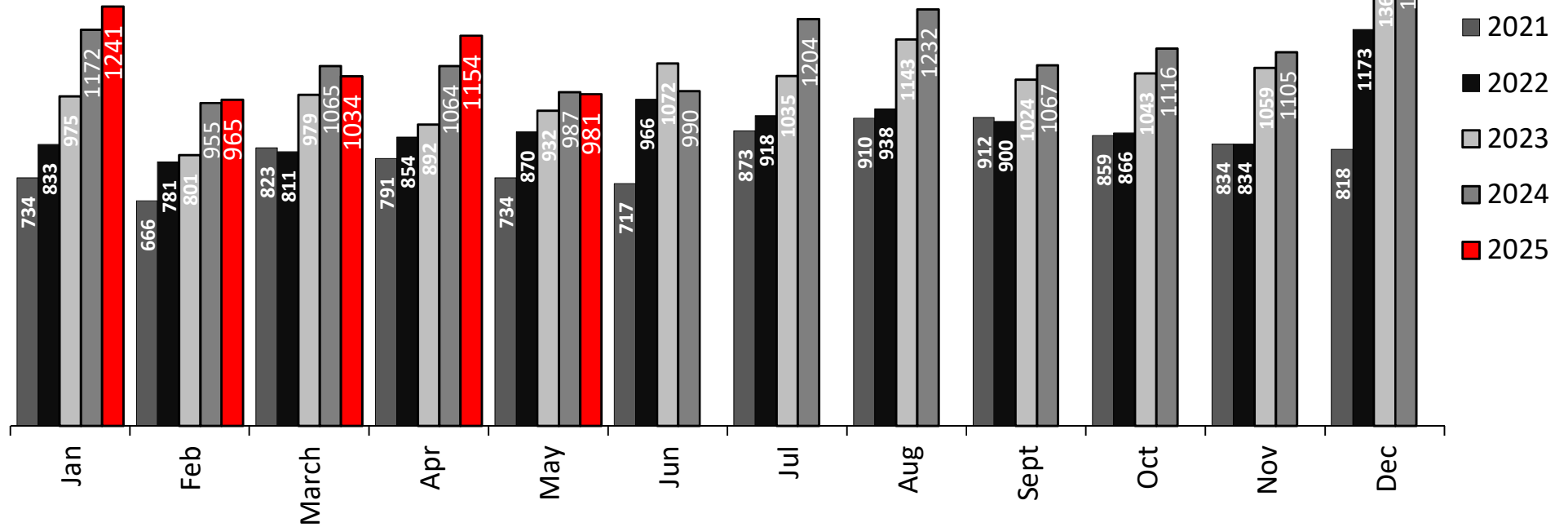


Cumulative Rainfall

Graph 6.2



MONTHLY SEWER INCIDENTS 2021 - 2025

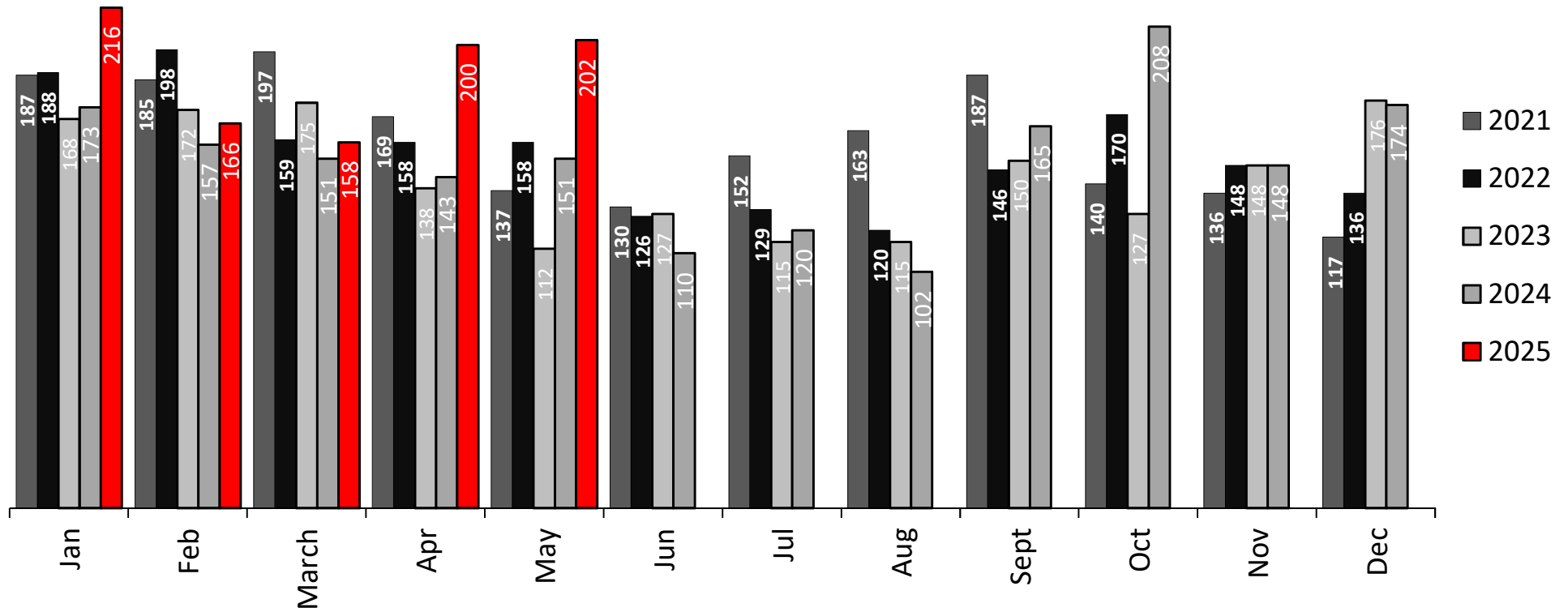


INCIDENT REPORT

SEWER - May 2025

TOWN	TOTAL	INCIDENTS NORMAL HOURS	INCIDENTS AFTER HOURS	% OVER TIME INCIDENTS	BLOCKAGE (mains)	BLOCKAGE (private)	PUMPING OF SEWER TANK
ABBOTSDALE	18	14	4	22%	12	2	4
CHATSWORTH	51	51	0	0%	1	0	50
DARLING	59	46	13	22%	25	14	20
KALBASKRAAL	51	51	0	0%	5	1	45
KORINGBERG	57	55	2	4%	2	0	55
MALMESBURY	115	74	41	36%	72	26	17
MOORREESBURG	75	44	31	41%	31	1	43
RIEBEEK - KASTEEL	44	38	6	14%	12	9	23
RIEBEEK - WES	94	92	2	2%	7	2	85
RIVERLANDS	5	3	2	40%	2	1	2
YZERFONTEIN	412	404	8	2%	1	0	411
	981	872	109	11%	170	56	755

MONTHLY WATER INCIDENTS 2021 - 2025

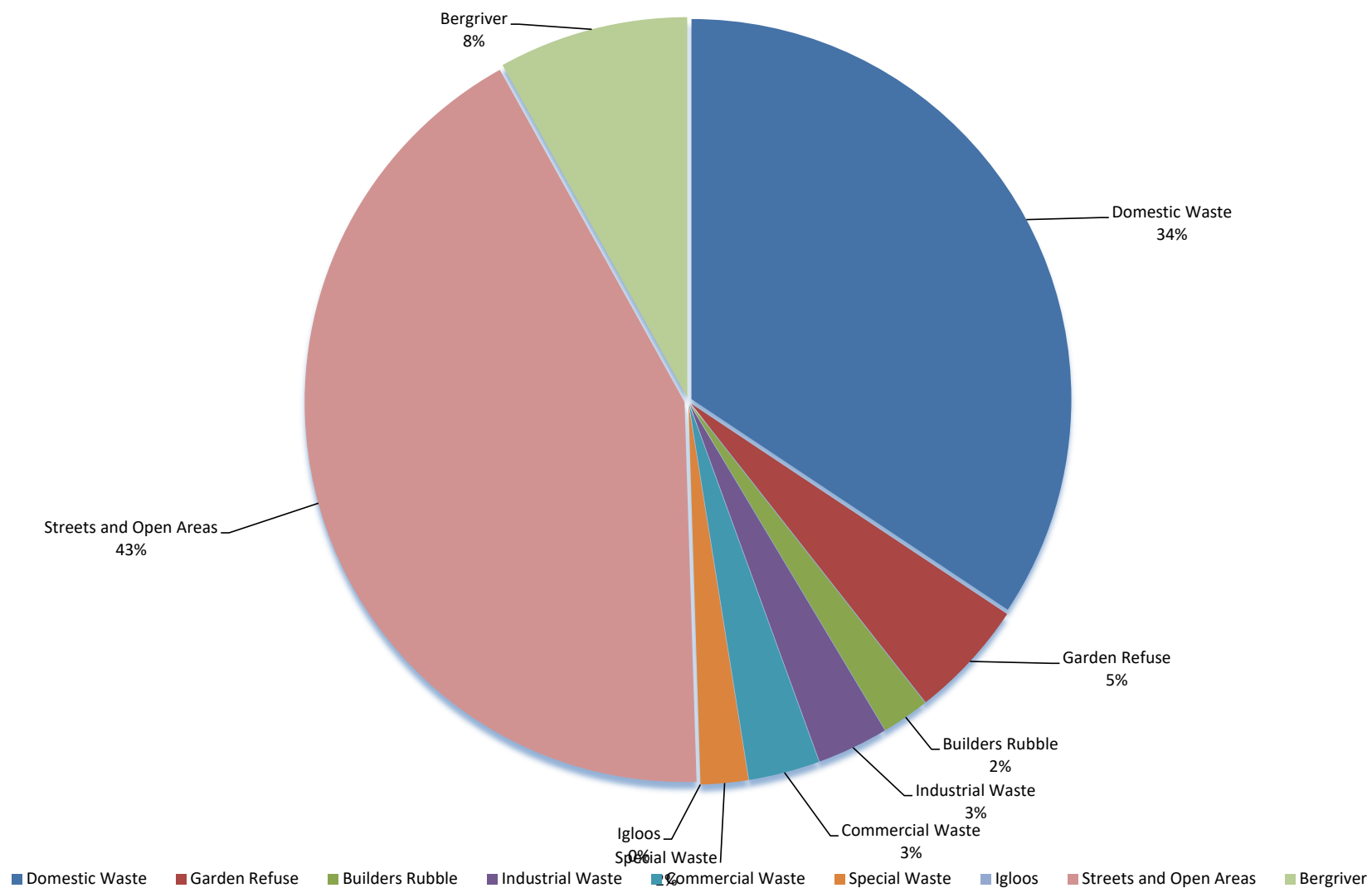


INCIDENT REPORT

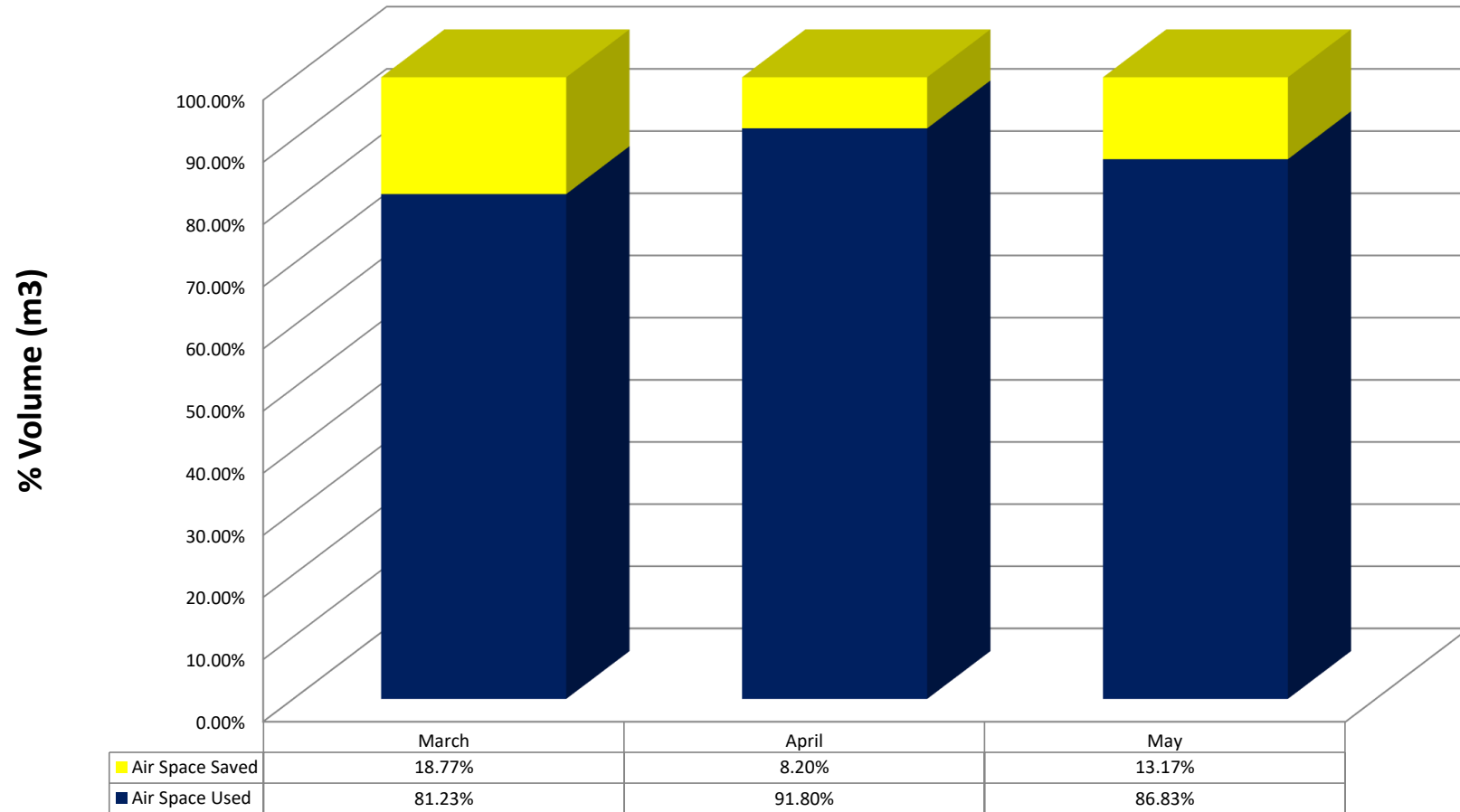
WATER - May 2025

TOWN	TOTAL	INCIDENTS NORMAL HOURS	INCIDENTS AFTER HOURS	% OVER TIME INCIDENTS	PIPE BUSRTS	LEAKAGES	METER INCIDENTS
ABBOTSDALE	5	4	1	20%	1	0	4
CHATSWORTH	13	6	7	54%	1	5	7
DARLING	28	16	12	43%	2	9	17
KALBASKRAAL	13	6	7	54%	0	11	2
KORINGBERG	5	5	0	0%	0	0	5
MALMESBURY	80	48	32	40%	5	43	32
MOORREESBURG	0	0	0	#DIV/0!	0	0	0
RIEBEEK - KASTEEL	0	0	0	#DIV/0!	0	0	0
RIEBEEK - WES	0	0	0	#DIV/0!	0	0	0
RIVERLANDS	0	0	0	#DIV/0!	0	0	0
YZERFONTEIN	0	0	0	#DIV/0!	0	0	0
	144	85	59	41%	9	68	67

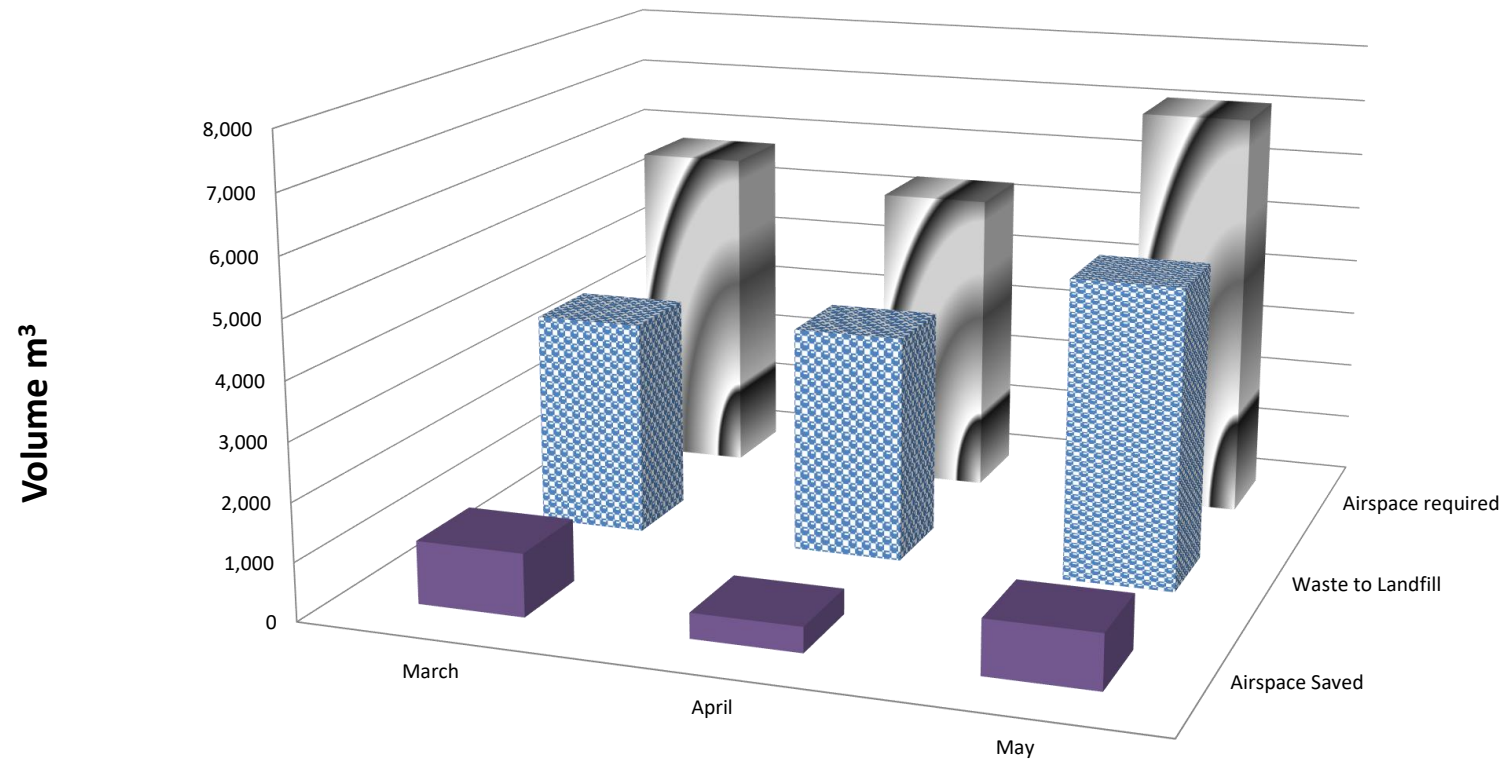
GRAPH 7
HIGHLANDS LANDFILL: COMPILATION OF REFUSE RECEIVED - MAY 2025



GRAPH 8
HIGHLANDS LANDFILL: AIRSPACE STATISTICS
MAY 2025



GRAPH 9
RECYCLING AND USED AIRSPACE VOLUMES
MAY 2025
 (INCLUDES COVER MATERIAL)



	March	April	May
■ Airspace Saved	1,081	436	934
■ Waste to Landfill	3,719	3,899	5,159
■ Airspace required	5,760	5,315	7,093

 EPWP Performance Report May 2025												
Sector	Focus Area	Name of projects	Start and End Date	Department	Work opportunities	TOTAL WORK DAYS	TOTAL FTE's	Male	Female	Disabilities	Progress	Contact person
Environmental and Cultural Sector	Parks and Beautification	Cleaning Cemeteries & Open Spaces	01/07/2024 - 30/06/2025	Civil	45	6,014	26.15	30	15	No	In Progress	Renate Du Plesis
Social Sector	Social Services	Maintenance of Sport Facilities and Parks	01/08/2024 - 30/06/2025	Civil	30	5,006	21.77	17	13	No	In Progress	Renate Du Plesis
Environmental and Cultural Sector	Waste Management	Cleaning Rivers, Coastal Areas and Open Spaces	01/07/2024 - 30/06/2025	Civil	32	4,345	18.89	24	11	No	In Progress	Annaline Siebritz
Environmental and Cultural Sector	Waste Management	Sweeping of Streets in Swartland Area	15/04/2025 - 15/05/2025	Civil	54	1,165	5.07	14	40	No	In Progress	Annaline Siebritz
Social Sector	Social Services	Cleaning Swimming Pools	16/09/2024 - 30/04/2025	Civil	11	1,036	4.50	0	11	No	In Progress	Renate Du Plesis
Social Sector	Social Services	Fire Service Duties	01/07/2024 - 30/06/2025	Protection	10	1,431	6.22	9	4	No	In Progress	Royston Harris
Social Sector	Social Services	Cleaner	01/07/2024 - 30/06/2025	Coporate	3	617	2.68	0	6	No	In Progress	Ilse Loock
Social Sector	Social Services	Administrative Assistance	01/07/2024 - 30/06/2025	Various	8	1,165	5.07	0	10	No	In Progress	Royston Harris
Social Sector	Social Services	Data Capturer	01/07/2024 - 30/06/2025	Civil	1	239	1.04	0	1	No	In Progress	Jonhill Spies
Infrastructure Sector	Basic Infrastructure Services, including Water Sewer Reticulation Sanitation, Dams	Cleaning Maintenance of Taps, Meters, Hydrants and Reservoirs	01/07/2024 - 30/06/2025	Civil	18	3,107	13.51	17	1	No	In Progress	Edwin Howburg
Infrastructure Sector	Road and Stormwater System Development and Maintenance	Cleaning of Side Walks and Stormwater Networks	16/09/2024 - 30/06/2025	Civil	23	3,490	15.17	23	0	No	In Progress	Jerome Smith
Infrastructure Sector	Development and Maintenance of Buildings	Municipal Building Maintenance	01/08/2024 - 30/04/2025	Civil	7	743	3.23	7	0	No	In Progress	Clayton Jacobs
Infrastructure Sector	Basic Infrastructure Services, including Water Sewer Reticulation Sanitation, Dams	Cleaning Oxidation Dams and Pump Stations	15/08/2024 - 30/08/2025	Civil	5	772	3.36	5	0	No	In Progress	Francios Malan
Social Services	Social Services	Housing Projects	01/07/2024 - 30/06/2025	Development	1	404	1.76	0	5	No	In Progress	Sylvester Arendse
Social Sector	Social Services	Youth and Safety	01/07/2024 - 30/06/2025	Development	3	531	2.31	0	3	No	In Progress	Hillary Balie
Infrastructure Sector	Other Economic and Social Infrastructure	De Hoop & Darling Civil Engineering Service	01/07/2024 - 30/06/2025	Civil	18	9,902	43.05	64	10	No	In Progress	Jonhill Spies
Infrastructure Sector	Other Economic and Social Infrastructure	Construction of Wesbank Swimming Pool	01/07/2024 - 30/11/2024	Civil	12	1,183	5.14	12	0	No	Complete	Jonhill Spies
Infrastructure Sector	Electrical Works	Medium Reticulation	01/08/2024 - 30/06/2025	Electrical	10	1,471	6.40	10	0	No	In Progress	Willem van Graan
Infrastructure Sector	Other Economic and Social Infrastructure	De Hoop & Moorreesburg Civil Engineering Service	01/09/2024 - 30/06/2025	Civil	41	4,223	18.36	36	5	No	In Progress	Jonhill Spies
Infrastructure Sector	Basic Infrastructure Services, including Water Sewer Reticulation Sanitation, Dams	Replacement of Water Pipelines	02/09/2024 - 29/11/2024	Civil	5	182	0.79	4	1	No	Complete	Jonhill Spies
Infrastructure Sector	Basic Infrastructure Services, including Water Sewer Reticulation Sanitation, Dams	Construction of Ablution Facilities	01/10/2024 - 28/02/2025	Civil	26	2,465	10.72	24	2	No	In Progress	Jonhill Spies
Infrastructure Sector	Basic Infrastructure Services, including Water Sewer Reticulation Sanitation, Dams	Construction of Roads	01/02/2025 - 30/11/2025	Civil	34	1,683	7.32	26	8	No	In Progress	Jonhill Spies
Infrastructure Sector	Basic Infrastructure Services, including Water Sewer Reticulation Sanitation, Dams	Upgrading of External Water and Sewer Services in Darling	28/01/2025 - 31/03/2025	Civil	7	113	0.49	5	0	No	In Progress	Clarise Fotuin
Infrastructure Sector	Basic Infrastructure Services, including Water Sewer Reticulation Sanitation, Dams	Construction of Side Walks	01/01/2025 - 30/06/2025	Civil	3	19	0.08	3	0	No	In Progress	Jonhill Spies
TOTAL					407	51306	223	330	146			
TARGETS FOR 2024/2025		TOTALS ACHIEVED FOR 2024/2025										
Work opportunities	276	407.00		147%								
Full Time Equivalents	89	223.07		251%								



Verslag ♦ Ingxelo ♦ Report

Office of the Director: Electrical Engineering Services
03 July 2025

All Wards

ITEM 6.2 OF THE AGENDA OF THE EXECUTIVE MAYORAL COMMITTEE MEETING TO BE HELD ON 17 JULY 2025

ONDERWERP:	MAANDVERSLAG – MEI 2025: ELEKTRIESE INGENIEURSDIENSTE
SUBJECT:	MONTHLY REPORT – MAY 2025 ELECTRICAL ENGINEERING SERVICES

Attached please find the Monthly report of the Electrical Engineering Services Directorate for the month of May 2025 covering the following aspects:

1. Electricity Purchases vs Revenue (Bulk Accounts)
2. Eskom Bulk Account Statistics
 - a. Maximum Demand Graphs
3. Projects
4. Energy Losses
5. New Connections and Meter Replacements
6. Maintenance Expenditure
7. Callouts for Repairs and Maintenance
8. Major Incidents
9. Load shedding
10. General

Recommendation: That the performance of Electricity Engineering Services for the reporting month be noted.

(Sgd) Thys Möller:
Director Electrical Engineering Services

1. Energy Purchases and Revenue (Bulk Accounts)

MNTH	MALMESBURY		MOORREESBURG		DARLING		YZERFONTEIN		RIEBEEK WES PPC		TOTAL	
	PURCHASE	INCOME	PURCHASE	INCOME	PURCHASE	INCOME	PURCHASE	INCOME	PURCHASE	INCOME	PURCHASE	INCOME
Jul/2024	R 37 228 438	R 27 026 772	R 8 947 331	R 7 009 743	R 6 614 104	R 5 329 685	R 3 382 272	R 3 168 540	R 304 561	R 150 023	R 56 476 706	R 42 684 762
Aug/2024	R 31 271 729	R 32 544 131	R 7 869 577	R 8 127 230	R 5 657 699	R 8 512 266	R 2 859 813	R 3 207 344	R 293 545	R 171 027	R 47 952 363	R 52 561 998
Sep/2024	R 18 475 082	R 29 745 595	R 4 618 749	R 7 696 587	R 3 183 688	R 2 092 683	R 1 641 027	R 3 039 017	R 215 605	R 151 956	R 28 134 151	R 42 725 838
Oct/2024	R 19 319 987	R 26 896 688	R 5 004 340	R 7 095 806	R 3 286 933	R 4 827 289	R 1 565 542	R 2 690 604	R 172 764	R 151 605	R 29 349 566	R 41 661 992
Nov/2024	R 18 514 323	R 26 961 436	R 5 003 048	R 7 770 031	R 3 127 630	R 5 719 046	R 1 460 258	R 3 080 745	R 167 009	R 143 406	R 28 272 269	R 43 674 665
Dec/2024	R 17 775 949	R 26 873 466	R 4 465 488	R 7 558 500	R 3 133 628	R 4 231 892	R 1 822 493	R 2 661 960	R 190 715	R 135 245	R 27 388 272	R 41 461 061
Jan/2025	R 18 275 518	R 26 501 541	R 4 937 728	R 7 178 580	R 3 205 351	R 4 879 926	R 1 635 498	R 3 258 432	R 179 387	R 141 111	R 28 233 483	R 41 959 590
Feb/2025	R 17 488 796	R 26 304 893	R 4 632 334	R 7 503 469	R 2 995 449	R 4 793 740	R 1 391 597	R 2 623 836	R 196 109	R 188 936	R 26 704 284	R 41 414 874
Mar/2025	R 19 267 836	R 27 252 972	R 5 101 901	R 7 557 986	R 3 302 031	R 5 025 725	R 1 578 931	R 3 007 037	R 186 486	R 121 367	R 29 437 186	R 42 965 086
Apr/2025	R 19 295 354	R 27 753 363	R 4 664 681	R 7 591 152	R 3 273 324	R 5 114 805	R 1 664 509	R 3 009 481	R 179 736	R 151 107	R 29 077 605	R 43 619 908
May/2025	R 20 359 418	R 27 110 254	R 4 937 224	R 7 412 692	R 3 296 283	R 5 097 108	R 1 658 359	R 2 916 351	R 182 727	R 144 064	R 30 434 012	R 42 680 470
Jun/2025	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0
CUM TOT.	R 237 272 431	R 304 971 112	R 60 182 402	R 82 501 775	R 41 076 121	R 55 624 165	R 20 660 298	R 32 663 345	R 2 268 645	R 1 649 848	R 361 459 897	R 477 410 244
Gross Surplus	R 67 698 681		R 22 319 373		R 14 548 044		R 12 003 047		-R 618 798		R 115 950 347	
% GROSS SURPLUS	22,2%		27,1%		26,2%		36,7%		-37,5%		24,3%	

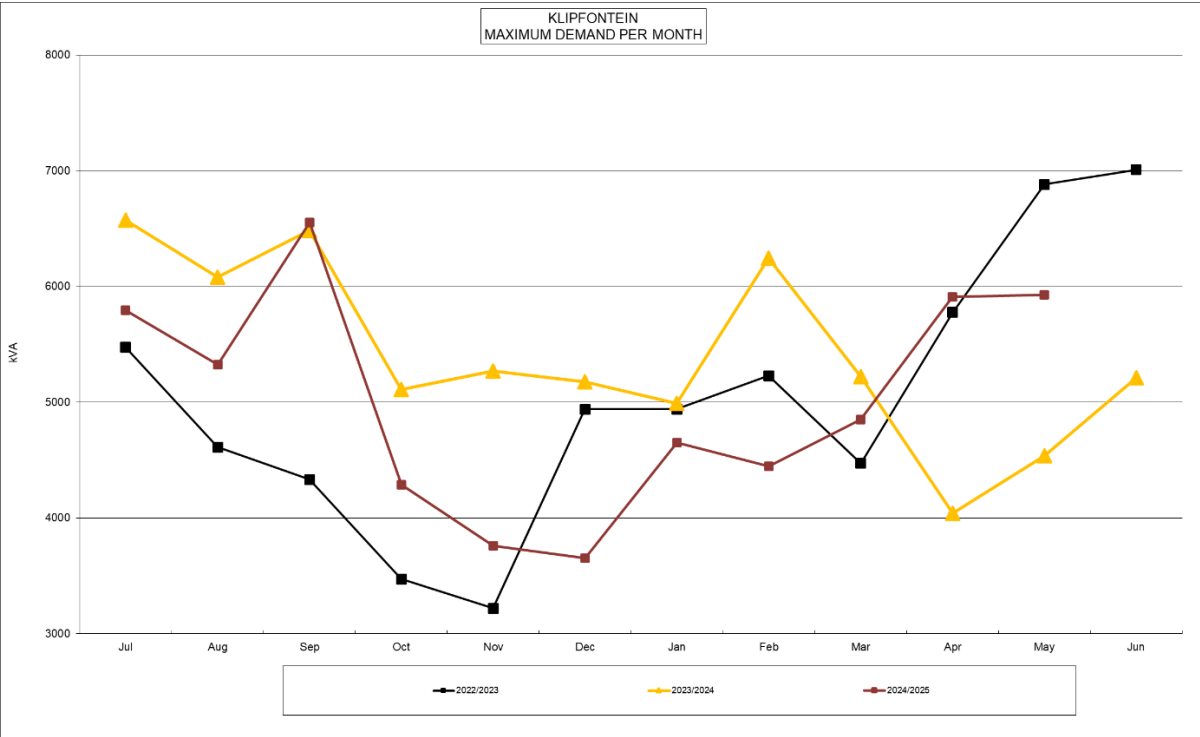
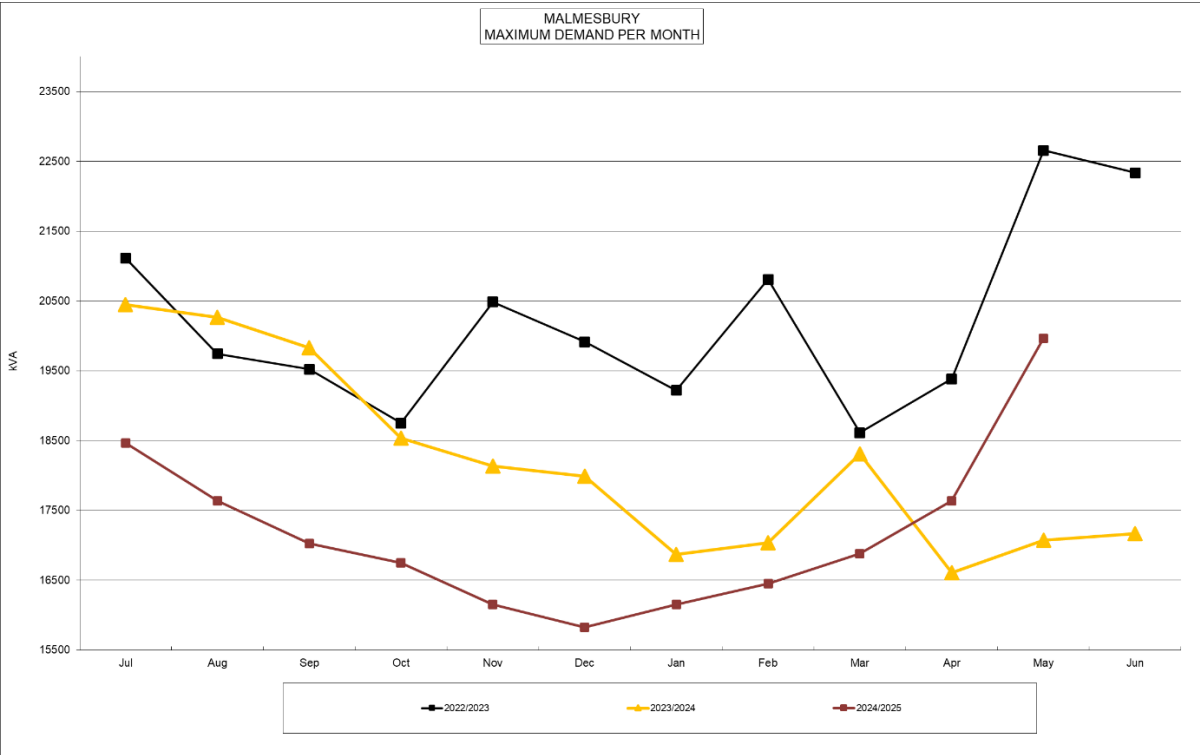
Note: The above Surplus is Gross Surplus (before deduction of any expenditure)

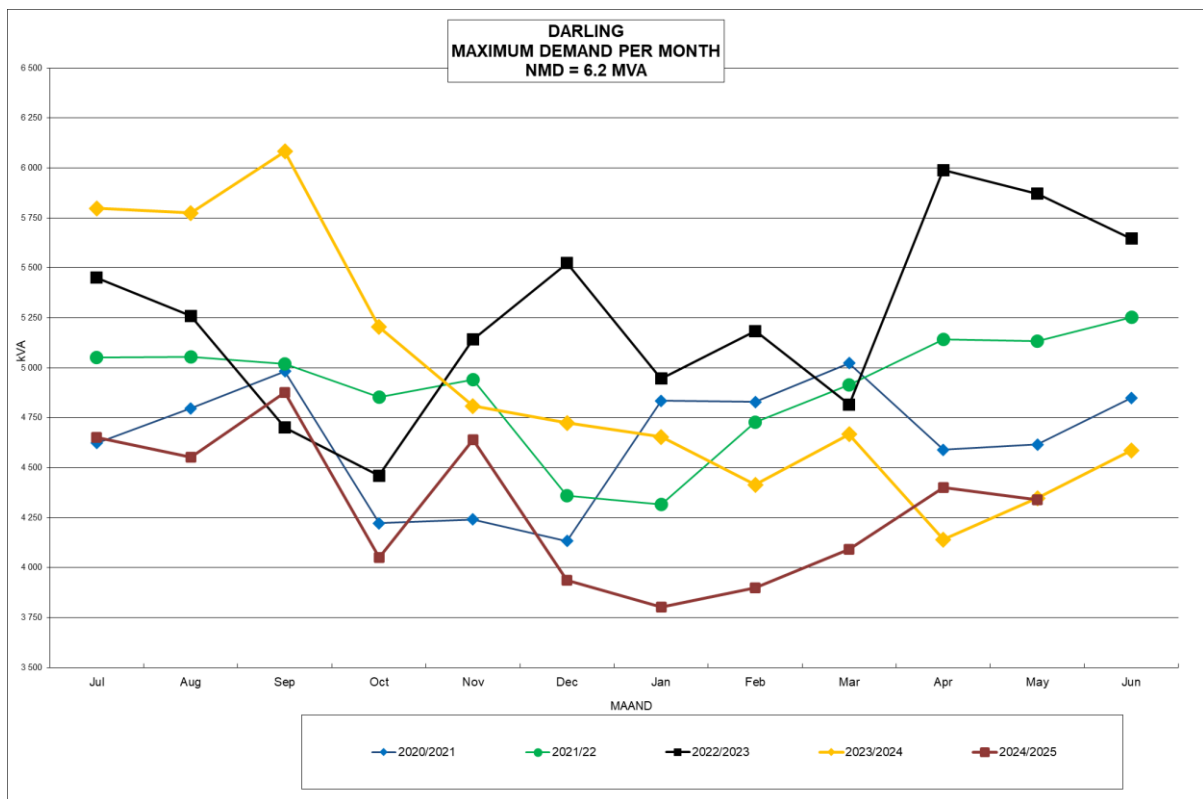
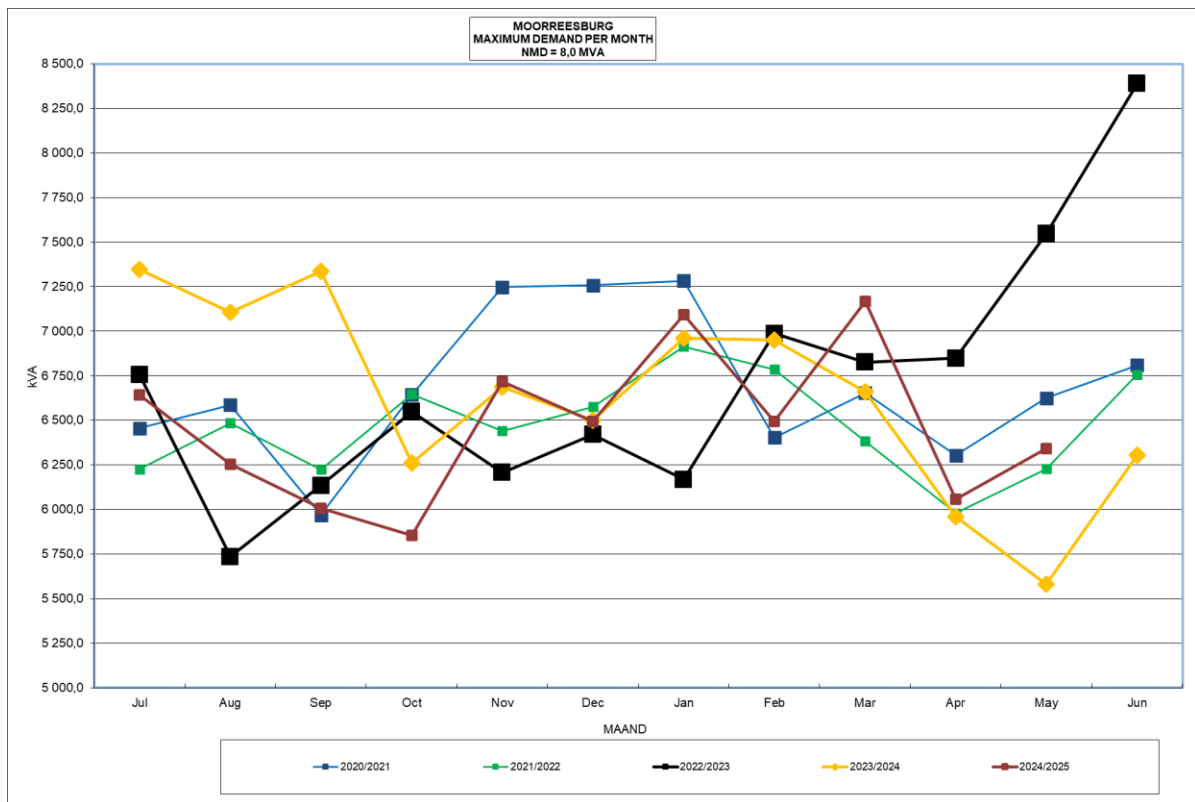
2. Eskom Bulk Account Statistics

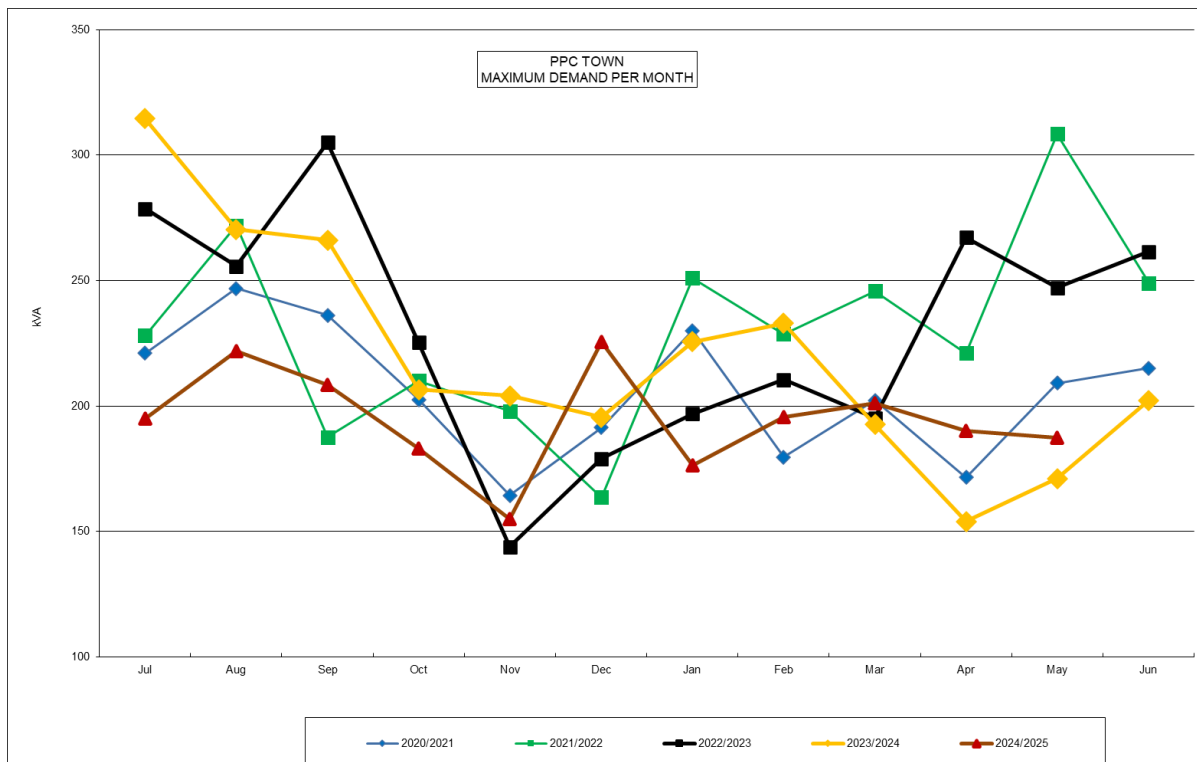
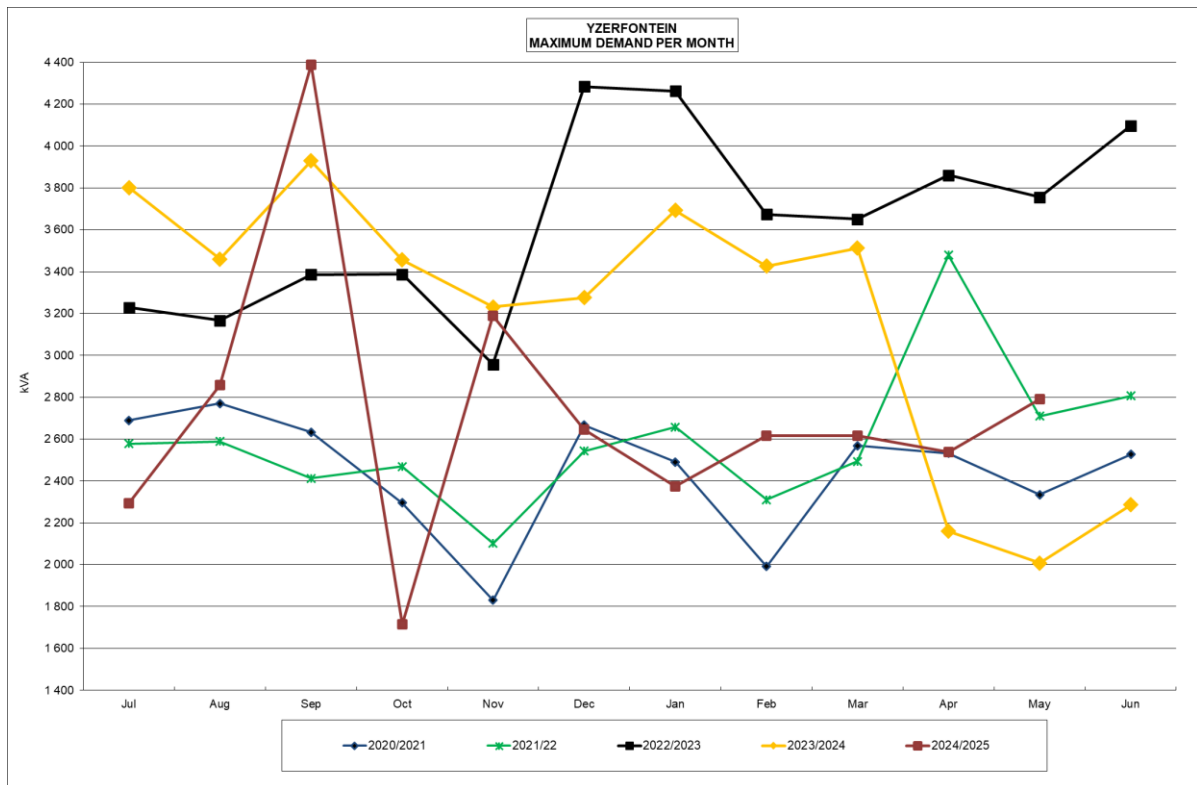
ITEM	MALMESBURY		KLIPFONTEIN		MOORREESBURG		DARLING		YZERFONTEIN		PPC ONGEGUND		TOTALS	
Purchase:														
Tariff structure	Megaflex		Megaflex		Megaflex		Megaflex		Miniflex		NS Rural & Landrate			
Notified MD (MVA)	23		8		8		6,0		4,5		0,3		49,8	
	May-24	May-25	May-24	May-25	May-24	May-25	May-24	May-25	May-24	May-25	May-24	May-25	May-24	May-25
MD (MVA)	17,07	19,96	4,54	5,93	5,58	6,34	4,35	4,34	2,01	2,79	0,171	0,187	33,72	39,55
% Increase	16,92%		30,62%		13,66%		-0,20%		38,99%		9,44%		17,29%	
Energy (GWh)	9,01	9,30	2,14	2,17	2,49	2,73	1,93	1,87	0,916	0,924	0,056	0,062	16,54	17,06
% Increase	3,20%		1,38%		9,63%		-2,77%		0,94%		10,62%		3,14%	
Peak (GWh)	1,52	16,36%	0,3963	18,27%	0,5136	18,79%	0,3133	16,73%	0,1619	17,51%			2,9066	17,03%
Standard (GWh)	3,66	39,37%	1,2310	56,76%	1,0381	37,99%	0,6899	36,85%	0,3693	39,96%	0,056	0,062	6,9910	40,97%
Off-peak (GWh)	4,12	44,27%	0,9498	43,79%	1,1813	43,22%	0,7298	38,99%	0,3930	42,52%			7,3728	43,21%
Loadfactor	0,63		0,49		0,59		0,54		0,45		0,44		0,60	
Ave Powerfactor	1,00		1,00		1,00		0,99		1,00		0,99		1,00	

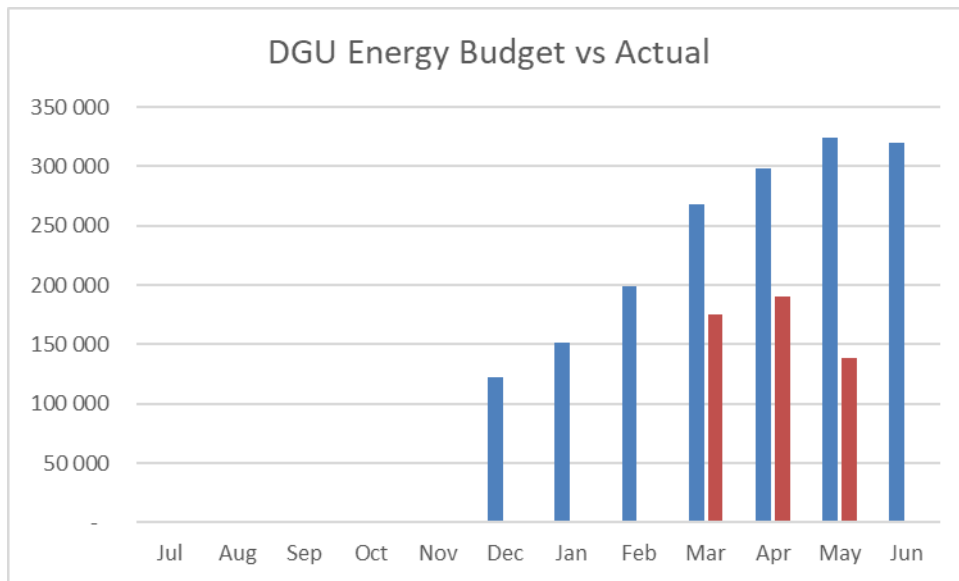
While the Summated Maximum Demand is higher by 17.20%, Energy is only 3.10% higher than in March 2024. Total Energy purchased from DGU for Mar 25 to May 25 amounts to 505 274 kWh.

2.1. Maximum Demand Graphs









The 1 MVA Solar Plant of Darling Green Utility (DGU) has delivered a total of 505 274 kWh since March 2025.

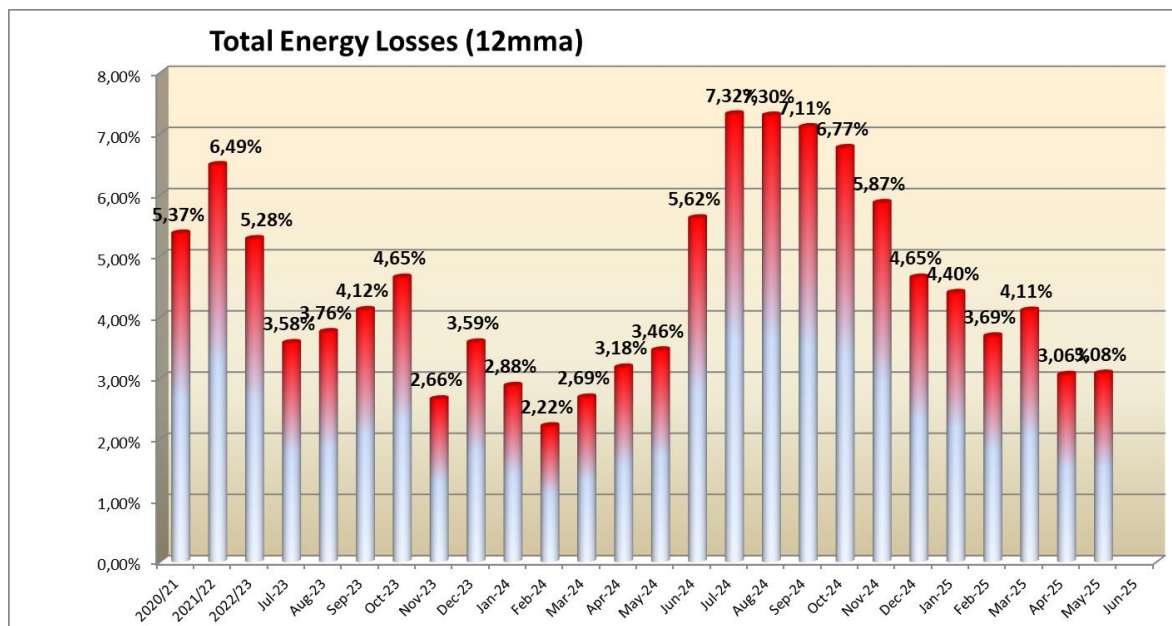
3. Projects

The final Environmental approval (ROD) was early May 2025 which now allows us to finalise the 132 kV line design in preparation for the Eskom DRT meeting scheduled for 08 June 2025. The Eskom design review meeting that took place on 10 April 2025 identified a few issues and gaps that needed attention from the design team requiring drawings to be updated.

Based on these delays the final commissioning of the 132 kV/11 kV substation is now set for some time during the **3rd/4th quarter of 2026/27**. We will however be able to accommodate the first 169 Houses in the De Hoop area by re-configuring the network 11 kV network around the substation.

We are still waiting for final design approval from Eskom for the Line and switching station. DRT meeting to be scheduled by Eskom.

4. Energy Losses



Note: Energy Losses as per Finance Calculation based on 12 month moving average.

5. New Connections and Meter Replacements

METER RELATED REPORT				
MONTH			May	
Connections/Conversions/Replacements	Malmesbury	Moorreesburg	Darling	Yzerfontein
New Prepaid Common Base				
New Conventional Connection	12			2
New Prepaid PLC Connection				
New Prepaid RF Connection	2		1	
New Temporary Builders Connection	9			
Meter Replacement Prepaid Commonbase	11	4	4	
Meter Replacement Prepaid PLC			1	
Meter Replacement RF	16		14	
Replacement Conventional	3		3	
Replacement Bulk				
Conversion Conventional to Prepaid				
Conversion Common Base to PLC				
Conversion Conventional to RF				1
Conversion Prepaid to Conventional				
Conversion Conventional to PLC		1		
Conversion Builders to Permanent				
Conversion 1 phase to 3 phase				
Conversion to Netmetering				
Bulk metering				
Conversion Bulk metering to 3ph Rf				

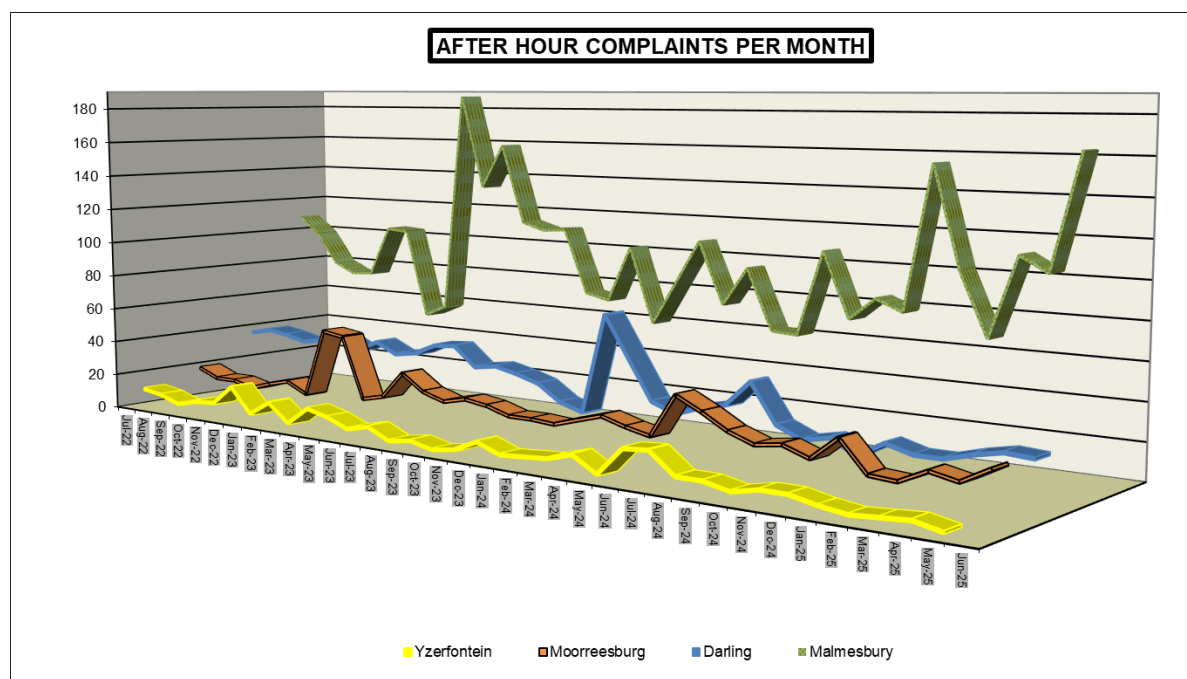
6. Maintenance Expenditure

Vote	Budget	Qtr 1	Qtr 2	Qtr 3	Apr-25	May-25	Jun-25	Qtr 4	Total YtD	%
Network Maintenance	R3 104 235,00	R296 707,94	R355 965,15	R349 570,59	R75 050,28	136 842,74		R211 893,02	R1 214 136,70	39,11%
Streetlights	R692 900,00	R38 613,45	R138 790,83	R319 770,63	R19 534,69	10 470,71		R30 005,40	R527 180,31	76,08%
Meters	R88 968,00	R2 769,42	R10 185,24	R22 733,80	R0,00	1 948,20		R1 948,20	R37 636,66	42,30%
Machinery*	R138 144,00	R54 500,05	R43 515,63	R4 686,31	R10 597,53	-		R10 597,53	R113 299,52	82,02%
Radio Networks	R80 578,00	R0,00	R4 350,00	R5 905,00	R0,00	16 700,48		R16 700,48	R26 955,48	33,45%
Festive Lights#	R31 836,00	R0,00	R1 729,75	R2 915,88	R0,00	-		R0,00	R4 645,63	14,59%
Vehicles	1 391 205,00	R263 784,69	R253 501,62	R236 782,55	R79 392,89	147 114,62		R226 507,51	R980 576,37	70,48%
Total	R 5 527 866,00	R 656 375,55	R 808 038,22	R 942 364,76	R184 575,39	R 313 076,75	R -	R497 652,14	R2 904 430,67	52,54%
%		11,87%	14,62%	17,05%	3,34%	5,66%	0,00%	9,00%	52,54%	

7. Call outs for Maintenance

May-25	Total Complaints Logged	Complaints during office hours	Complaints during after hours	% After hour complaints
Darling	40	20	20	50%
Yzerfontein	12	11	1	8%
Moorreesburg	69	47	22	32%
Malmesbury	297	134	163	55%
Total Complaints	418	212	206	49%

Challenges with Old Proprietary Meters contributes to the number of call outs and Vending issues.



8. Major Interruptions/Incidents (>2,5hrs)

On 03 May 2025 a fault on the 11 kV cable to the Truter/De Kock minusub caused a trip of the Eskom F2 feeder resulting an outage of +/- 3 hours.

On 10 May 2025 Hooikraal in Moorreesburg were without supply for a few hours after the road construction team caused damage to the cable feeding the area.

An 11 kV breaker tripped on 13 May 2025 at the Klipfontein substation in Piketberg Weg due to partial discharge of the CT's caused a flash over. Supply was restored by switching load to the Barocca substation feeder.

9. Load Shedding

Date	Stage
01-May-25	0
02-May-25	0
03-May-25	0
04-May-25	0
05-May-25	0
06-May-25	0
07-May-25	0
08-May-25	0
09-May-25	0
10-May-25	0
11-May-25	0
12-May-25	0
13-May-25	2
14-May-25	2
15-May-25	2
16-May-25	0
17-May-25	0
18-May-25	0
19-May-25	0
20-May-25	0
21-May-25	0
22-May-25	0
23-May-25	0
24-May-25	0
25-May-25	0
26-May-25	0
27-May-25	0
28-May-25	0
29-May-25	0
30-May-25	0
31-May-25	0

10.General

Nothing further to report



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Kantoor van die Direkteur: Ontwikkelingsdienste
9 Julie 2025

7/1/2/2-2
WYK: n.v.t.

ITEM 6.3 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSKOMITEE VERGADERING WAT GEHOUSAL WORD OP 17 JULIE 2025

ONDERWERP:	MAANDVERSLAG (MEI 2025): ONTWIKKELINGSDIENSTE
SUBJECT:	MONTHLY REPORT (MAY 2025): DEVELOPMENT SERVICES

Attached are the following reports relating to the functioning of the Development Services directorate during May 2025, in terms of Council's Strategic Management System:

Annexure A : Additional Reports from Divisional Heads

(get) J S Krieger

MUNICIPAL MANAGER

Department: Human Settlements/ Housing Administration

MONTHLY REPORT – MAY 2025

ABBREVIATIONS

DEPARTMENT OF INFRASTRUCTURE (DOI)

INTEGRATED RESIDENTIAL DEVELOPMENT PROGRAMME (IRDP)

UPGRADING INFORMAL SETTLEMENTS PROGRAMME (UISP)

PROJECT INITIATION DOCUMENT (PID)

PROJECT FEASIBILITY REPORT (PFR)

PROJECT IMPLEMENTATION READINESS REPORT (PIRR)

NO.	NAME OF PROJECT	STATUS
1	De Hoop Project Phase 2 (Services)	The project makes provision for 1013 erven including a wet core of 31 shared opportunities.
		Services will be installed over two financial years based on funding received from DHS
		The units will be constructed in the 2025/26 financial year
		We will call for tenders in May 2023
		A Contractor ASLA/DEVCO has been appointed for the installation of the civil services.
		We received PIRR approval Work permit from the Department of Labour has been received and the contractor is on site.
		A Housing Committee have been established
		The contractor is on site and are busy with the installation of civil engineering services.
		Services will be completed end of June 2025
2	De Hoop Project Phase 3 (Services)	The project /phase makes provision for 1 560 erven
		Funding has been approved for the installation of civil services
		Services will be installed over three financial years based on funding received from DOI.
		A Housing Committee have been established
		We ask for tenders and the closing date is 12 April 2024.
		A Contractor EXEO has been appointed for the installation of the civil services.
		The contractor is on site and are busy with the installation of civil engineering services.

3	Darling Project (FLISP)	The project makes provision for 36 units/erven.
		Received land-use approval.
		Asla is busy with the township layout planning.
		Received PIRR approval from DHS.
		Asla Devco has commence with the installation of engineering services.
		The services (36) have been completed end of April 2023
		Asla is busy finalizing prizes for different housing typologies
		Asla engaged with beneficiaries in December and explained the different housing typologies & prizes.
		Asla is busy the screening process of potential beneficiaries.
4	Darling Housing Project Phase 1 (Services)	The project makes provision for 186 opportunities., including a wet core of 45 shared services
		Funding has been approved for planning
		Services will be installed over two financial years based on funding received from DHS
		A Contractor ASLA/DEVCO has been appointed for the installation of the civil services
		The units will be constructed in the 2025/26 financial year
		Received PIRR approval
		Work permit from the Department of Labour has been received.
		A Housing Committee have been established
		The contractor is on site and is busy with the installation of civil engineering services.
		Services have been completed.
5	Moorreesburg Housing Project (Services)	The project makes provision for 645 opportunities.
		Funding has been approved for the installation of civil services.
		The first units (320) will be constructed in the 2025/26 financial year
		Awaits PIRR approval
		A Housing Committee have been established
		We ask for tenders and the closing date is 12 April 2024.
		A Contractor EXEO has been appointed for the installation of the civil services.
		The contractor is on site and are busy with the installation of civil engineering services.
		Services will be completed end of June 2025
6	De Hoop, Moorreesburg & Darling Housing Projects: Top Structures	Received PIRR approvals for the construction of top structures as indicated below:
		The Municipality is in the process of procuring a qualified contractor for the construction of top structures for the abovementioned projects and we envisage that the successful contractor will be on site

		during August 2025. Also note that this is subject to an appeal period of two weeks and a contractual handover phase
7	Abbotsdale Individual Subsidy (Erven 222, 425 & 368)	Erf 222, Hoogstraat The Department of Infrastructure has appointed a contractor to complete the Hoogstraat (Erf 222) house.
		Erf 368 – Kloof Street, Abbotsdale The Department of Infrastructure indicated that they are busy with the procurement process to appoint a successful contractor to rebuild the house (Erf 368) and complete house (Erf 425). The HOD of the Department of Infrastructure also indicated that she would update the Municipality on a weekly basis.
8	Nitrophoska Houses	The land and houses belong to the Municipality.
		The Department Corporate Services will follow up regarding the transfer/selling of houses to existing beneficiaries. The Municipality also request the DOI to assist with regards to funding and the HOD indicates that she will arrange a technical meeting with her officials responsible for moveable assets to discuss the matter.
9	Riverlands Disaster	National Department of Infrastructure is busy with the procurement of temporary structures in terms of the Emergency Housing Policy.
		IQVision has been appointed by the Dept. of Infrastructure as Project Manager for the resettlement of the affected families.
		IQVision is busy to determine the scope of work that needs to be done.
		National Department of Infrastructure has indicated that they will resume with the procurement of temporary structures early in the new year.
		National Department of Infrastructure has appointed Stedone Developments to provide Temporary Residential Units (TRU, s) to affected families.
		According to the contractor 99 TRU's has been completed and handover.

MANAGER: HUMAN SETTLEMENTS

DEPARTMENT : COMMUNITY DEVELOPMENT



Monthly Portfolio Council Report

MAY 2025

EXECUTIVE SUMMARY: COMMUNITY DEVELOPMENT

- **Introduction**

As part of the Development Service Department: Community Development division strategic Key Performance Indicators (KPI's) were established as part the performance management system. The Community Development Division is reporting monthly on the Key Performance Indicators.

There is a link between the KPI's, IDP and the Swartland Municipal Social Development Policy and Strategy, which has six strategic focus areas. For reporting to the Portfolio Committee, feedback will be given in terms of the Key Performance Indicators as follows:

Key Performance Area: Community Development:

FOCUS AREA – EARLY CHILDHOOD DEVELOPMENT:

Legislation applicable: Children's Act of 2005, Constitution Schedule 4B and 5B

Ph-09-0114: Promote the development of child facilities

Key Performance Indicators (KPI's):

1. Number of capacity building sessions with ECD organisation in the Swartland Municipal Area:

- We have a target of 10 capacity-building sessions with ECD organisation for the year. For the month of May 2025, the following capacity building sessions were held:
- 08 May 2025- First Time Mothers Programme (Discipline starts at home session) 7 attendees
- 09 May 2025- Parenting Coaches Session (Discipline starts at home session) - 30 attendees
- 23 May 2025- Swartland Educational & Development Forum Strategic Session -8 attendees
- 27 May 2025- Swartland Institutional Capacity Building Session (ICB Session)- 30 attendees
- 27 May 2025- New Rest Valley Creche Governing Board Training - 6 attendees
- Our target for the year is to have of 10 capacity building sessions with ECD organisations.

2. Assistance with registration of ECD facilities: May 2025

- Bronze Certificates obtained for Wielie Walie Kleuterskool-Riebeek Wes; Mari se Speelskool-Riebeek Kasteel; Love and Care Playgroup- Ilingeletu; Little Pumkins Educare- Kalbaskraal; Khanyolethu Playgroup- Ilingeletu and Barney's Angels Educare-Darling

Total: 6

Key Performance Area: Community Development:

Focus: Youth Development:

Constitution of the RSA 1996 section 152 (1)c

Career Guidance and Support: May 2025

- JOB APPLICATION FORMS: 84
- CAREER GUIDANCE AND SUPPORT: 45
- Support School Career Clubs and share Youth services to the learners: 200 learners per school: New Moorreesburg High School @ 16 May 2025, Schoonspruit Senior Secondary School @ 20 May 2025; Wesbank Secondary School @ 22 May 2025, Malmesbury 2 High School @ 26 May 2025, Swartland High School @ 26 May 2025
- OPPORTUNITIES AND TRAININGS: 11
- SMME ASSISTANCE: 1
- DISTRIBUTION OPPORTUNITY LIST: 855
- DISTRIBUTION SMME INFORMATION SHARING LIST: 463

- **Number of youths from the Swartland Community who entered job opportunities January 2025:**
- Youth entered into job opportunities: none for May 2025

Key Performance Area: Community Development:

Focus: Vulnerable people:

Legislation applicable: Constitution of RSA 1996 section 153 (a) Schedule 4B & 5B

Ph-09-0116: Promote access to social development services for vulnerable people

Key Performance Indicators (KPI's):

1. Number of people reached through government services at the Ilingeethu Thusong Centre:

- The target for the Thusong Centre is to render services to people visiting the centre. The following services were rendered at the Thusong Centre for May 2025: SASSA (Malmesbury) 898, Cape Access 42, Department of Labour 13 May 2025 (172 Enquiries 74 Applications 97) Career Interviews 97 & 14th May 2025 (87 Enquiries, 51 Applications), Ilingeethu TSC Office Services 633, Easy Pay(Malmesbury) 29,

In total 2083 people were reached at the Ilingeethu Thusong Centre.

2. Number of Thusong Mobile Outreaches implemented in the Swartland Municipal area:

- The Thusong Mobile outreaches is a mechanism to take services to the people with anchor departments such as (SASSA, Home Affairs, DSD; DOL). In the include NGO's, other government departments, and businesses to collectively render services to communities.

For the month of May 2025 the Broodkraal Thusong Outreach were held on:

09/05/2025

- SASSA 15, HOME AFFAIRS DEPT.105, SOCIAL DEVELOPMENT DEPT. 0, Chrysallis Academy 26, Easy Pay 5, Library Corner-eCenter 27, TB HIV Care 20 , Agriculture Dept. 63, FNB 2, SM-Youth Office 10, NedBank 1 , IEC 115
TOTAL 389

RIVERLANDS-Pop Centre 26/05/2025: Home Affairs Outreach (8 beneficiaries)

Hold quarterly engagements with Small Medium and Micro Enterprises (LDAC/SSDF/GBVF/ECD)

- 13 May 2025- Swartland GBVF Meeting with Kalbaskraal Neighbourhood Watch (4 attendees)
- 14 May 2025- Darling GBVF Stakeholders Meeting
- 21 May 2025- Swartland GBVF Collaboration Meeting)
- Swartland Social Development Forum &Swartland Local Drug Action Committee Monthly meeting on 28 May 2025 at Wesbank Community Hall, (23 people attended)

REFERRALS FOR May 2025:

- 9 May 2025 - GBVF Referral to SAPS & Department of Health-Ambulance Services
- Thusong Referrals: Civil Dept.(Toilet LEAKS) 3 , Electricity Dept. 2, Labour Dept. 2

Economic Development:

Hold quarterly SMME workshops:

Number of Medium and Micro Enterprises (SMME) workshops held in May 2025:

1. Swartland SMME SEDFA Business Awareness and Financial Training @ Darling Community Hall, Darling, on 22 - 23 May 2025, 30 people attended.
2. Swartland SMME Compliance Practical training at theTown Hall, Swartland Municipality, Malmesbury on 21 May 2025, SMME's 23attended.
3. IEC Democratic and voter registration and CV writing session at Kalbaskraal Club House, Kalbaskraal on 30 May 2025, 21 Youth attended.
4. Swartland Startup Tribe, free online business training: 234 people completed various online trainings.

2. Report on the impact of training workshops, which caused an increase in income, and quality of life of participants submitted annually by August

- Monitoring and Evaluation are completed and submitted to the Executive Mayoral Council of the impact on the quality of life of participants. The impact report was submitted to the Executive Mayoral Council in August 2024 for the 2023/2024 financial year.

Key Performance Area: Community Development:

Focus: Socio-Economic Assessments:

Ph-16-0001: Support the coordination of disaster management

Key Performance Indicators (KPI's):

-Socio-economic assessments are done when a disaster occurs. All households receive humanitarian assistance (food parcels, blankets) irrespective the nature of the disaster. The incidents are captured on collaborator and submitted to the finance department to finalise their process.

The following Socio-Economic assessments were done in May 2025:

- **14 Watsonia Street Riebeek Kasteel**
- **25 Buitekant Street Riebeek Wes**
- **A36 Skool Straat, Darling**
- **A32 Skool Straat, Darling**
- **786 Sand Straat, Kalbaskraal**
- **Kanarie Street, Wesbank, Malmesbury**
- **46 Godetia Street, Wesbank, Malmesbury**
- **Jakkalsfontein farm, Paarl road**

PROGRESS ON SMALL FARMERS:

- The Small Farmers held a meeting on 20 May 2025 to discuss the lease agreement that they've received from DALRRD's Property Management Division. They've requested DALRRD to engage with them in June 2025 to discuss the lease agreement with them in order for it to be finalized and signed off. The activity schedule for the relocation of the Small Farmers was updated and is yet to be determined due to the timeframe of the infrastructure development that is the responsibility of DALRRD.

Dahlia Centre: GBVF Focus

There is a growing need to support victims of gender-based and domestic violence in the Swartland Municipal area. In response, the municipality are focussing on a preventative programme and already appointed Gender Based Violence (GBV) Ambassadors in all the wards. These ambassadors work closely with government departments, community stakeholders, and private organisations to ensure victims receive the support they need.

Through a series of community engagement sessions, concerns were raised around domestic violence, harassment, alcohol abuse, and general safety. From these

discussions, a clear need emerged: the establishment of an accessible, safe space where victims could find immediate support and counselling.

The primary goal of this safe space is to assist individuals and families who have experienced any form of violence, especially gender-based and domestic abuse. It offers a safe, supportive environment where victims can begin to regain control over their lives, build resilience, and feel empowered to move forward.

The Dahlia Centre, is a municipal property located in Wesbank, Malmesbury, near Ilingeletu. The building is being transformed into a welcoming, first point of contact for victims—offering access to essential services such as social support, healthcare, and law enforcement when needed.

The facility will be managed by a Swartland Municipality employee, qualified as a social worker. In addition, the aim is to appoint two suitable workers from the Expanded public works programme (EPWP) to serve as assistants, further supporting the social worker and contributing to the day-to-day operations of the facility.

The Planning for the Dahlia Centre Safe Space is:

- Equipping the centre to be operational Jan-July 2025
- Appointment of EPWP workers as assistants in the programme Mid-May/June 2025
- Strategic session to discuss the reporting structure (DSD/SAPS/Justice/DOH) 21 May 2025
- Operations follow-up meeting July 2025
- Meeting with all Ambassadors at the Dahlia Centre to introduce implementation and functionality of the Dahlia Centre July 2025
- Launch of the Dahlia Centre – 8 or 16 August 2025

SASSA Service Points: June 2025

TOWN	June 2025	VENUE
Moorreesburg	11, 25	Rosenhof Community Hall
Darling	4, 18	Community Hall
Riebeek-West	5, 26	Town Hall
Riebeek-Kasteel	5, 26	Community Hall
Malmesbury	2, 3, 6, 11, 12, 19, 23, 30	Ilingeletu Thusong Centre

Community Development Planning

MONTH: June 2025

June 2025	ACTIVITY	CONTACT PERSON	WARDS	TOWNS
3 June 2025	Career Guidance and Support session Broodkraal	Elizma Louw	Ward 1	Broodkraal
13 June 2025	NGO's/ECD Business Proposal Writing Workshop	Clerise du Plessis	All Wards	Malmesbury
17 June 2025	Artificial Intelligence SMME Training	Elizma Louw	All Wards	Malmesbury
18 June 2025	Darling Thusong Mobile Outreach	Lindani Gweba	Ward 5 & 6	Darling
24 June 2025	LDAC Awareness- Illicit drugs at Riebeek-Kasteel	Elizma Louw	Ward 12	Riebeek- Kasteel
26 June 2025	LDAC Awareness- Illicit drugs at Malmesbury	Elizma Louw	Ward 8, 9,10 &11	Malmesbury
June 2025	School Holiday Programme: Broodkraal	Elizma Louw	Ward 1	Broodkraal

Community Development

Conclusion

- The Community Development Division honour Swartland Municipality's Vision:
Swartland forward-thinking 2040 – where people can live their dreams!

MANAGER: COMMUNITY DEVELOPMENT

Department: Environmental Affairs

Monthly Report – May 2025

a) Occupational Health and Safety

Occupational Health and Safety – Regulated by the Occupational Health and Safety Act 85 of 1993

- Have established Health and Safety Committee – **Quarterly meeting took place on 27 May 2025.**
- Workstations with Safety Reps – **In place.**
- Report on the numbers and detail of injuries on duty to the Compensation Commissioner – **Ongoing.**
- Injured workers reports injury on duty to our offices for assistance to see medical practitioner – **Ongoing: x4 injuries.**
- Serious injury report to Department of Labour – regarding death or loss of limbs – unconsciousness – 14 day IOD leave or more. **None.**
- Submit claims to Department of Labour – **Comp Easy, ongoing.**
- Health and Safety specifications on construction sites – Drawn up and inspections take place by Health and Safety Agent – **Ongoing.**
- Safety inspections carried out – **Ongoing.**

b) Environmental Health

- Designated Air Quality Officer for Swartland Municipality as well as Noise Control Officer – **Complaints to be investigated as needed – Ongoing. No complaints.**
- Keeping a database of Fuel Burning process (boilers) in Swartland Municipal area – **No new applications.**
- Measure in respect of dust, noise and offensive odours – control of dust – noise and offensive odours – **Ongoing as needed.**
- Pest Control as requested on municipal property – **Pest Control done at Municipal Flats and Municipal property.**
- 3 Months pest control program concentrating on Drains/Stormwater of the whole Swartland Municipal area – **Yearly during February, March and April – Started 1 February 2025. Program completed.**
- Interaction with Western Cape Government Environmental Affairs and Development Planning regarding Air Quality and Noise Control – **No meetings held.**
- Licencing Authority for issuing Business Licence – under Business Act 1991 – **Business Licence issued – Ongoing: x5 Business Licences.**
- Inspection – Notices to overgrown erven in Swartland Municipal area – **Inspections ongoing. Notices sent out to erf owners.**

c) Yzerfontein Caravan Park

- Chalets fully operational.
- All stands at the caravan park is completed and operational.

Department Development Management: Division Land Use & Town Planning

Monthly Report – May 2025

Decisions taken by Authorised Employee: May 2025

- Building plan Erf 3270, Malmesbury : Approved 28 May 2025
- Building plan Erf 3207, Moorreesburg : Approved 27 May 2025
- Building plan Erf 2972, Yzerfontein : Approved 26 May 2025
- Building plan Erf 7321, Malmesbury : Refused 23 May 2025
- Correction of error: Rezoning, subdivision and consolidation of erf 9474 and erf 13046, Malmesbury : Approved 26 May 2026
- Departure of development parameters regarding the side building line and height of buildings on erf 7321, Malmesbury is refused and the departure of the second carriageway crossing is approved : 26 May 2025
- Building plan Erf 806, Riebeek Wes : Approved 20 May 2025
- Building plan Erf 118, Riebeek Kasteel : Approved 13 May 2025
- Building plan Erf 12713, Malmesbury : Approved 13 May 2025
- Building plan Erf 1851, Malmesbury : Approved 13 May 2025
- Building plan Erf 1308, Abbotsdale : Approved 9 May 2025
- Building plan Erf 10656, Malmesbury : Approved 9 May 2025
- Building plan Erf 10332, Malmesbury : Approved 9 May 2025
- Rezoning of erf 10023 and consolidation of erven 10023 and 1689, Malmesbury : Approved 8 May 2025
- Building plan Erf 554, Yzerfontein : Approved 5 May 2025
- Building plan Erf 2938 : Approved 5 May 2025
- Building plan Erf 10714, Malmesbury : Approved 5 May 2025
- Building plan Erf 2817, Malmesbury : Approved 5 May 2025

Decisions taken by The Municipal Planning Tribunal: May 2025

- None

Decisions taken by The Appeal Authority: May 2025

- None

Department Development Management: Division Property Valuation

Supplementary Valuations

- Data, information and possible reviews will be communicated on a monthly basis to the Service Provider.
- The fifth Supplementary Valuation Role has been received and has been implemented.

General Valuations

- General Valuation Role has been implemented as from 1 July 2024.

Department Development Management: Division Building Control

APRIL 2025

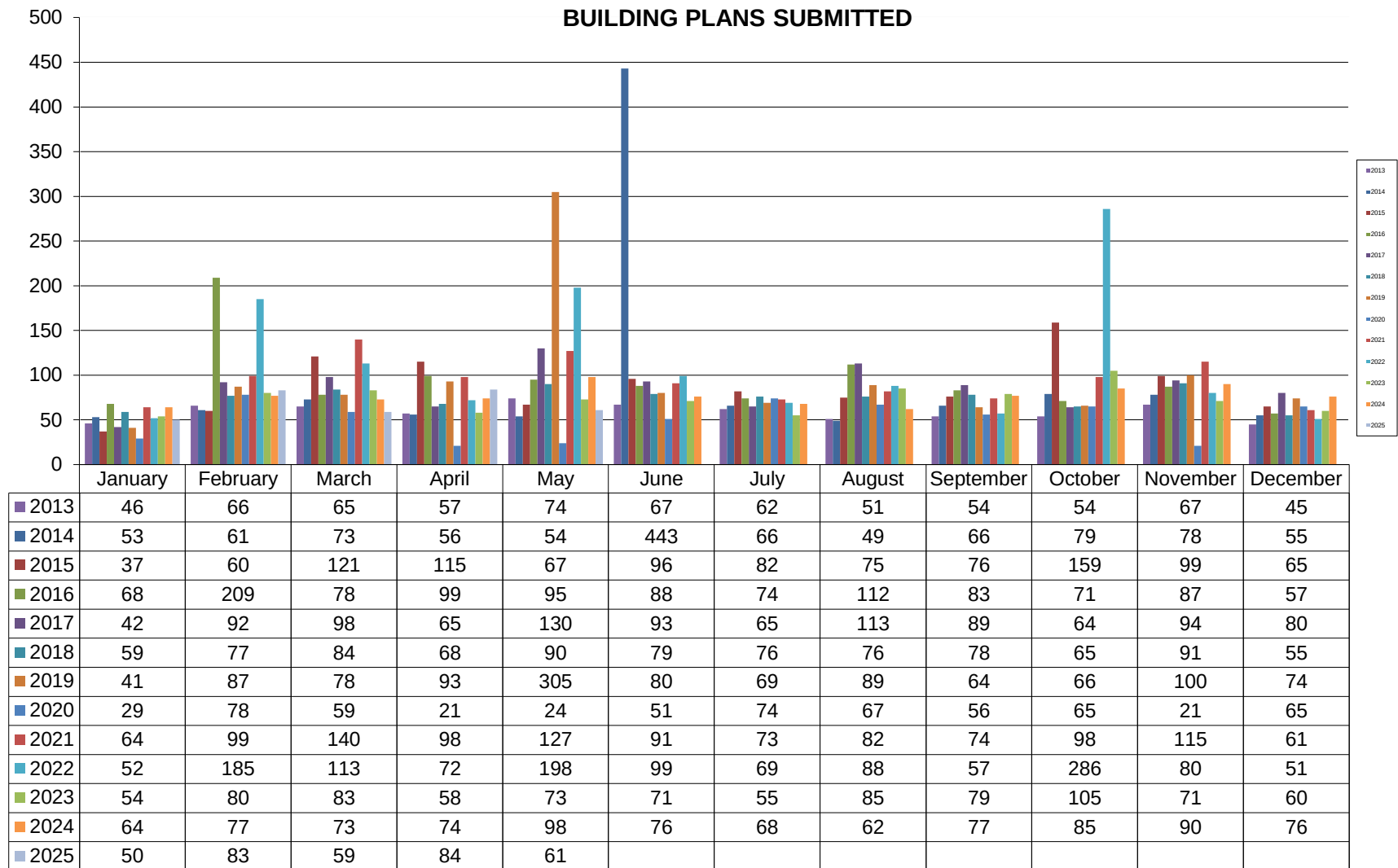
- o Building plans submitted : 84
- o Building plans **approved** and **acted** on **within** 30 days **<500m2 (Within benchmark)** :
- (Article 7 of Act 103 of 1977)
- o Building plans approved and acted on within 60 days **>500m2 (Within benchmark)** : } 100%
- o **Action** on building applications (letters) **after** 30 days **(Out of benchmark)** : 0
- (Article 7 of Act 103 of 1977)
- o Average time on reactions :
- o Total building plans approved : (%)

TOTAL PLANS	TOWN	NEW DWELLINGS	ADDITIONS	NEW COMMERCIAL	OTHER
7	Malmesbury wes van N7	3	0	0	4
30	Malmesbury	9	4	1	16
15	Yzerfontein	1	3	0	11
5	Moorreesburg	0	1	1	3
4	Darling	2	2	0	0
8	Riebeek Kasteel	2	2	0	4
3	Riebeek Wes	0	1	0	2
2	Grotto Bay	0	0	0	2
1	Jakkalsfontein	0	0	0	1
1	Koringberg	0	0	1	0
1	Abbotsdale	1	0	0	0
3	Kalbaskraal	2	0	0	1
0	Riverlands	0	0	0	0
1	Chatsworth	0	0	0	1
3	Rural	0	1	1	1
84		20	14	4	46

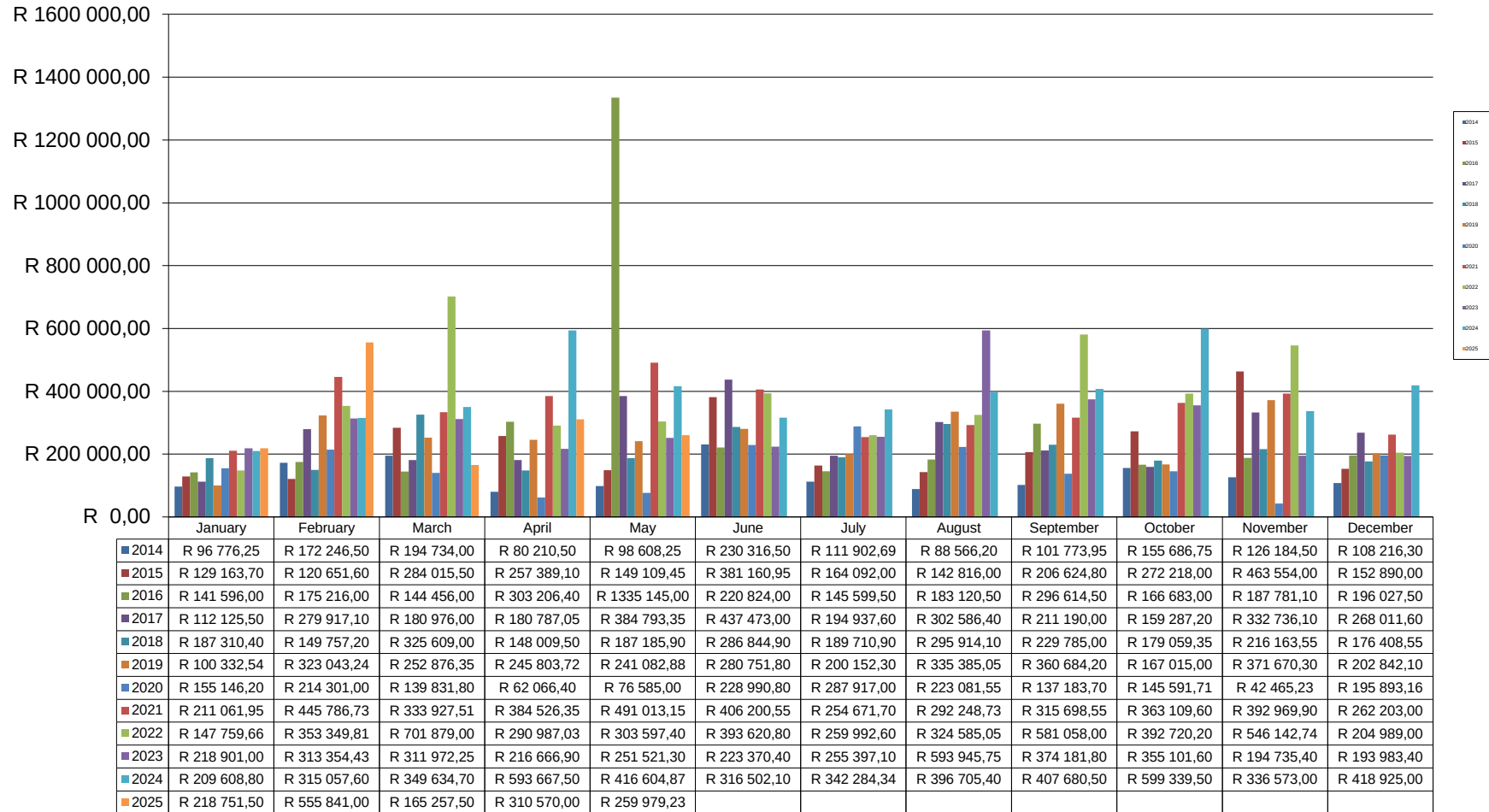
Other building work includes:

- Boundary walls/retaining walls
- Swimming pools
- Wendyhouse applications
- Caports/ Lean to
- Shadeports
- Internal/Renovations
- Rider Plans
- Renewal

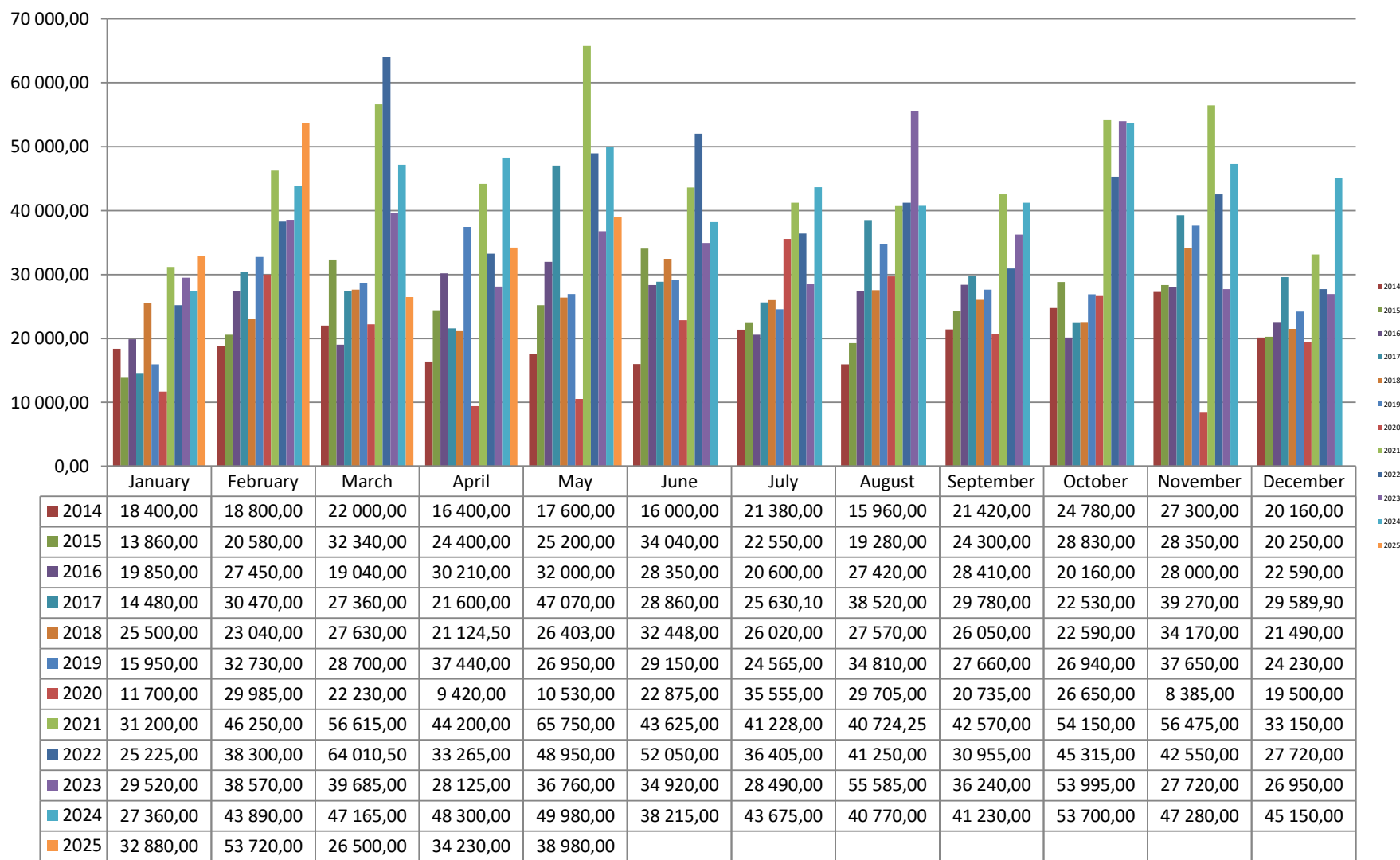
PLEASE NOTE: CALCULATIONS WITHIN 30 CALENDER DAYS.



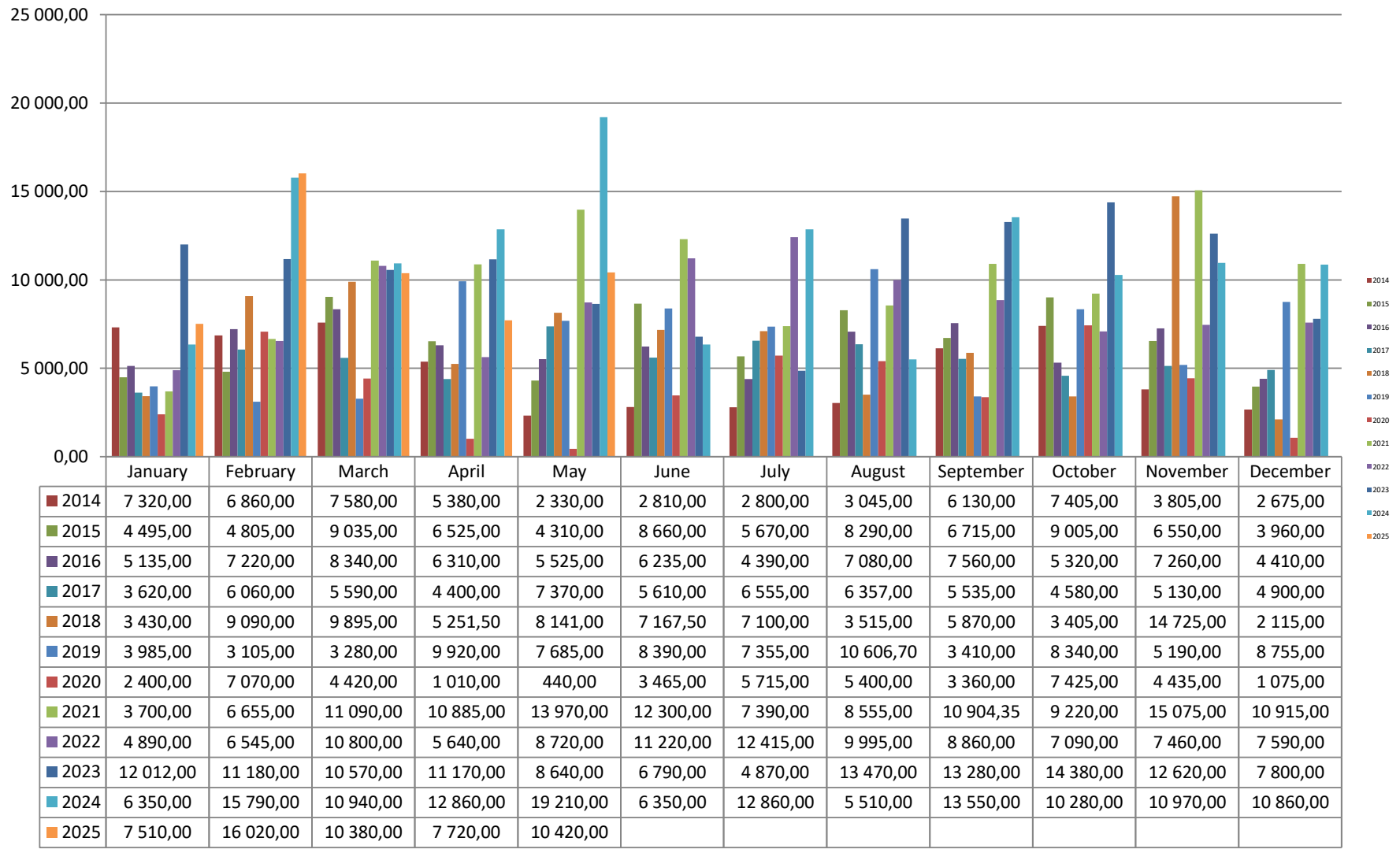
SCRUTINY FEES



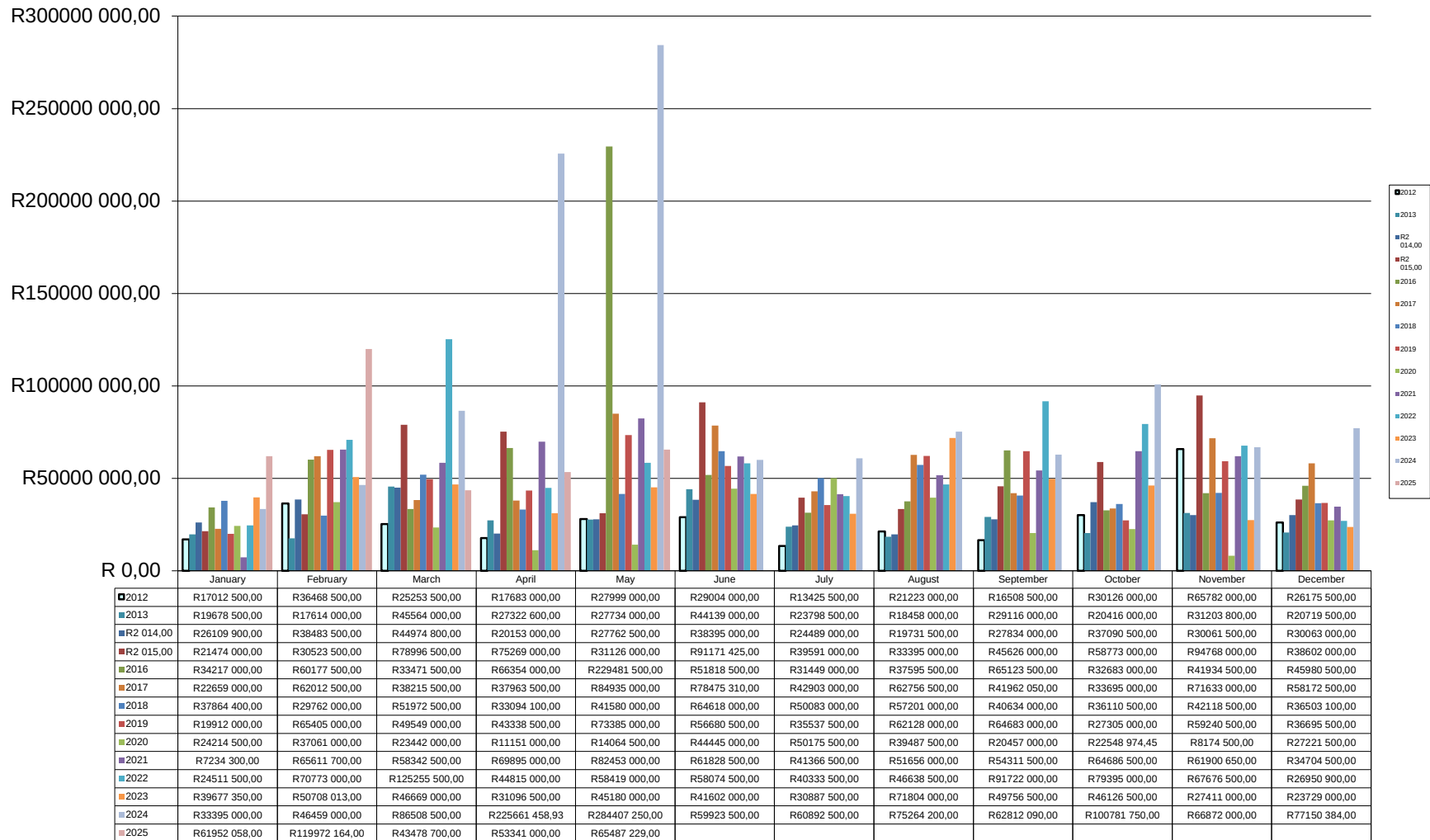
OCCUPATION FEES



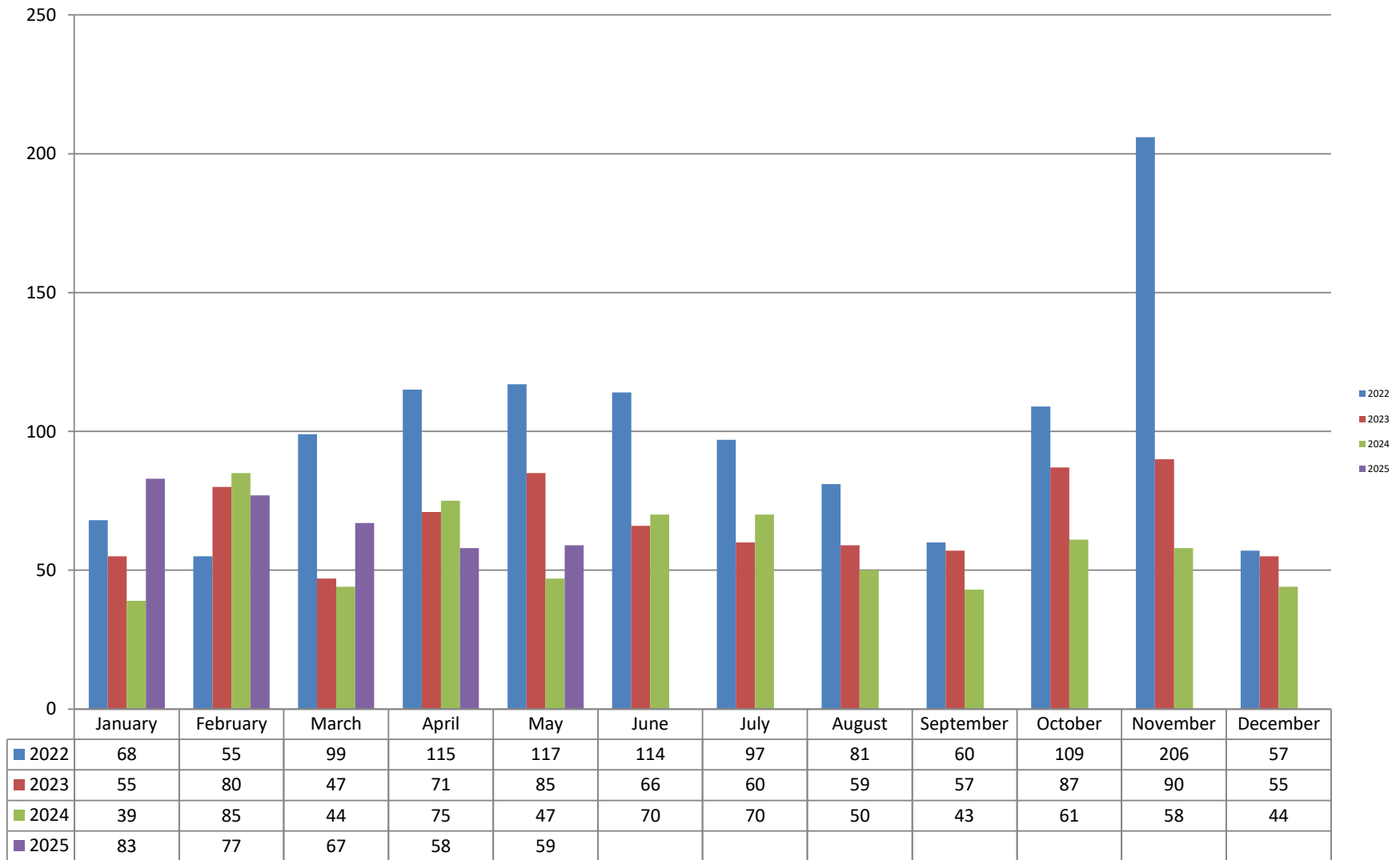
DEPARTURE FEES



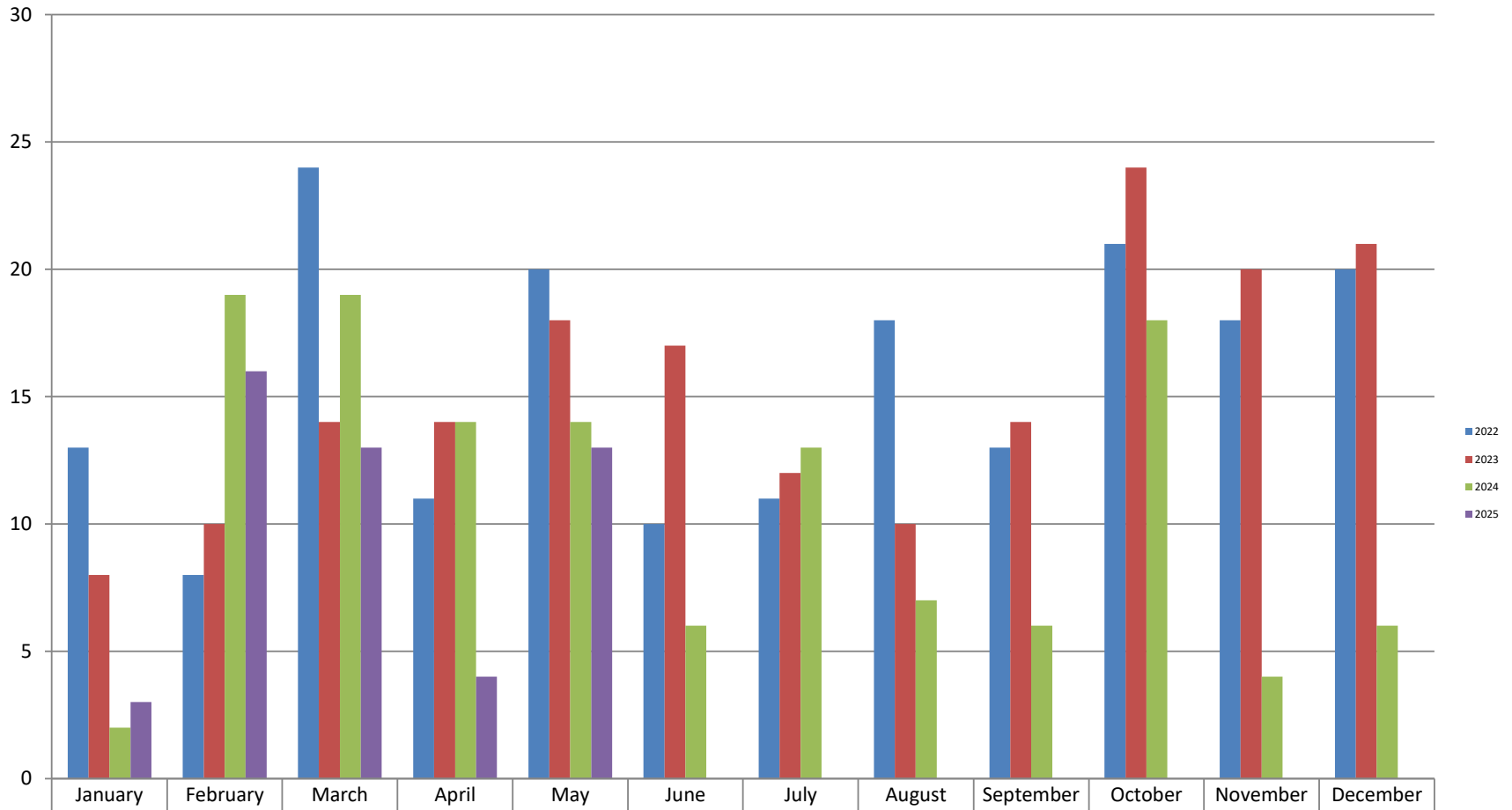
ESTIMATED BUILDING VALUES



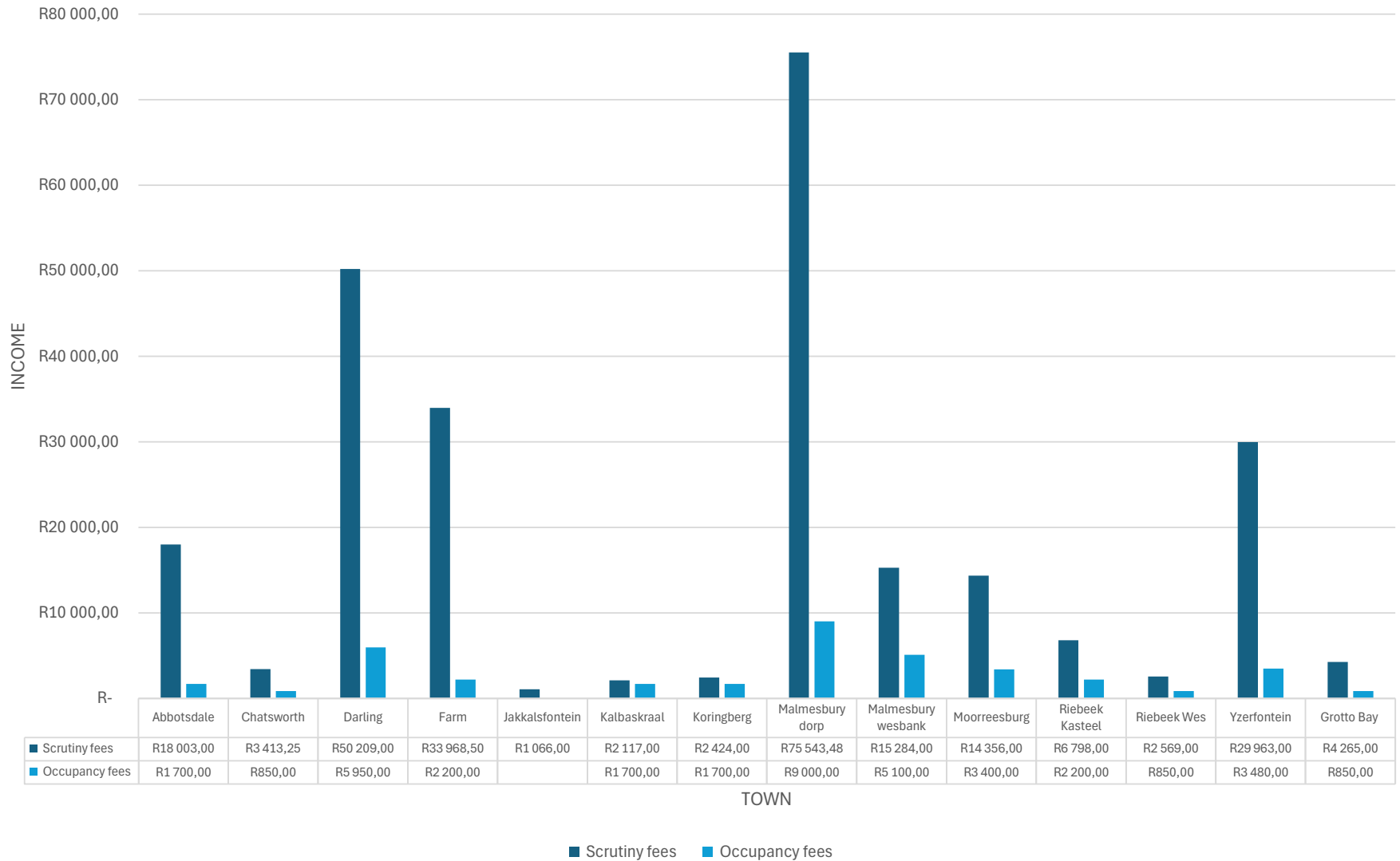
BUILDING PLANS APPROVED



OCCUPATION ISSUED



BUILDING CONTROL INCOME PER TOWN MAY 2025





Verslag Φ Ingxelo Φ Report

Kantoor van die Direkteur: Beskermingsdienste
Afdeling: Verkeer & Wetstoepassingsdiens

9 Julie 2025

7/1/2/2-3

ITEM 6.4.1 VAN DIE AGENDA VAN 'N UBK VERGADERING WAT GEHOUSAL WORD OP
17 JULIE 2025.

ONDERWERP:	VERSLAG: VERKEER & WETSTOEPASSINGSDIENS: MEI 2025
SUBJECT:	REPORT: TRAFFIC & LAW ENFORCEMENT SERVICES: MAY 2025

1. **BACKGROUND / AGTERGROND**

Attached find the report of the Traffic & Law Enforcement Services for May 2025.

2. **AANBEVELING**

Vir bespreking deur die Raad.
For discussion by Council.

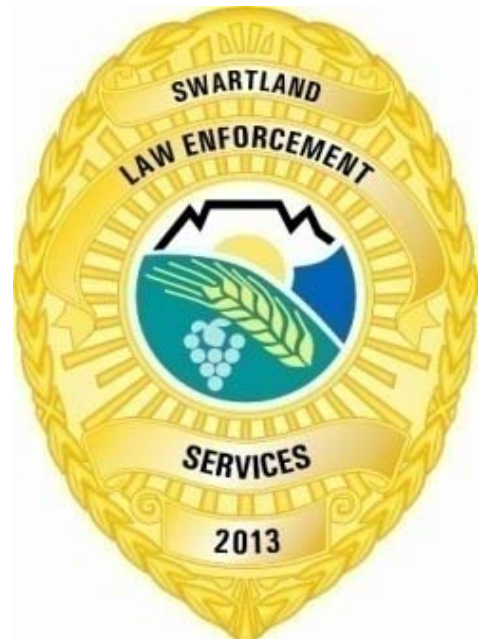
(get) R Steyn

MUNISIPALE BESTUURDER
MUNICIPAL MANAGER

TRAFFIC AND LAW ENFORCEMENT

Monthly report to Portfolio Committee

May 2025



EXECUTIVE SUMMARY

1. INTRODUCTION

The Traffic and Law Enforcement Service of Swartland Municipality are executing our mandate and assisted SAPS to prevent and combat crime during the month of **May 2025**. Our main purpose is to enhance service delivery and better quality of life through improving the safety of all inhabitants within the Swartland Municipal area.

2. LAW ENFORCEMENT

This division ensure bylaw compliance and education to all communities within the Swartland municipal area.

2.1. MONITORING OF INFORMAL SETTLEMENTS

- The Law Enforcement Division is mandated to monitor all informal settlements within the Swartland municipal area and to prevent and manage land invasion.
- Monitoring of Silvertown informal settlement, Phase 1/3/4 Ilinge Lethu, Phola Park, Chatsworth, Riverlands and Sibanye (Moorreesburg) is ongoing.
- Special efforts are in place to safeguard municipal land.
- We also monitor Kalbaskraal and all land of Cape Nature in our municipal area as per our MOU. Currently we monitor HDA land in Chatsworth and Ilinge Lethu as there are land invasion attempts.
- Our department are currently monitoring the small farmers at De Hoop and share drone footage with Department of Development services.
- Highland Landfill site is also added to the monitoring list.

2.2. DOG UNIT (K9-UNIT)

The Dog-Unit works 8-hour shifts within a 40-hour week. Shifts are adapted to cover enforcement over weekends. The K9-Unit assist SAPS with crime prevention and crime combatting activities as per the TPA- agreement. The Unit can report the following for the month:

- 1 x Bylaw Operation
- 7 x Assisted at K78 roadblocks/VCP
- **386** Searches conducted in the form of VCPs, K78-Roadblocks and search and seizure in collaboration with SAPS for the month of **May 2025**.
- The K9 unit made **23 arrests** for the month.

Details are available in this report.

2.3 LEAP UNIT

The Unit work 8-hour shifts and adapt their shifts to ensure visibility within Swartland area, assisting SAPS with crime combatting and crime prevention activities.

- 4 x Bylaw Operations
 - 16 x Foot patrols
- Detail are available in this report.

2.4 ILLEGAL DUMPING OPERATIONS

Bylaw awareness campaign held w.r.t illegal dumping is ongoing. At Darling East, 12 pamphlets were distributed and 1 fine issued.

3. REGISTRATION AND LICENSING

3.1. DRIVING AND LEARNERS' LICENSES

Driving and learners' licenses create job opportunities and allow people to better their standard of living. The following can be reported for Malmesbury, Moorreesburg and Darling Driving License Testing Centres (DLTC's): **The committee must take note there is a significant drop in the learners licence pass rate due to implementation of the Electronic Learner Licence system within the Western Cape Province.**

Malmesbury:

Driving licence pass rate for the month = **56%**

Learners Licence pass rate for the month = **17%**

Applicants absent for the month = **103** (Driving licenses = **47**, Learners = **56**)

Moorreesburg:

Driving licence pass rate for the month = **41%**

Learners Licence pass rate for the month = **25%**

Applicants absent = **21** (Driving licenses = **16**, Learners = **5**)

Darling

Learners Licence Pass rate for the month = **13%**

Applicants absent = **3**

3.2 VEHICLE TESTING STATIONS (VTS)

Malmesbury VTS had a total of **107** roadworthy tests, Moorreesburg VTS had a total of **24** roadworthy tests for the month of **May 2025**.

4. TRAFFIC DIVISION

The traffic operational division can report the following for the month of **May 2025**.

- Vehicle Check Points (VCP's) = 23
- Foot Patrols = 45
- Total of **956** offences recorded for **May 2025** (This includes the cases recorded by Law Enforcement and Traffic).

4.1 WARRANT SECTION

The warrant and speed section execute warrants daily. Special efforts to enhance the executing of warrants and to increase the payment rate are of the outmost importance to increase our payment rate. Warrants finalized were **101** during this month to the value of **R114 800.00**

4.2. SPEEDING ENFORCEMENT

The four mobile cameras recorded **3384** cases, and the fixed sites recorded **1258** speeding cases. **1132 cases** were recorded by the ASOD on the R27 (West Coast Road).

The total speeding offences for the month of **May 2025** were **5774**. We enhanced our speeding enforcement efforts to reduce accidents.

4.3. AUTOMATED NUMBER PLATE RECOGNITION OPERATIONS (ANPR OPERATIONS)

Six (6) ANPR operations were executed for the month of **May 2025** and **R 71 450** of outstanding traffic fines were collected via this effort.

4.4 SAFETY AWARENESS

One (1) Educational / Awareness program executed for the month of **May 2025**.

5. HIGHLIGHTS

- The development of a new shift system for Traffic & Law Enforcement was internally workshopped and is now ready for submission to the LLF for implementation.
- We dealing on a daily basis with the taxi issue within the Swartland community.
- We attended to the Highlands dumping site complaint which is ongoing.
- Our department circulated the Swartland Safety Plan for revision and incorporated all the input of various stakeholders and role-players. The plan is now successfully updated.
- We were successful in securing external funding from the Provincial Mobility Department to employ 10 Safety Ambassadors within the Swartland Municipality.
- Our K9 and LEAP Units are very successful in their efforts to prevent crime within our area of jurisdiction and are supporting SAPS in this fight as per our CSF agreement.
- Successes and operations with the WCLA which is ongoing.
- We enhance our efforts to deal with bylaws promptly and dealing with stray animals, illegal dumping and traffic related issues effectively.
- Joint operations between STLE, SAPS and WCDM dealing with Spaza shops.
- We continue with our meetings and planning with all safety structures to create a safe environment for all within Swartland.
- Working with SAPS and other stakeholders brought great successes and good integrated collaboration with crime prevention initiatives.

6. CHALLENGES

- There is a significant drop in learner license passing rate due to the Provincial Government Western Cape introduced the electronic learner license system. Discussions are taking place looking at ways and means to help the candidates.
- The challenge dealing with unauthorized people on the Highlands dumping site.

- The non-compliance of pedestrians crossing the N7 – is still a risk and intervention is planned with all the stakeholders.
- The selling and consuming of alcohol leads to gender base violence and crime.
- The overall lawlessness of community's w.r.t Municipal Bylaws.
- The struggle to get Sanral to repair the fence at N7 which are posing a danger to motorists and pedestrians.
- The illicit use of drugs and transporting thereof on our main routes (R27 and N7)

7. CONCLUSION

The department are committed to serve the Swartland community, reduce fatal crashes and be pro- active in our approach to road safety and by-law compliance.

.....
SENIOR MANAGER:

**TRAFFIC/ LAW ENFORCEMENT OPERATIONS AND VEHICLE LICENSING
ADMINISTRATION**

LAW ENFORCEMENT



Law Enforcement Officers per area											
Town/Area											
	Abbotsdale	Chatsworth Riverlands	Darling	Kalbaskraal	Koringberg	Malmesbury	Moorreesburg	Riebeek Kasteel	Riebeek West	Yzerfontein	TOTAL
Head Law Enforcement	0	0	0	0	0	1	0	0	0	0	1
Regional Inspectors	0	0	1	0	0	0	1	0	0	1	4
Inspectors	0	0	2	0	0	3	3	0	0	0	8
Access Control	0	0	0	0	0	3	0	0	0	0	3
TOTAL	0	0	3	0	0	7	4	0	0	1	15

LAW ENFORCEMENT STATISTICS

MAY 2025

Complaints received		
Area	Type of complaint	Total
Abbotsdale	Cows/Horses/ Dogs on public road- Keeping dogs	4
	Nuisance-Swearing, Drinking & Urinating in public	1
	Land use planning bylaw	1
Chatsworth/ Riverlands	Cows/ horses/dogs on public road-Keeping Dogs	1
	Roads & Streets	2
Kalbaskraal	Nuisance-Swearing, Drinking & Urinating in public	1
	Roads & Streets	1
Malmesbury	Cows/Horses/ Dogs on public road- Keeping dogs	8
	Illegal Dumping	2
	Vagrants – Being a nuisance	4
	Nuisance-Swearing, Drinking & Urinating in public	1
	Land use planning bylaw	1
	Bylaws relating to electricity	2
	Illegal structures	4
	Roads & Streets	5
	dogs on public road/ place-Keeping Dogs/Cattle	2
	Illegal Dumping	2
Moorreesburg/Koringberg	Land use planning bylaw	1
	Illegal structures	1
	Building Regulations	1
	Roads & Streets	2
	Roads & Streets	1
	Land use planning bylaw	1
	Keeping of dogs	2
Riebeek Kasteel	Bylaw relating to municipal property	1
	Illegal Dumping	1
	Keeping of dogs	2
	Nuisance-Swearing, Drinking & Urinating in public	2
Riebeek West	Horses/ Dogs/Goats on public road- Keeping dogs	4
	Vagrants - Been a nuisance	1
	Nuisance-Swearing, Drinking & Urinating in public	9
	Illegal Dumping	2
	By-laws relating to streets	3
	Bylaw relating to council property	3
	Illegal Structures	1
	Occupational health and safety	2

Yzerfontein	Ostriches/Horses/ Dogs on public road- Keeping dogs/whales	3
	Illegal Trading	1
	Nuisance-Swearing, Drinking & Urinating in public	1
	Illegal Dumping	1
	Vagrants - Been a nuisance	2
	Building regulations	1
	Total complaints attended	89

Impounding/ Surrender of animals		
Type of animal	Area Impounded	Total
Dogs	Darling	3
	Malmesbury	6
	Moorreesburg	5
Cats	Darling	1
Pigs	Malmesbury	1
TOTAL:		16

Law Enforcement: Foot patrols			
Date	Area	Description	Output
02 May 2025	Moorreesburg	Foot patrols targeting all by-laws and other offences	1 x Unlicensed motor vehicle
02 May 2025	Yzerfontein	Foot patrols targeting all by-laws and other offences	No incidents
03 May 2025	Esterhof	Foot patrols targeting all by-laws and other offences	No incidents
03 May 2025	Darling	Foot patrols targeting all by-laws and other offences	5 x Unlicensed motor vehicles
04 May 2025	Yzerfontein	Foot patrols targeting all by-laws and other offences	No incidents
04 May 2025	Riebeek Kasteel	Foot patrols targeting all by-laws and other offences	2 x Unlicensed motor vehicles 2 x Parking offences
05 May 2025	Darling	Foot patrols targeting all by-laws and other offences	1 x Parking offence
07 May 2025	Esterhof	Foot patrols targeting all by-laws and other offences	No incidents
07 May 2025	Darling	Foot patrols targeting all by-laws and other offences	2 x Unlicensed motor vehicles
09 May 2025	Yzerfontein	Foot patrols targeting all by-laws and other offences	No incidents
12 May 2025	Koringberg	Foot patrols targeting all by-laws and other offences	No incidents
12 May 2025	Darling	Foot patrols targeting all by-laws and other offences	3 x Drink in public place/ street
14 May 2025	Riebeek West	Foot patrols targeting all by-laws and other offences	1 x Unlicensed motor vehicle
15 May 2025	Yzerfontein	Foot patrols targeting all by-laws and other offences	No incidents

16 May 2025	Darling	Foot patrols targeting all by-laws and other offences	1 x Parking offence
16 May 2025	Yzerfontein	Foot patrols targeting all by-laws and other offences	No incidents
17 May 2025	Yzerfontein	Foot patrols targeting all by-laws and other offences	No incidents
17 May 2025	Riebeek West	Foot patrols targeting all by-laws and other offences	1 x Drink in public
17 May 2025	Koringberg	Foot patrols targeting all by-laws and other offences	No incidents
17 May 2025	Darling	Foot patrols targeting all by-laws and other offences	3 x Unlicensed motor vehicles
17 May 2025	Sibanye	Foot patrols targeting all by-laws and other offences	No incidents
18 May 2025	Yzerfontein	Foot patrols targeting all by-laws and other offences	No incidents
19 May 2025	Malmesbury	Foot patrols targeting all by-laws and other offences	No incidents
19 May 2025	Rosenhof	Foot patrols targeting all by-laws and other offences	No incidents
20 May 2025	Darling	Foot patrols targeting all by-laws and other offences	1 x Drink in public place/ street
22 May 2025	Darling	Foot patrols targeting all by-laws and other offences	2 x Parking offences
23 May 2025	Esterhof	Foot patrols targeting all by-laws and other offences	1 x Drink in public
23 May 2025	Darling	Foot patrols targeting all by-laws and other offences	1 x Caution Notice- Building Material on sidewalk
26 May 2025	Malmesbury	Foot patrols targeting all by-laws and other offences	No incidents

26 May 2025	Darling	Foot patrols targeting all by-laws and other offences	1 x Caution Notice- Fail to control animal
27 May 2025	Moorreesburg	Foot patrols targeting all by-laws and other offences	No incidents
29 May 2025	Darling	Foot patrols targeting all by-laws and other offences	1 x Unlicensed motor vehicle
30 May 2025	Moorreesburg	Foot patrols targeting all by-laws and other offences	1 x Drink in public
30 May 2025	Yzerfontein	Foot patrols targeting all by-laws and other offences	No incidents
31 May 2025	Yzerfontein	Foot patrols targeting all by-laws and other offences	No incidents

Educational programs /Projects			
Date	Area	Description	Detail of educational program
15 May 2025 09:30 – 10:45	Riebeek West	Spaza shops awareness Land use planning bylaw	A total of 6 spaza shops visited in the area. WCDM, SAPS and STLE have an awareness focusing on extortion and trading hours for spaza shops. A total of 40 pamphlets distributed.
16 May 2025 18:00 – 20:30	Moorreesburg Rosenhof & Sibanye	Substance abuse, Illegal liquor outlets, Domestic violence	Community outreach with Moorreesburg spiritual crime prevention group. STLE participate in a door to door awareness campaign. A total of 200 awareness pamphlets were distributed whilst focus on domestic violence, substance abuse, reporting on illegal liquor outlets and substance abuse.
21 May 2025 10:00 – 14:00	Darling	Spaza shops awareness Health & Safety	A total of 8 spaza shops visited in the area. SAPS and STLE had an awareness focus on health and safety. A total of 25 pamphlets distributed.
27 May 2025 13:00 – 14:00	Darling	Illegal Dumping awareness	An Illegal Dumping awareness campaign was held in Darling East. A total of 12 pamphlets were distributed. 1@ Illegal dumping fine was issued.
28 May 2025 09:00 – 12:00	Darling	Spaza shops awareness Health & Safety/ Illegal Foreigners	A total of 7 spaza shops visited in the area. SAPS and STLE have an awareness focusing on health & safety and Illegal Foreigners. A total of 11 pamphlets distributed. 7 Foreigner's documentation checked.

By- Law Operations			
Date	Area	Operation detail	Output
02 May 2025 10:00 – 14:00	Darling	Operation- By law Enforcement Enforcing- Bylaws and all other offences Members- 2 x STLE	Brought an animal into public amenity x1. 1x illegal dumping 1x Burn combustible material 2x Drink in public 2x Urinate in public 7 x Cases
03 May 2025 10:00 – 12:00	Darling	Operation- By law Enforcement Enforcing- Bylaws and all other offences Members- 2 x STLE	1x Urinate in public/ street 3x Drink in public/ street 4 x Cases
03 May 2025 11:00 – 12:00	Moorreesburg	Operation- By law Enforcement Enforcing- Bylaws and all other offences Members- 1 x STLE 2 x LEAP	6 x Drink in public / street 2 x Illegal trading 8 x Cases
03 May 2025 10:00 – 12:00	Malmesbury	Operation- By law Enforcement Enforcing- Bylaws and all other offences Members- 4 x STLE	6 x Drink in public / street 6 x Cases
03 May 2025 12:45 – 13:15	Riebeek Wes	Operation- By law Enforcement Enforcing- Bylaws and all other offences Members- 1 x STLE 2 x LEAP	5 x Drink in public / street 1 x Unlicensed motor vehicle 6 x Cases
04 May 2025 10:00 – 12:00	Yzerfontein	Operation- Building Regulations Enforcing- Bylaws and all other offences Members- 1 x STLE	10 x Building sites visited checking for compliance.

05 May 2025 10:00 – 12:00	Moorreesburg	Operation- Spaza shops Enforcing- Bylaws and all other offences Members- 3 x STLE 3 x SAPS 1 x WCDM 1 x MICOR	6 x Spaza shops visited 8 x Foreigners documents checked Confiscations: X65 Tobacco rolling paper X114 Packets Afzal flavour
05 May 2025 09:00 – 11:00	Malmesbury Illingeletu	Operation- Anti Land Invasion Enforcing- Bylaws and all other offences Members- 3 x STLE 5 x LEAP 5 x K9	1 x Illegal Structure demolished
05 May 2025 09:00 – 11:00	Darling	Operation- By law Enforcement Enforcing- Bylaws and all other offences Members- 2 x STLE	1x Caused a nuisance by begging 1x Drinking in public/ street 2 x Cases
07 May 2025 09:00 – 10:00	Abbotsdale	Operation- Anti Land Invasion Enforcing- Bylaws and all other offences Members- 3 x STLE 5 x LEAP 5 x K9	6 x Illegal Structures demolished.
07 May 2025 10:15 – 13:00	Malmesbury N7 Klipkoppie Caravan Park	Operation- Anti Land Invasion Enforcing- Bylaws and all other offences Members- 3 x STLE 5 x LEAP 5 x K9	8 x Illegal Structure demolished.

07 May 2025 09:00 – 14:00	Darling	Operation- By law Enforcement Enforcing- Bylaws and all other offences Members- 2 x STLE	1x Urinate in Public 1x Drink in Public 1x Animal (Dog) impound SPCA 2 x Cases 1 x Animal Impoundment
08 May 2025 10:30 – 11:30	Moorreesburg	Operation- By law Enforcement Enforcing- Bylaws and all other offences Members- 2 x STLE	5 x Drink in public / street 1 x Urinate in public / street 6 x Cases
08 May 2025 12:00 – 14:00	Moorreesburg	Operation- By law Enforcement Enforcing- Stray Animals Members- 2 x STLE	4 x stray dogs taken to SPCA 4 x stray dogs removed
08 May 2025 11:00 – 13:00	Darling	Operation- By law Enforcement Enforcing- Bylaws and all other offences Members- 2 x STLE	1x Caution notice- Fail to control animal. 1x Caution notice- building without building plans. 2x Caution Notices
09 May 2025 10:30 – 11:30	Moorreesburg Rosenhof	Operation- By law Enforcement Enforcing- Bylaws and all other offences Members- 4 x STLE	5 x Unlicensed motor vehicles. 1 x Warning obscured sidewalk. 5x Cases

09 May 2025 09:00 – 15:00	Darling	Operation- By law Enforcement Enforcing- Bylaws and all other offences Members- 2 x STLE	1 x Tampered with municipal equipment 1 x Drinking in public/ street 1 x Urinate in public/ street 1 x Used abusive language in public 1 x Caution Notice- Health & Safety 4 x Cases 1 x Caution Notice
12 May 2025 10:00 – 13:00	Darling	Operation- By law Enforcement Enforcing- Bylaws and all other offences Members- 2 x STLE	1 x Illegal Dumping 1 x Illegal structure 1 x Caution Notice- Illegal structure 2 x Cases 1 x Caution Notice
13 May 2025 09:30 – 10:30	Moorreesburg	Operation- By law Enforcement Enforcing- Stray Animals Members- 2 x STLE	1 x stray dog taken to SPCA 1 x stray dogs removed
14 May 2025 15:00 – 16:00	Darling	Operation- By law Enforcement Enforcing- Bylaws and all other offences Members- 2 x STLE	1 x Illegal structure 1 x Case
15 May 2025 09:30 – 10:45	Riebeek West	Operation- By law Enforcement	4 x Spaza shops visited. 6 x Foreigners documentation checked.

		Enforcing- Bylaws and all other offences Members- 3 x STLE 4 x SAPS 1 x WCDM	1 x Foreign National detained and documents verified at Immigration 4 x Notices issued by Health Inspector. Non Compliance notices: Expired products on shelves Repacking of food products Ceiling not complying with standards Rubbish in shop Products not properly labelled
16 May 2025 10:00 – 12:00	Darling	Operation- By law Enforcement Enforcing- Bylaws and all other offences Members- 2 x STLE	3 x Drinking in Public. 1 x Washed car in street. 4 x Cases
17 May 2025 11:00 – 11:45	Darling	Operation- By law Enforcement Enforcing- Bylaws and all other offences Members- 1 x STLE	1 x Drink in public / street 1x Case
18 May 2025 10:00 – 12:00	Yzerfontein	Operation- Building Regulations Enforcing- Bylaws and all other offences Members- 1 x STLE	13 x Building sites visited for compliance.
18 May 2025 12:15 – 13:00	Yzerfontein	Operation- By law Enforcement Enforcing- Bylaws and all other offences Members- 1 x STLE	1 x Drink in public / street 1x Case

19 May 2025 09:00 – 11:30	Darling	Operation- By law Enforcement Enforcing- Bylaws and all other offences Members- 2 x STLE	1 x Cat Impound at SPCA 1 x Dog Impound at SPCA 2 x Animals Impoundment
22 May 2025 09:00 – 11:00	Abbotsdale	Operation- Spaza shops Enforcing- Bylaws and all other offences Members- 7 x STLE 2 x SAPS 2 x WCDM	4 x Spaza shops visited 7 x Foreigners documents checked
22 May 2025 10:00 – 12:00	Darling	Operation- By law Enforcement Enforcing- Bylaws and all other offences Members- 2 x STLE	1 x Caution Notice- Fail to control animal 1 x Dog impound at SPCA 1 x Illegal Dumping 1 x Case 1 x Caution Notice 1 x Animal Impoundment
23 May 2025 05:00 – 07:30	Malmesbury	Operation- By law Enforcement Enforcing- Bylaws and all other offences Members- 4 x STLE 6 x LEAP 2 x K9	30 x Slept overnight / Erecting shelter 3 x Making an open fire and burn refuse 33 x Cases
23 May 2025 14:00 – 16:30	Darling	Operation- By law Enforcement Enforcing- Bylaws and all other offences Members- 2 x STLE	1 x Drink in public/ street 1 x Urinate in public/ street 1 x Dog impound at SPCA 2 x Cases 1 x Animal Impoundment

26 May 2025 11:00 – 13:00	Darling	Operation- By law Enforcement Enforcing- Bylaws and all other offences Members- 2 x STLE	1 x Illegal dumping 1 x Urinate in public/ street 2 x Cases
27 May 2025 10:00 – 11:00	Malmesbury Klipkoppie	Operation- Anti Land Invasion Enforcing- Bylaws and all other offences Members- 3 x STLE 2 x LEAP	2 x Illegal Structure demolished
27 May 2025 10:00 – 13:00	Darling	Operation- By law Enforcement Enforcing- Bylaws and all other offences Members- 2 x STLE	2 x Drink in public / street 1 x Illegal dumping 3x Cases
28 May 2025 09:00 – 12:00	Darling	Operation- Joint Operation Spaza Shops Enforcing- Counterfeit Goods & Illegal Foreigners Members- 2 x STLE 4 x SAPS 1 x WCDM	1 x Fine Issued- Performed an act which constitutes a danger to the health of others, selling expired goods/ products Shops Visited 1. Sue Jan Cafe 2. Blue shop 3. Faizel busy corner3 shop 4. Balaskas no.3 shop 5. Faizel busy corner shop 6. Fantastic shop 7. Ubuntu shop

			Comments 7 x Foreigners documents checked 1 x Awareness campaign health and safety 7 x Shops visited, and owners were cautioned not to sell expired goods to community 1 x Drinking in public/ street 1 x Obstructed pedestrians/ traffic 3x Cases
29 May 2025 09:00 – 11:00	Abbotsdale	Operation- Spaza shops Enforcing- Bylaws and all other offences Members- 3 x STLE 3 x SAPS 2 x WCDM 2 x Trade and industry	6 x Spaza shops visited 9 x Foreigners documentation checked
29 May 2025 09:00 – 14:00	Darling	Operation- By law Enforcement Enforcing- Bylaws and all other offences Members- 2 x STLE	2 x Drink in public/ street 2 x Urinate in public/ street 4x Cases
30 May 2025 10:00 – 15:00	Darling	Operation- By law Enforcement Enforcing- Bylaws and all other offences Members- 2 x STLE	3 x Drink in public/ street 1 x Urinate in public/ street 4x Cases

31 May 2025 16:00 – 17:00	Malmesbury	Operation- By law Enforcement Enforcing- Bylaws and all other offences Members- 4 x STLE	6 x Drink in public / street 3 x Urinate in public / street 2 x Gamble on street 11 x Cases
31 May 2025 21:15 – 22:00	Malmesbury Illinge Lethu	Operation- By law Enforcement Enforcing- Bylaws and all other offences Members- 2 x STLE	1 x Operate outside spaza shop operating hours. 9 x Spaza shops visited 1 x Case
31 May 2025 22:00 – 22:30	Kalbaskraal	Operation- By law Enforcement Enforcing- Bylaws and all other offences Members- 2 x STLE	2 x Operate outside spaza shop operating hours. 4 x Spaza shops visited 2 x Cases

Operational Images foot patrols in Residential areas



MONTHLY	SHIFT B	SHIFT A	WARRANTS & SPEED	ADMIN & LOGISTICS	L/E DARLING	L/E MBRG	L/E. MBRY	CONTROL ROOM	
May-25									
DETAILS OF BY-LAW CASES									TOTAAL
BUILDING REGULATIONS	0	0	0	0	1	0	0	0	1
BY-LAWS WHICH RELATE TO STREETS	0	0	0	0	0	0	3	0	3
DISTRIBUTION OF FLYERS	1	0	0	0	0	1	0	0	2
DRINKING IN PUBLIC	2	4	0	0	0	9	8	13	36
DRUNK IN PUBLIC - ARREST	0	0	0	0	0	1	0	2	3
ILLEGAL DUMPING	0	0	0	0	0	0	0	1	1
NUISANCE	0	0	0	0	1	0	0	0	1
OTHER BY-LAWS NOT MENTIONED ELSEWHERE	1	0	0	0	0	0	5	0	6
PUBLIC AMMENITIES	0	0	0	0	2	0	0	0	2
STREET VENDORS AND HAWKERS	1	4	0	0	0	0	0	0	5
TRAFFIC BY-LAWS	1	2	0	0	0	0	0	0	3
URINATE IN PUBLIC	0	0	0	0	1	1	2	0	4
WASHING OF VEHICLES IN PUBLIC ROAD/PUBLIC PLACE	0	1	0	0	0	0	0	0	1
TOTAL CASES	6	11	0	0	5	12	18	16	68



K9 Unit Monthly Report

May 2025

Staff	Malmesbury	Moorreesburg	Darling	Total
Principal Inspectors	1	1	1	3
Dog handlers	2	2	1	5
TOTAL	3	3	3	8

Activities in Areas		
Area	Type of activity	Total
Abbotsdale	Houses searched	1
	Vehicles searched	8
	Open area searched	0
Chatsworth/ Riverlands	Houses searched	3
	Vehicles searched	24
	Open area searched	0
Darling / Yzerfontein	Houses searched	2
	Vehicles searched	15
	Open area searched	0
Kalbaskraal	Houses searched	1
	Vehicles searched	18
	Open area searched	0
Malmesbury	Houses searched	11
	Vehicles searched	34
	Open area searched	2
Moorreesburg/Koringberg	Houses searched	24
	Vehicles searched	31
	Open area searched	0
Riebeek Kasteel	Houses searched	2
	Vehicles searched	24
	Open area searched	0
Riebeek Wes	Houses searched	1
	Vehicles searched	8
	Open area searched	0
West Coast Road (R27)	Vehicles searched	42
N7 Road	Vehicles searched	135
Total Searches		386

Operations Conducted			
Date	Area	Operation detail	Output
02 May 2025	Chatsworth	VCP Groenrivier Road	<u>Deployment</u> K9 unit x 3 LEAP x6 <u>Outcomes</u> 56x Vehicle Stopped 9x Vehicles searched 18x Persons searched <u>Fines</u> 2x Drivers Licence = R2500 1 x Unlicensed Vehicle, R500 1x Tyre = R300 3x No Prdp = R8000 3x Contrary to Permit= R7500 Total = R18 800
03 May 2025	Moorreesburg	Joint Operation	<u>Deployment</u> K9 unit x 3 LEAP x6 Moorreesburg SAPS x5 <u>Outcome</u> 2x Liquor premises Searched 2x Drug Premises Searched 1x Suspect arrested for possession of Tik <u>Exhibits</u> 1x Packet of Tik Weight 0.73 1x Suspect arrested for possession of Tik <u>Exhibits</u> 1x Packet of Tik Weight 0.81 1x Suspect arrested for possession of Mandrax <u>Exhibits</u> 1x Quarter Mandrax Weight 0.41 1x Suspect arrested for Dealing in Liquor

			<u>Exhibits</u> 120x 750ml Black Label Beer 25x 750ml Castle Lager Beer 11x SAB crates <u>4 x Arrests</u>
06 May 2025	Chatsworth	VCP Chatsworth Road	<u>Deployment</u> K9 unit x 3 LEAP x6 <u>Outcomes</u> Vehicle Stopped x56 9 x Vehicles searched 18 x Persons searched <u>Fines</u> 3x Drivers Licence = R3000 4 x Unlicensed Vehicle, R2000 1x No Permit = R2500 3x Tyres = R900 1x No directional indicators = R300 2x Disregard Railway crossing = R6000 1x windscreen not clear, R500 Total = R15 100

	Kalbaskraal	VCP Klein Dassenberg Road	<u>Deployment</u> K9 unit x 3 LEAP x6 <u>Outcomes</u> Vehicle Stopped x42 7 x Vehicles searched 8 x Persons searched <u>Fines</u> 5x Drivers Licence = R5000 5 x Unlicensed Vehicle, R2500 3x Unlicensed Vehicle =R1500 2x Learners not accompanied =R1400 3x Tyres = R900 1x disregard no U turn,R1000 2x Expired Drivers Licence, R1000 1x Defective Parking Brake, R500 1x Defective Lamp = R500 1x No Prdp = R3000 1x No number Plate = R500 Total = R25 800
	Malmesbury	Joint Operation	<u>Deployment</u> SAPS CPU x 5 K9 Unit x 2 Law Enforcement x 2 <u>Outcome</u> A Joint crime prevention operation between Malmesbury SAPS CPU, Swartland Law Enforcement Services and K9 Unit were conducted in the Malmesbury area. Premises Searched : 2 Persons Searched : 11 Arrest : 5 1x Arrest made for Possession of Tik. Adult Male suspect <u>Exhibit:</u> 1 x small zipper bag containing tik with a weight of 0.15g and street value of R20 1x Arrest made for Possession of Mandrax

		Adult Male suspect Exhibit: 17 x Mandrax Tablets with a weight of 28.8g and street value of R340 5 x Half Mandrax tablets with a weight of 3.4g and street value of R75 4 x Quarter of a Mandrax tablet with a weight of 1.4g and street value of R40 1x Arrest made for Possession of Mandrax Adult Female suspect Exhibit: 1 x Half Mandrax tablet with a weight of 0.15 and street value of R20 1x Arrest made for Possession of Mandrax Adult Male suspect Exhibit: 6 x Mandrax Tablets with a weight of 4.71g and street value of R90 1 x Quarter of a Mandrax tablet with a weight of 0.34g and street value of R10 1x Arrest made for Possession of Mandrax and Tik Adult Male suspect Exhibit: 2 x small zipper bags containing tik with a weight of 0.64g and street value of R40 21 x straws containing tik with a weight of 2.21g and street value of R420 1 x Mandrax tablet with a weight of 1.71g and street value of R20 28 x half Mandrax tablets with a weight of 23.10g and street value of R420 4 x quarter of a Mandrax tablet with weight of 1.74g and street value of R40 1x Arrest made for Possession of Dagga Adult female suspect
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			<u>Exhibit:</u> 138 x dagga zolls with a weight of 203.13g and street value of R2760 1 x Loose dagga with a weight of 64.12g and street value of R400 185 x bankies dagga with a weight of 214.18g and street value of R3700 <u>Arrests x5</u>
09 May 2025	Moorreesburg	Joint Operation	<u>Deployment</u> K9 Unit x 5 LEAP x 6 Moorreesburg SAPS x5 <u>Outcome</u> Premises search x6 People Searched x14 Arrest x6 2x Males arrested, disobey protection order warrant of arrest. 3x Arrests made for theft Warrant of arrest 1x Arrest for Common Assault Warrant of Arrest <u>Arrests x 6</u>
	Malmesbury	Joint Operation	<u>Deployment</u> Malmesbury SAPS CPU x 5 K9 Unit x 3 <u>Outcome</u> Premises Searched : 5 Persons Searched : 16 Arrest : 5 1x Arrest made for Possession of Mandrax Adult Male suspect <u>Exhibit:</u> 1x quarter Mandrax 0.40g Value:R10 1x Arrest made for Possession of Mandrax* Adult Male suspect

			<u>Exhibit:</u> 1× quarter Mandrax 0.40g Value:R10 1x Arrest made for Possession of Tik .Adult male suspect <u>Exhibit:</u> 1×Tik straw 0.20g Value:R20 1x Arrest made for Possession of Dangerous weapon Adult Male suspect <u>Exhibit:</u> 1× Panga(60cm blade) 1x Arrest made for Possession of Dangerous weapon and Tik Adult Male suspect <u>Exhibit:</u> 1x small zipper bags containing tik 0.20g Value:R10 1× knife with 33cm blade <u>Arrests x5</u>
14 May 2025	Chatsworth	VCP Groenrivier	<u>Deployment</u> K9 unit x 3 LEAP x6 <u>Outcomes</u> 18x Vehicle Stopped 2 x Vehicles searched 3 x Persons searched <u>Fines</u> 4x Drivers Licence = R4000 2 x Unlicensed Vehicle=R2500 1x Contrary to permit =R2500 1x Taxi Impounded. Amount = R9 000
17 May 2025	Malmesbury	VCP Voortrekker Road CPM	<u>Deployment</u> K9 unit x 3 LEAP x6 Malmesbury SAPS x7 <u>Outcomes</u> 42x Vehicle Stopped 14 x Vehicles searched

			2 x Persons searched <u>Fines</u> 2x Drivers Licence =R1000 2 x Unlicensed Vehicle, R2500 1x Defective Parking Brake,R500 1x Defective lights = R300 1x No number plate = R500 1x Confiscated Notice. Amount = R4 800
	Moorreesburg	Joint Operation	<u>Deployment</u> K9 unit x 5 LEAP x6 Malmesbury SAPS x4 <u>Outcome</u> Premises Searched : 5 Persons Searched : 16 Arrest : 1 1x Arrest made for Dealing in Liquor Adult Female suspect <u>Exhibit</u> 7x 5ltr Simply Best Red Wine 2x 5ltr Island View Red wine 24x 750ml Black Label Beer
19 May 2025	Malmesbury	Possible Shutdown Taxi Strike	<u>Deployment</u> K9 unit x 4 Leap x 6 <u>Outcomes</u> All Entrances open <u>Fines</u> 2 x Disregards stop signs =R3000
21 May 2025	Malmesbury	Public Transport Operation	<u>Deployment</u> K9 unit x 4 Leap x6 <u>Fines</u> 1x No operating permit, R2500 1 x No Prdp "P" = R3000 1 x Contrary to permit, R2500 1 x Defect reverse lamp,R300

			1x Tyre R300 1x Unlicensed Vehicle R500 <u>Total</u> R6800 <u>Arrest</u> 2x Arrests made for undocumented Persons <u>Arrests x2</u>
30 May 2025	Malmesbury	Awareness Goue Vlokkies Pre-School	<u>Deployment</u> K9 Unit x1 Leap Unit x1 Safer School awareness Traffic information rules of the road
31 May 2025	Malmesbury	VCP Klipheuwel Road	<u>Deployment</u> Malmesbury CPU x5 K9 Unit x 5 Leap Unit x5 <u>Outcome</u> Vehicles Stopped x62 Vehicles Searched x 12 Person Searched x8 2x Unlicensed Drivers =R2000 2 x Unlicensed Vehicle, R1000 2 x Safety Belt = R1000 1 x Contrary to Permit, R2500 1 x Reverse lamp = R300 Total = R6 800
	Moorreesburg	Joint Operation	<u>Deployment</u> Moorreesburg SAPS x5 K9 Unit x 5 Leap Unit x5 <u>Outcome</u> 4 x Liquor outlet search 1 x Adult male arrested for Dealing in Liquor without License <u>Exhibit</u> 33 x 750ml Black Label 24 x 750ml Castle Milk Stout 21 x 660ml Castle Lite <u>Arrest x1</u>

EXHIBITS CONFISCATED









Law Enforcement

LEAP UNIT Report May 2025

Staff	Shift A	Shift B	Total
Senior Inspectors	1	0	1
LEAP Officers	9	9	18
TOTAL	10	10	19

Date	Area	Operation detail	Outcome
02.05.2025	Malmesbury	Foot patrols High visibility patrols	10 x Drinking in public = R1500 1 x Urinating in public = R150 1 x Disabled parking = R800
	Chatsworth	Vehicle check point(VCP) Groene Rivier Road Chatsworth	56 x Vehicles stop 9 x Vehicles searched 18 x Persons searched Fines: 1 x Unlicensed driver = R1000 1 x Unlicensed driver(PRDP), R1500 1 x Unlicensed m/v = R500 1 x Smooth tyre = R300 1 x No PRDP"P" cat = R3000 3 x Contrary to permit = R7500 2 x No PRDP"G" cat = R5000
03.05.2025	Moorreesburg	Funeral escort	All in order
		Bylaw operation	2 x Trade without licence=R600 6 x Drinking in public = R900
		Joint operation Moorreesburg CPU/K9/NHW	All in order
	Riebeek West	Foot patrols	7 x Drinking in public = R1050
	Riebeek Kasteel	High visibility patrols Rugby Field	1 x Unlicensed m/v = R500 All in order

	Kalbaskraal	Foot Patrol	1 x Drinking in Public = R150 1 x Unlicensed Driver = R1000
06.05.2025	Chatsworth/Abbotsdale /Kalbaskraal	High visibility patrols	Monitoring taxi threat
	Kalbaskraal	Railway crossing monitor	2 x Disregard railway crossing, R6000
	Chatsworth	VCP Groene Rivier	3 x Unlicensed drivers = R3000 1 x No Permit = R2500 1 x Unlicensed m/v = R500 3 x Smooth tyres = R900 1 x Defective indicator = R300 1 x Windscreen defect = R500 3 x Unlicensed m/v = R1500
	Malmesbury	Foot Patrol	2 x Drinking in public = R300 1 x Illegal Dumping = R1500
07.05.2025	Malmesbury	High visible patrols	1 x Possession of Mandrax & Tik 3 x Tik Straws 1 x half Mandrax
08.05.2025	Malmesbury	Stop sign monitor Mimosa Street High visibility patrols	7 x Disregard stop sign=R10500 2 x Unlicensed driver = R2000 2 x Unlicensed m/v = R1000
	Kalbaskraal	VCP Klein Dassenberg Road	1 x Disregard no U-turn sign, R1000 3 x Unlicensed drivers = R3000 2 x Expired licence card=R1000 3 x Smooth tyre = R900 1 x Defect p/brake = R500 1 x Defect lamp = R300 1 x No PRDP"P" = R3000 1 x Unlicensed m/v = R500 1 x No rear registration plate, R500 2 x Learner not accompany, R1400
09.05.2025	Moorreesburg	Joint operation Moorreesburg CPU/K9	6 x Premises searched. 14 x Persons searched 6 x Arrests
	Malmesbury	Foot Patrol	2x Unlicensed vehicles= R1000

12.05.2025	Malmesbury	High visibility patrols	1 x Drinking in public = R150
	Abbotsdale	High visibility patrols	1 x Dumping in public = R1500
	Malmesbury	VCP /Klipheuwel	6 x Unlicensed Drivers = R3000 2 x Drinking in Public = R300 1 x Disregard robot = R500
13.05.2025	Malmesbury	Foot patrols	1 x Disobey no parking = R500 2 x Loading zones = R1600
	Darling	Dog nuisance	Dog owner not home
	Riebeek Kasteel	VCP Foot Patrols	4 x Unlicensed driver = R4000 1 x PRDP category P = R3000 1x Unlicensed m/v = R500 1 x Contrary to operating permit, R2500 1 x Overload = R500 1 x Drinking in Public = R150
14.05.2025	Malmesbury	Foot patrols High visibility patrols	1 x Yellow line = R500 2 x Unlicensed m/v = R500 2 x Drinking in Public = R300 1 x Disregard 4 way stop sign, R1500 1 x Cell phone = R1000
	Chatsworth	Vehicle check point(VCP) Groene Rivier Road	4 x Unlicensed drivers =R4000 1 x Contrary to permit = R2500
15.05.2025	Malmesbury	Foot patrols	4 x Drinking in public = R600 1 x Parked on red line = R500 2 x Disabled parking = R1600
	Chatsworth	High visibility patrols	All in order
	Riverlands	High visibility patrols	All in order
	Kalbaskraal	Horse complaint Populier Farm	Owner warned not to let the horses loose.

16.05.2025	Malmesbury	Foot patrols Complain of people smoking dagga library	5 x Drinking in public = R750 Nothing found
17.05.2025	Malmesbury	Foot patrols Vehicle check point(VCP) Voortrekker road (CPM)	7 x Drinking in public = R1050 2 x Unlicensed driver = R2000 1 x Defective p/brakes = R500 1 x Defective indicator = R300 1 x No number plate = R500
	Moorreesburg	Joint operation CPU/K9	Search warrants executed
19.05.2025	Abbotsdale	High visibility patrols possible shut down(Taxi strike)	2 x Disregard stop sign =R3000
	Malmesbury	High visibility patrols possible shut down(Taxi strike)	All in order
20.05.2025	Malmesbury	Scholar point duty St Thomas primary school High visibility patrols	All in order 1 x Defective windscreen ,R500 1 x Defective wipers = R500 1 x Driving without consideration = R2500 2 x Unlicensed drivers = R2000 1 x disregard stop sign = R1500
21.05.2025	Malmesbury	Scholar point duty St Thomas primary school High visibility patrols	All in order 2 x Unlicensed drivers = R2000 1 x Inconsiderate driving,R2500 1 x Disregard stop sign =R1500
	Chatsworth/Riverlands	Foot Patrols	1 x Urinating in Public = R150 3 x Burnt waste unlawfully,R900 2 x Disobey no parking = R1000

22.05.2025	Malmesbury	Scholar point duty St Thomas primary school Bylaw operation Spaza shop inspection WOA Executions Foot patrols	All in order 1 x Spaza inspected all in order 4 x Warrants executed 1 x Payment 1 x Side walk parking = R500 1 x Yellow line parking = R500 1 x Parked near the bridge = R100
	Abbotsdale	Bylaw operation Spaza shops inspection	4 x Spaza inspected 1 x Fine issued. Stored flammable substance without certification = R1000
	Malmesbury	Visible Patrols	1 x Unlicensed driver = R1000 2 x disregard 3way stop = R3000 1 x disregard robot = R2000
	Malmesbury CBD	Foot Patrols	2 x Drinking in Public = R300 1 x Disobey no parking 3.5T, R500 1 x Disregard disable parking, R800
23.05.2025	Malmesbury	Bylaw operation High visibility patrols	8 x Overnight parking = R1200 2 x Burning refused = R600 1 x Disregard stop sign = R1500 1 x Contrary to permit = R1000
	Chatsworth/Klein Dassenberg	VCP	1 x Learner driver not accompanied = R700 2 x Unlicensed drivers = R2000 2 x No PRDP = R6000 5 x Overload mini bus = R2000 1 x No Operating licence, R2500
24.05.2025	Riebeek Kasteel	Foot Patrols	1 x Parked on loading zone, R800 8 x disobey parking = R4000 1 x Urinating in Public = R150 1 x Illegal dumping = R1500 1 x Parked facing oncoming traffic = R500
	Riebeek West	VCP/Main road	1 x contrary to permit condition, R2500 7 x Unlicensed Drivers = R7000 2 x unlicensed m/v = R1000 1 x Holding cellular = R1000

26.05.2025	Cape Town	First Responder Training	All in order
27.05.2025	Cape Town	First Responder Training	All in order
28.05.2025	Cape Town	First Responder Training	All in order
29.05.2025	Cape Town	First Responder Training	All in order
30.05.2025	Cape Town	First Responder Training	All in order
	Malmesbury	Foot patrols	2 x Unlicensed m/v= R1000 1 x Disabled parking = R800 2 x Drinking in public = R300
31.05.2025	Malmesbury	Joint operation/Malmesbury CPU/K9	1 x Contrary to permit = R2500 1 x Unlicensed m/v = R500
	Moorreesburg	Joint operation/Moorreesburg CPU/K9	4 x Liquor premises searched. 1x Arrest

MONTHLY	LEAP CASES	LEAP WARNINGS	TOTAL
Apr-25			
DETAILS OF BY-LAW CASES & WARNINGS			
BUILDING REGULATIONS	1	0	1
BY - LAWS WHICH RELATES TO FIRE BRIGADE	1	0	1
BY-LAWS WHICH RELATES TO STREETS	4	0	4
BY - LAWS WHICH RELATES TO SUPPLY OF ELECTRICITY	1	0	1
DISTRIBUTION OF FLYERS	1	0	1
DRINKING IN PUBLIC	27	28	55
ILLEGAL DUMPING	3	0	3
OCCUPATIONAL HEALTH AND SAFTY	0	1	1
OTHER BY-LAWS NOT MENTIONED ELSEWHERE	1	3	4
PREVENTION OF FIRES	1	0	1
PUBLIC AMMENITIES	2	1	3
UNUSED VEHICLES BOATS AND MACHINES	1	0	1
URINATE IN PUBLIC	5	2	7
TOTAL CASES & WARNINGS	48	35	83

REGISTRATION & LICENCING



REPORT MAY 2025

INCOME: REGISTRATION AND LICENCING MAY 2025

		MALMESBURY		MOORREESBURG		DARLING	
		TOTAL	AMOUNT	TOTAL	AMOUNT	TOTAL	AMOUNT
Driving license applications							
Motor cycles	@ R 135.00	10	R1,350.00	4	R540.00		
Light motor vehicles	@ R 135.00	43	R5,805.00	21	R2,835.00		
Heavy motor vehicles	@ R 200.00	223	R44,600.00	65	R13,000.00		
Total: driving license applications		276	R51,755.00	90	R16,375.00		
Temporary driving licence appl.	@ R45.00	159	R7,155.00	57	R2,565.00	20	R900.00
Driving licenses issued							
Income for Municipality	@ R61.00	375	R22,875.00	97	R5,917.00	34	R2,074.00
Driving licenses issued							
Amount due to Prodiba	@ R 79.00	375	R29,625.00	97	R7,663.00	34	R2,686.00
Leaners licenses:							
Applications	@ R68.00	216	R14,688.00	73	R4,964.00	29	R1,972.00
Issued	@ R33.00	35	R1,155.00	19	R627.00	5	R165.00
Duplicate	@ R33.00	5	R165.00	4	R132.00		
Instructors certificates:							
Applications	@ R165.00	1	R165.00				
Issued	@ R33.00	1	R33.00				
Motor vehicles:							
Duplicate Registrations	@ R165.00	73	R12,045.00				
Traffic Register applications	@ R150.00						
Duplicate Traffic Register certificates	@ R33.00	11	R363.00				
Temporaal Permits	@ R94.00	221	R20,774.00				
Special Permits	@ R68.00	53	R3,604.00				
Applications for roadworthy certificates							
Light motor vehicles	@ R175.00	59	R10,325.00	13	R2,275.00		
Heavy motor vehicles	@ R205.00	13	R2,665.00	7	R1,435.00		
Motor cycles	@ R80.00	3	R240.00	2	R160.00		
Total		75	R13,230.00	22	R3,870.00		
Roadworthy certificates	@ R65.00	63	R4,095.00	19	R1,235.00		
Professional Driving permits	@ R80.00	134	R10,720.00	34	R2,720.00	11	R880.00
Issue of information	@ R22.00						
Registration of motor vehicles	@ R282.00	936	R263,952.00				
Motor trade numbers	@ R107.00						

Licence fees		R3,153,408.40				
Total						R3,153,408.40
Commission: Licence fees		R378,409.00				
Total						R378,409.00

INCOME AS ON 04 JUNE 2025

DRIVING LICENSE & ROADWORTHY SECTION MAY 2025

WAITING PERIOD FOR DRIVING- AND LEARNERS LICENSE TESTS IN WEEKS

KEY INDICATORS	Malmesbury	Moorreesburg	Darling	Average
Waiting period: Driving Licenses Light motor vehicles	4.0	3.0	N/A	3.5
Waiting period: Driving Licenses Heavy motor vehicles	6.0	2.5	N/A	4.25
Waiting period: Learners Licenses	0.5	1.0	1.0	0.75

LEARNERS LICENSE STATISTICS - CLLT

MALMESBURY

CODES	01	02	03	TOTAL	
Absent	0	12	44	56	17,6%
Postponed	0	0	0	0	
Passed	3	16	16	35	
Failed	7	37	116	160	
Oral Test	2	0	1	3	
TOTAL	12	65	177	254	

Codes: 01 – Motorcycle
02 – Light motor vehicles
03 – Heavy motor vehicles

MOORREESBURG

CODES	01	02	03	TOTAL	
Absent	0	1	4	5	25%
Postponed	0	0	4	4	
Passed	5	5	8	18	
Failed	7	13	33	53	
Oral Test	0	0	1	1	
TOTAL	12	19	50	81	

Codes: 01 – Motorcycle
02 – Light motor vehicles
03 – Heavy motor vehicles

LEARNERS LICENSE STATISTICS - CLLT

DARLING

CODES	01	02	03	TOTAL	
Absent	0	2	1	3	13,1%
Postponed	0	2	4	6	
Passed	1	1	3	5	
Failed	1	13	19	33	
Oral Test	0	0	0	0	
TOTAL	2	18	27	47	

Codes: 01 – Motorcycle
02 – Light motor vehicles
03 – Heavy motor vehicles

DRIVING LICENSE STATISTICS

MALMESBURY DRIVING LICENSE TEST CENTRE

CATEGORIES	Motorcycle		Light motor vehicle		Heavy motor vehicle				TOTALS	
Codes	A	A1	B	EB	C	C1	EC1	EC		56,5%
Absent	0	0	10	0	0	27	0	10	47	
Postponed	0	0	0	0	0	0	0	0	0	
Passed	7	0	21	0	0	73	0	15	116	
Failed	1	0	19	0	0	52	0	17	89	
TOTAL	8	0	50	0	0	152	0	42	252	

MOORREESBURG DRIVING LICENSE TEST CENTRE

CATEGORIES	Motorcycle		Light motor vehicle		Heavy motor vehicle				TOTALS	41,4%
Codes	A	A1	B	EB	C	C1	EC1	EC		
Absent	0	0	3	0	0	8	0	5	16	
Postponed	0	0	1	0	0	1	0	0	2	
Passed	2	0	7	0	0	24	0	6	39	
Failed	1	0	16	1	0	29	0	8	55	
TOTAL	3	0	27	1	0	62	0	19	112	

ROADWORTHY STATISTICS

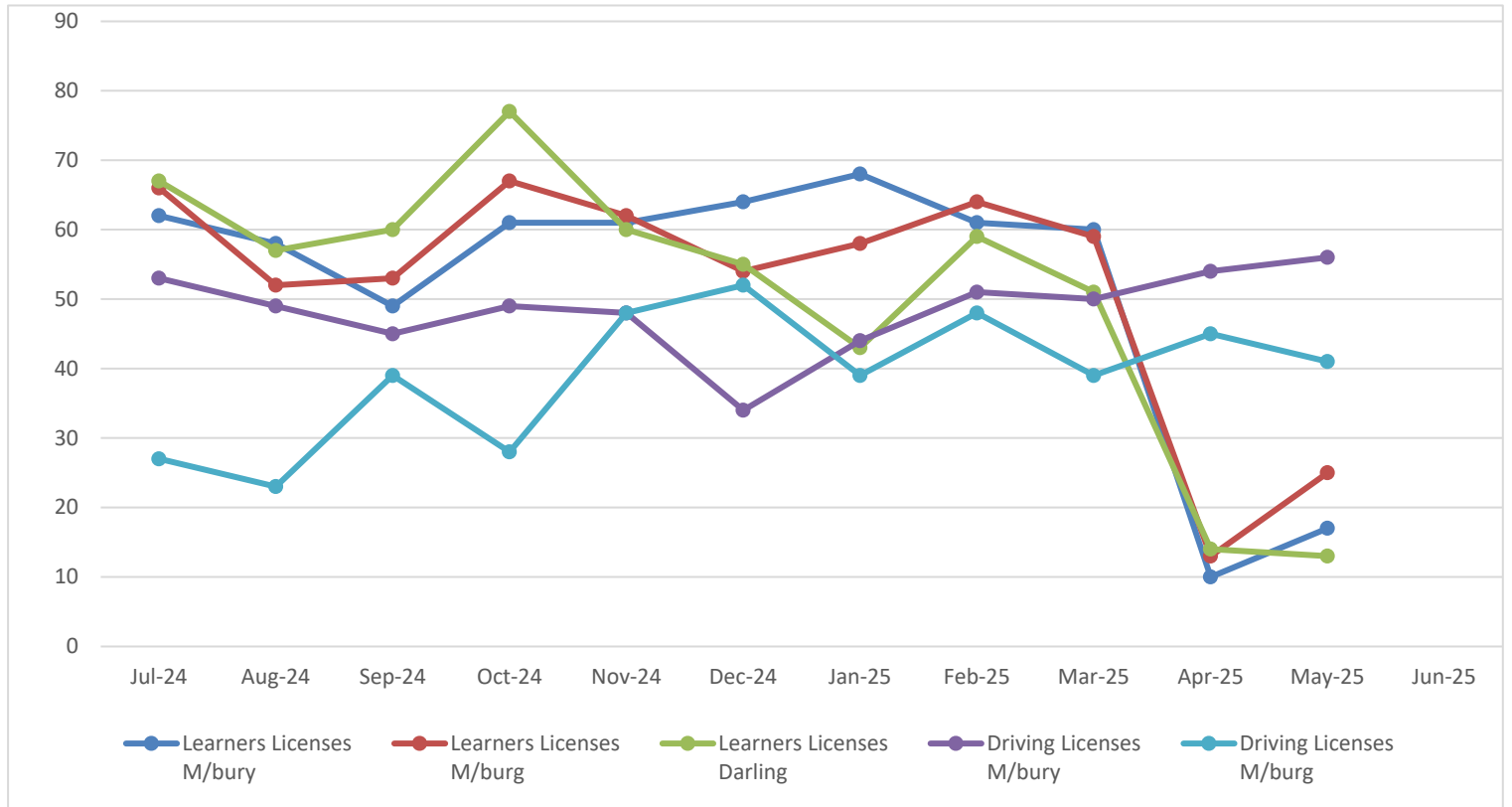
MOORREESBURG VEHICLE TESTING STATION

TYPE OF TEST AND RESULT	Motor cycle	Bus	Heavy motor vehicle	Trailer	Other	TOTAL
First test:Passed	1	2	3	1	10	17
Failed	0	0	0	0	0	0
Retest	0	0	0	1	4	5
Retest: Passed	0	0	0	0	2	2
Failed	0	0	0	0	0	0
TOTAL	1	2	3	2	16	24

MALMESBURY VEHICLE TESTING STATION

TYPE OF TEST AND RESULT	Motor cycle	Bus	Heavy motor vehicle	Trailer	Other	TOTAL
First test:Passed	4	0	4	6	15	29
Failed	0	0	0	0	0	0
Retest	0	0	8	6	32	46
Retest: Passed	0	0	6	4	22	32
Failed	0	0	0	0	0	0
TOTAL	4	0	18	16	69	107

PASS RATE SWARTLAND



TRAFFIC OPERATIONS



TRAFFIC STATISTICS – MAY 2025

Total Traffic Officers	
Designation	Swartland Area
Manager: Traffic Operations	1 officer
Shift A	5 officers
Shift B	5 officers
Speed enforcement	2 officers
Warrant section	4 officers
Educational programs	1 officer
Admin & Logistics	2 officers
Traffic Wardens	2 officers
TOTAL	22

DETAIL OF TRAFFIC CASES – MAY 2025

Offence description	Total	Comments
Licensing of drivers		
Unlicensed Driver	172	
Unlicensed Driver- Permit Vehicles	2	
Learner Driver offences	7	
Other offences regarding driving licenses	16	
Operator Offences	5	
PRDP Offences	29	
Roadworthy Certificate offences	1	
Other Offences Regarding RTQS	4	
Discontinue Notice	3	
Unlicensed/Unregistered Motor Vehicles	147	
Failure to Notify Change/ Contrary To Discontinue	0	
Number Plate Offences	15	
Other offences regarding registration / licensing	3	
Inconsiderate driving	1	

Traffic Signal Disobey	9	
Disobey Stop Sign	50	
Disobey No U-Turn	9	
Disobey Other Road Signs	22	
Disobey Other Road -No Hitch Hiking	0	
Offences Regarding the Duties of Drivers	3	
Seat Belt or Crash Helmet	16	
Turning in the Face of Oncoming Traffic	2	
Turning Without Signalling	0	
Enter When Unsafe	0	
Exceeding Projection limits	0	
Excessive Noise by Wilful Act	0	
Illegal overtaking	0	
Cell Phone	12	
Other Offences Regarding Rules of The Road	4	
Stopping where Prohibited	8	
Stopping Causing Danger or Obstruction	11	
Parking Where Prohibited	66	
Defective Brakes	17	
Defective Steering	0	
Defective Tyres	65	
Defective Silencer	0	
Deposit Oil or Fuel	1	
Defective Lamps	53	
Other Defects	33	
Overload – Passengers	19	
No operating license	28	
Operating contrary to operating license	30	
Caution Notice / Confiscation	2	
Arrests - Driving whilst under the influence	2	
Arrest- False or Forge Documents	0	
Arrest – Reckless & Negligent Driving	0	
Arrests – Other	0	

Arrests – Warrants	0	
Other offences not mentioned elsewhere	0	
TOTAL	867	

MONTHLY CAMERA SUMMARY – MAY 2025

TOTAL PAID TICKETS: 1508

(IFORCE) 241

(HELIOS) 1267

MONETARY VALUE: R 734 700.00

(IFORCE) R169 550.00

(HELIOS) R565 150.00

MOBILES:

1. 2094-	HOURS: 619	CASES LOGGED: 1331
2. 2063-	HOURS: 146	CASES LOGGED: 840
3. 2103-	HOURS: 231	CASES LOGGED: 495
4. 2022-	HOURS: 200	CASES LOGGED: 718

TOTAL CAPTURE: 3384

TOTAL HOURS: 1196

FIXED SITES:

1. MB076- DARLING	: 1045
2. MB062- RIEBEEK WES	: 213

TOTAL CAPTURED: : 1258

AVERAGE SPEED OVER DISTANCE (ASOD'S) May 2025:

LOCATION CODE	CAM SERIAL NUMBER	DESCRIPTION	TOTAL LOGGED
403	YF02	R27 SOUTHBOUND BETWEEN BUFFELSFONTEIN KM 88 AND YZERFONTEIN KM 73	428
402	BF01	R27 NORTHBOUND BETWEEN YZERFONTEIN KM 73 AND BUFFELSFONTEIN KM 88	43
400	YF01	R27 NORTHBOUND BETWEEN GANZEKRAAL KM 51 AND YZERFONTEIN KM 73	25
401	GK02	R27 SOUTHBOUND BETWEEN YZERFONTEIN KM 73 AND GANZEKRAAL KM 51	636
TOTALS			1132

WARRANT OF ARREST PAID MAY	101	R114 800.00
EXPIRED WARRANTS- MAY 2025	467	R632 100.00
ADMIN MARKS FOR MAY 2025	85	
INFRINGEMENT AUDIT PRINT REPORT	-	

CHECKLIST ATTACHED:

INFRINGEMENT PRINT REPORT- MAY 2025	YES
COURT REGISTER HANDOVER – MAY 2025	YES
TMT MEETING ATTENDANCE REGISTER- MAY 2025	YES

TRAFFIC FINES: PAID CASES – May 2025														
Summonses, 341 Notices & Speeding Offences														
Service Provider				Total cases paid					Monetary value of paid cases					
TMT				1508					R734 700.00					
Total Warrants Served				Total Warrants withdrawn by Court					Monetary value of paid Warrants					
101									R114 800.00					
Expired warrants for April 2025									Monetary value					
467									R632 100.00					
Warrants of arrests														
	Total warrants finalized (Paid; withdrawn; older than 2 years)													
	July 2024	August 2024	September 2024	October 2024	November 2024	December 2024	January 2025	February 2025	March 2025	April 2025	May 2025			
TMT	194	82	157	138	158	90	86	78	85	49	101			

WEIGH BRIDGE

	July 2024	Aug 2024	Sept 2024	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025	March 2025	April 2025	May 2025
Vehicles weighed	3869	3541	3700	3534	4172	3295	4773	4700	4029	4053	5448
Vehicles Overload Charged	40	41	40	37	47	29	39	52	48	46	49
Monetary Value	R 56 700	R 56 300	R 70 400	R 56 300	R 67050	R 48 050	R60 900	R 68 050	R 78 150	R 70 800	R 64 450

VEHICLE CHECK POINTS (VCP's)

Date	Area	Description	Vehicles Stopped/Count	Traffic Cases issued
02/05/2025	Prospector & Victoria Avenue, Malmesbury	Monitor Stop Sign	0	1
04/05/2025	Riebeek Kasteel	VCP	24	14
05/05/2025	Voortrekker Rd (Meres), Malmesbury	VCP	19	2
05/05/2025	Voortrekker Rd, Malmesbury	Monitor No U-Turn	0	0
06/05/2025	C/o Mimmosa & Azalia Rd, Malmesbury	Stop Sign Enforcement	6	15
06/05/2025	Industrial Rd, Malmesbury	VCP	6	2
06/05/2025	Industrial Rd, Malmesbury	Monitor No U-Turn	0	2
06/05/2025	Schoonspruit Rd, Malmesbury	VCP	11	5
07/05/2025	Riebeek Kasteel	VCP	27	10
07/05/2025	Old Kalbaskraal Rd, Abbotsdale	VCP	31	9
08/05/2025	Moorreesburg	VCP	27	12
08/05/2025	C/o Mimmosa & Azalia Rd, Malmesbury	Stop Sign Enforcement	14	19
09/05/2025	Klein Dassenberg Rd, Kalbaskraal	VCP	24	10
09/05/2025	Industrial Rd, Malmesbury	Monitor No U-Turn	0	4
13/05/2025	Riebeek Kasteel	VCP	21	6
13/05/2025	Klein Dassenberg Rd, Kalbaskraal	VCP	41	8
14/05/2025	Riebeek Kasteel	VCP	29	13
14/05/2025	CPM, Malmesbury	VCP	41	1
15/05/2025	Riebeek Wes	VCP	71	27
15/05/2025	Groenerivier, Chatsworth	VCP	26	15
17/05/2025	Riebeek Kasteel	VCP	27	15

18/05/2025	Piet Retief Street, Riebeek Kasteel	VCP	15	10
21/05/2025	Groenerivier Rd, Chatsworth	VCP	10	7
21/05/2025	Loubser & De Kock Street, Malmesbury	Monitor Stop Sign	0	4
23/05/2025	Piet Retief Street, Riebeek Kasteel	VCP	57	15
25/05/2025	Piet Retief Street, Riebeek Kasteel	VCP	21	4
25/05/2025	Main Rd, Moorreesburg	VCP	21	5
27/05/2025	Groenerivier Rd, Chatsworth	VCP	21	16
30/05/2025	Disa Street,	VCP	26	6
31/05/2025	Klipheuwel Rd, Malmesbury	VCP	20	7
			636	264

K78 Roadblock				
Date	Area	Description	Vehicles Stopped/Count	Traffic Cases issued
30/05/2025	Bokomo Rd, Malmesbury	K78 Roadblocks	75	16

Foot Patrols			
Date	Area	Description	Output/Outcome
06/05/2025	Upper CBD, Malmesbury	Foot patrols targeting all by-laws and other offences	2xCases
07/05/2025	Voortrekker Rd, Malmesbury	Foot patrols targeting all by-laws and other offences	4xCases
07/05/2025	Voortrekker Rd, Malmesbury	Foot patrols targeting all by-laws and other offences	3xCases
08/05/2025	Lower CBD, Malmesbury	Foot patrols targeting all by-laws and other offences	3xCases
08/05/2025	Upper CBD, Malmesbury	Foot patrols targeting all by-laws and other offences	2xCases
09/05/2025	Upper CBD, Malmesbury	Foot patrols targeting all by-laws and other offences	2xCases
18/05/2025	Plein Street and Sarel Cilliers Street, Riebeeck Wes	Foot patrols targeting all by-laws and other offences	2xCases
22/05/2025	Voortrekker Rd, Malmesbury	Foot patrols targeting all by-laws and other offences	8xCases
23/05/2025	Upper CBD, Malmesbury	Foot patrols targeting all by-laws and other offences	1xCase
31/05/2025	Lower CBD, Malmesbury	Foot patrols targeting all by-laws and other offences	3xCases
			30xCases

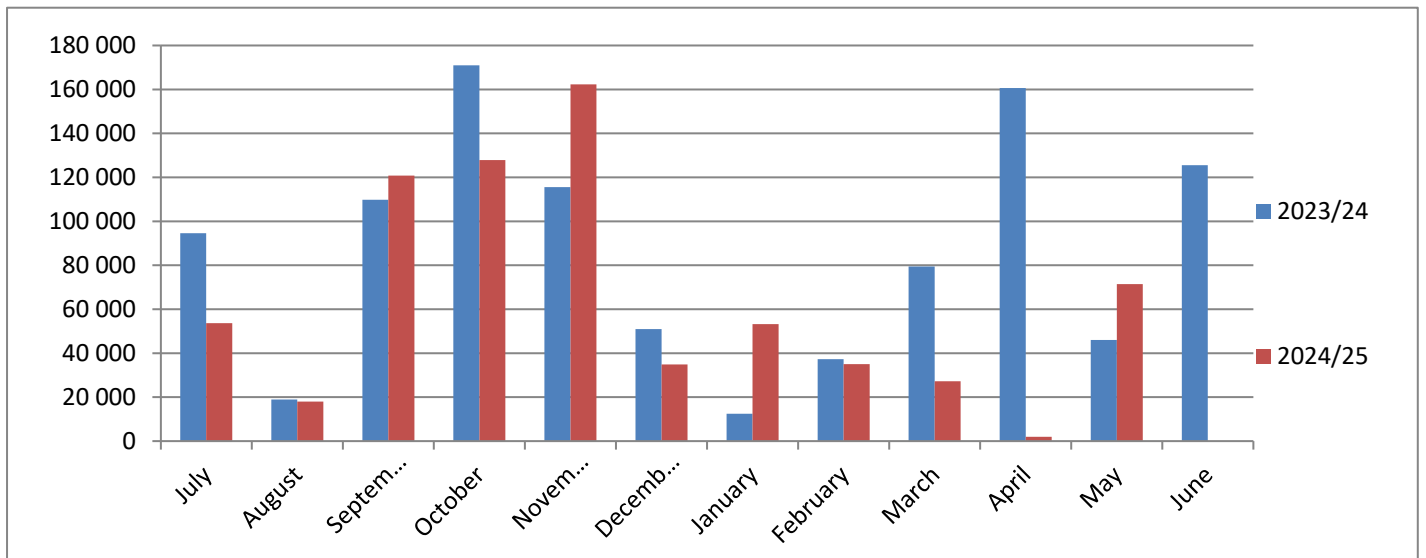
Educational programs / Projects		
Date	Area & Description	Detail of educational program
30 May 2025 11h00 – 12h00	Awareness Campaign Goue Vlokkies Pre-School Road safety Intervention	Swartland Municipality traffic officers conducted a Road Safety Awareness. The awareness focused on safe place to play, safe place to cross the road and to be visible. The students were engaging with the content, answering questions and were rewarded with prizes for their involvement. Dancing with Danny Cat and the interaction between officers and the students gained valuable insight towards road safety.





ANPR OPERATIONS

DATE	LOCATION	TOTAL PAYMENTS	AMOUNT
02 May 2025	Malmesbury Court	3	R 3 350
16 May 2025	Malmesbury Court	38	R 18 050
21 May 2025	Piketberg way, Malmesbury	32	R 400
22 May 2025	Piketberg way, Malmesbury	15	R 15 450
24 May 2025	Riebeeck Kasteel	21	R 22 200
26 May 2025	Malmesbury Roadblock	28	R 12 000
		137	R 71 450





Verslag Φ Ingxelo Φ Report

Kantoor van die Direkteur: Beskermingsdienste
Afdeling: Brandweerdienste

9 Julie 2025

7/1/2/2-3

ITEM 6.4.2 VAN DIE AGENDA VAN 'N UBK VERGADERING WAT GEHOU SAL WORD
OP OP 17 JULIE 2025.

ONDERWERP:	VERSLAG: BRANDWEER DIENSTE: MEI 2025
SUBJECT:	REPORT: FIRE BRIGADE SERVICES: MAY 2025

1. **BACKGROUND / AGTERGROND**

Attached find the report of the Fire Brigade Services for May 2025.

2. **AANBEVELING**

Vir bespreking deur die Raad.
For discussion by Council.

(get) R Steyn

MUNISIPALE BESTUURDER
MUNICIPAL MANAGER



- MEMORANDUM -

Kantoor van die Direkteur Beskermingsdienste
Afdeling: Brandweer
6 Junie 2025

7/1/2-3

BRANDWEER – MAANDVERSLAG: MEI 2025
FIRE BRIGADE – MONTHLY REPORT: MAY 2025

FIRE DEPARTMENT: PERSONNEL PER AREA										
Town/Area										
	Abbotsdale	Chatsworth/ Riverlands	Darling	Kalbaskraal	Koringberg	Malmesbury	Moorreesburg	Riebeek Vallei	Yzerfontein	TOTAL
Chief Fire Officer	0	0	0	0	0	1	0	0	0	1
Platoon Commander	0	0	0	0	0	1	0	0	0	1
Fire Fighter	0	0	2	0	0	2	2	0	0	6
*Temporary Fire Reservists	0	0	3 per standby week	1	0	5 per standby week	2 per standby week	2	0	13 per week
Minimum Required Trained personnel per shift			8	4		8	8	4	4	36

*13 Temporary Fire Reservists on standby weekly.

*Temporary Fire Reservists on standby from 17:00 – 08:00 daily and from 08:00 – 08:00 on weekends.

*Please note that the temporary Fire Reservists have limited capacity due to no formal firefighting training.

DATE	TIME	MAY MONTHLY REPORT MALMESBURY TEAM	WCDM Assisted SM	Swartland Assisted WCDM
01.05.2025	08:00	Veld fire – N7, Abbotsdale		
02.05.2025	08:48 11:08 12:45 14:37	Heavy Motor Vehicle alight – N7, direction Moorreesburg Motor Vehicle Accident – Kersfontein Farm Veld fire – John Deere, Industrial Area Cleaning of road (rubble) – cnr Reinier & Piet Rietief Street, Malmesbury		
04.05.2025	14:46 14:48 17:46 23:44	Veld fire – Groenrivier Farm Motor Vehicle Accident – N7, Mount Royal Golf Estate Veld fire – N7, Abbotsdale Rubbish alight – Alfa Street, Wesbank		
05.05.2025	13:41 15:40	Veld fire – N7, Abbotsdale Veld fire – Tyre Mart		
06.05.2025	10:26 17:12	Structure alight – 786 Sand Street, Kalbaskraal Motor Vehicle Accident – Klipheuwel Road		

07.05.2025	10:26 14:27 17:15 21:15	Rubbish alight – Mount Royal Golf Estate Tree trunks alight – 8 Silverboom Street, Wesbank House on fire – 50 Kanarie Street, Wesbank Veld fire – Renonkel Street, Abbotsdale		
10.05.2025	12:05	Removed trees from road – 25 De Kock Street, Malmesbury		
12.05.2025	14:51 20:14	Bus Accident – N7, between Malmesbury & Abbotsdale Structure alight – 2 nd Entrance, Silvertown		
13.05.2025	11:09	Motor Vehicle alight – railway, Kalbaskraal		
15.05.2025	09:14 10:20 18:25	Refuse bin alight – cnr Holomisa & Sobukwe Street, Illinge Lethu Motor Vehicle alight – Jasmine Street, Abbotsdale Cut lock – Wesbank Sports Field		
16.05.2025	12:13	Humanitarian assistance (rescue cat) – Mimosa Avenue, Wesbank		
17.05.2025	00:49 06:16 17:41 20:47	Veld fire – Wesbank Sports Field Motor Vehicle Accident – Klipheuwel Road Veld fire – N7, Tierfontein Rubbish alight – cnr Jan Fiskaal & Vink Street, Wesbank		
18.05.2025	14:51 16:22	Veld fire – N7, Tierfontein Veld fire – Church Street, Abbotsdale		
21.05.2025	09:15	House on fire – 46 Godetia Street, Wesbank		
22.05.2025	11:54 19:45 20:40	Heavy Motor Vehicle Accident – Bokomo Road Rubbish alight – Varing Street, Wesbank Electricity pole alight – Buyelekhaya Street, Illinge Lethu		
23.05.2025	08:14	Motor Vehicle alight – Chris Hani Steet, Illinge Lethu		
24.05.2025	15:26	Motor Vehicle Accident – McDonalds		
25.05.2025	06:48 11:40 19:34 22:10	Motor Vehicle Accident – Holomisa Street, Illinge Lethu Tree trunks alight – behind Swartland High School House on fire – Jakkalsfontein Farm Motor Vehicle Accident – Klipheuwel Road		
26.05.2025	19:42 21:48	Veld fire – Wistaria Street, Wesbank Rubbish alight – School Street, Kalbaskraal		
27.05.2025	08:49	Burnt tyres – Riverlands		
29.05.2025	15:16	Motor Vehicle Accident – railway, Kalbaskraal		
30.05.2025	00:33	Motor Vehicle alight – Chatsworth Primary School		

DATE	TIME	MAY MONTHLY REPORT MOORREESBURG TEAM	WCDM Assisted SM	Swartland Assisted WCDM
06.05.2025	04:04	Motor Vehicle Accident – N7, direction Pikeberg		
08.05.2025	05:50	Refuse bin alight – Sibanye		
19.05.2025	13:00	Motor Vehicle Accident – Holvlei Farm		
20.05.2025	07:46 11:36	Electrical fire – WCDM Gas bottle alight – Railway Road, Wesbank		
22.05.2025	10:38	Chlorine gas fire – Withoogte Farm		
27.05.2025	09:03	Humanitarian services (rescue cat) – Park Side 7 Farm		

DATE.	TIME	MAY MONTHLY REPORT RIEBEEK KASTEEL/WEST TEAM	WCDM	Swartland
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			Assisted SM	Assisted WCDM
01.05.2025	08:20 10:40	Refuse bin alight – Lelie Street, Riebeek Kasteel Refuse bin alight – Kloof Street, Riebeek Kasteel		
03.05.2025	11:35	Refuse bin alight – Tafelberg Street, Riebeek Kasteel		
09.05.2025	23:43	Gas leak – Dassenberg Street, Riebeek Kasteel		
10.05.2025	20:28	Tree trunks alight – dumping site, Riebeek West		
15.05.2025	12:25	Refuse bin alight – 38 Jasmyn Street, Riebeek Kasteel		
17.05.2025	10:16 13:00 15:15	Refuse bin alight – Lelie Street, Riebeek Kasteel House alight – 25 Buitekant Street, Riebeek West Rubbish alight – Aandblom Street, Riebeek Kasteel		
19.05.2025	18:30	Veld fire – sewerage site – Riebeek Kasteel		
20.05.2025	18:36	Motor Vehicle Accident – Voortrekker Road, Riebeek West		
21.05.2025	17:05	Cleaning of road (wheat) – R311, Riebeek West		
24.05.2025	08:34 20:33	Tree trunks alight – dumping site, Riebeek West Refuse bin alight – cnr Madeliefie & Lelie Street, Riebeek Kasteel		

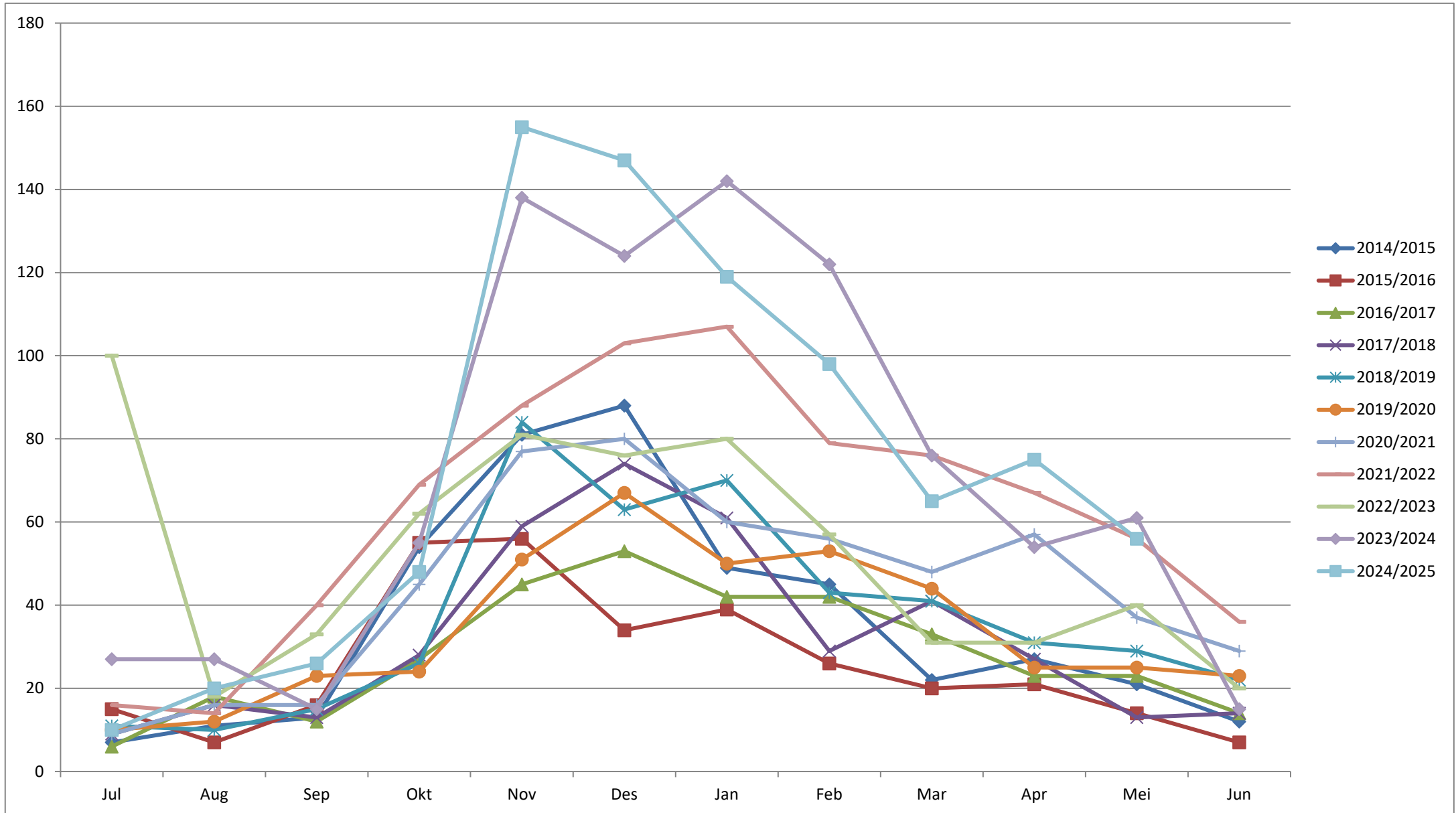
DATE	TIME	MAY MONTHLY REPORT DARLING / YZERFONTEIN TEAM	WCDM Assisted SM	Swartland Assisted WCDM
04.05.2025	20:07	Medical assistance (Maternity) – 10 Daisy Singel, Darling		
08.05.2025	07:55	Structure alight – A32 School Street, Darling		
11.05.2025	21:06	Structure alight – A36 School Street, Darling		
13.05.2025	17:48 20:53	Rubbish alight – 7th Avenue, Darling Rubbish alight – 7 th Avenue, Darling		
16.05.2025	22:53	Rubbish alight – Kareeboom Avenue, Darling		
18.05.2025	02:08 15:20	Medical assistance (stabbing) – Keurboom Avenue, Darling Motor Vehicle Accident – R315		
19.05.2025	17:49	Rubbish alight – 9th Avenue, Darling		
21.05.2025	09:08 14:08	Assistance at stormwater pipe (cleaned pipe) – Fontein Street, Darling Assistance at stormwater pipe (cleaned pipe) – Fontein Street, Darling		
23.05.2025	13:05	Rubbish alight – dumping site, Darling		
26.05.2025	19:07	Rubbish alight – Moravian Church, Darling		

GENERAL

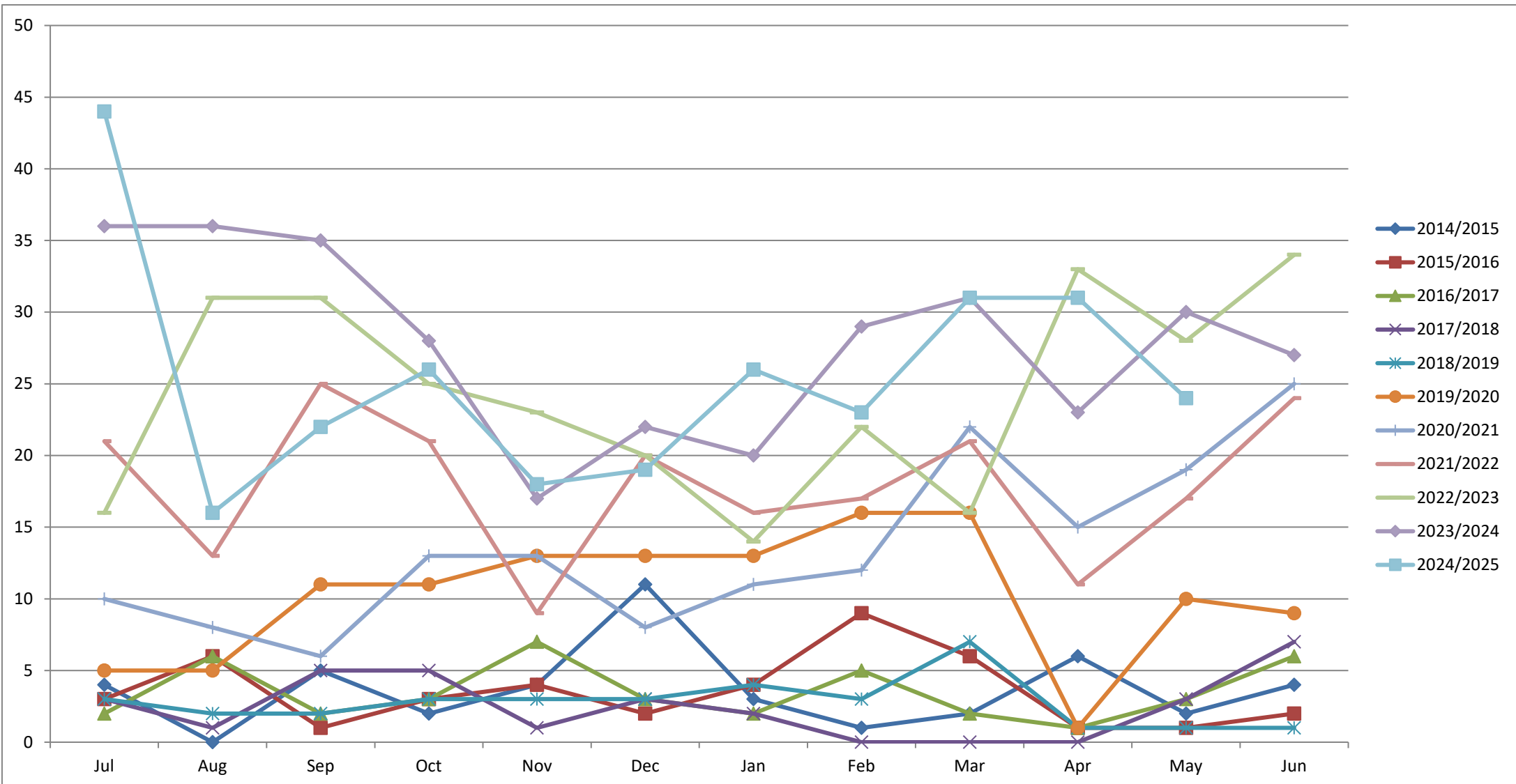
1. Fire Hydrant Inspections and Maintenance = **186 hydrants** (Yzerfontein)
2. All operational firefighting vehicles and equipment inspected on a weekly basis.

CHIEF FIRE OFFICER: R HARRIS

AMOUNT OF FIRES



AMOUNT OF OTHER INCIDENTS



	Fire Brigade Service: SWARTLAND MUNICIPAL Fire & Rescue Services								Contact Person: ROYSTEN HARRIS				
	(Municipality/Location) MALMESBURY								Contact Details: 022 487 9400				
	May 2025												
OCCUPANCY OR PROPERTY		Probable causes / moontlike oorsake											Number of fires
		1 smoking	2 elec. faults	3 open flames	4 cooking	5 heating	6 welding & cutting	7 lightning	8 arson	9 undetermined	10 other (specify)		
											False Alarm good intent	False Alarm malicious	
RESIDENTIAL	FORMAL									4			4
	INFORMAL									4			4
	FLATS												
	HOTELS AND BOARDING HOUSES												
INSTITUTIONAL	HOSPITALS & NURSING HOMES												
	EDUCATIONAL ESTABLISHMENTS												
PUBLIC ASSEMBLY	CHURCHES AND HALLS												
	CINEMAS AND THEATRES												
	MUSEUMS, LIBRARIES, ART GALLERIES												
	NIGHT CLUBS AND DANCE HALLS												
COMMERCIAL	RESTAURANTS AND CAFES												
	OFFICES												
	SHOPS												
	DEPARTMENT STORES												
	GARAGES AND WORKSHOPS												
STORAGE	WAREHOUSES												
	OUTSIDE STORAGE												

INDUSTRY	FURNITURE												
	PLASTIC AND RUBBER												
	TEXTILE												
	PRINTING												
	MILLING												
	PETROLEUM									2			2
	FOOD AND DRINK												
	PAPER AND PACKAGING												
	CHEMICAL									1			1
	METAL												
	ELECTRONICS									2			2
	MINES (SURFACE)												
	UTILITIES												
TRANSPORT	CARS, MOTORCYCLES									4			4
	BUSES												
	HEAVY VEHICLES									1			1
	SHIPS												
	TRAINS												
	AIRCRAFT												
OTHER	RUBBISH, GRASS AND BUSH									38			38
	PLANTATIONS AND FOREST												
	AGRICULTURAL												
	MISCELANEOUS FIRES												
	RIOTS												
	TOTALS									56			56

AMOUNT OF OTHER INCIDENTS (SPECIAL SERVICES RENDERED FOR THE MONTH)	
(This exclude where fires are involved)	
TYPE INCIDENT	Number of incidents
Aircraft Accidents	
Trench Rescue	
High Angle Rescue	
Motor vehicle accidents	14
Diving	
Boats and Sailing craft	
Water Supplies	
Fast Water Flow Rescue	
Mountain Search and Rescue	
Humanitarian Services	10
Hazardous Materials:- Radiation; Nuclear; Chlorine; Acid	
TOTALS	24



Verslag Φ Ingxelo Φ Report

Office of the Municipal Manager:
4 July 2025

8/1/B/2

ITEM 7.1 ON THE AGENDA OF THE EXECUTIVE MAYORAL COMMITTEE WHICH WILL BE HELD ON 17 JULY 2025

SUBJECT: ANNUAL REPORT REGARDING THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY FOR THE FINANCIAL YEAR ENDING 30 JUNE 2025

1. BACKGROUND

In terms of Regulation 6(2)(a)(i) of the Municipal Supply Chain Management Regulations a report regarding the implementation of the Swartland Municipality's Supply Chain Management Policy must be submitted to Council within 30 days of the end of each financial year. Regulation 6(3) of the SCM Regulations requires the Accounting Officer to report quarterly on the implementation of the Supply Chain Management Policy to the Mayor, in order to give effect to Council's oversight role.

2. DOCUMENTATION

Attached hereto please find a copy of the report on the implementation of the Supply Chain Management Policy for the period 1 July 2024 to 30 June 2025 and also the Formal Tenders (Annexure A), Informal Tenders (Annexure B), Deviation Report (Annexure C & C.1) and Deviations with reference to the Supply Chain Management Policy (Annexure D) for the last quarter of the financial year.

3. RECOMMENDATION

- (a) That cognisance is taken of the Annual Report regarding the implementation of the Supply Chain Management Policy in accordance with section 6(2)(a)(i) of the Regulations, as well as reports on the Formal Tenders (Annexure A), Informal Tenders (Annexure B), and the Deviation Report (Annexure C & C.1).

Dat kennis geneem word van die Jaarverslag ten opsigte van die implementering van die Voorsieningskanaalbestuursbeleid soos beoog deur artikel 6(2)(a)(i) van die Regulasies, sowel as verslae van die Formele Tenders (Bylae A), Informele Tenders (Bylae B) , en die Afwykingsverslag (Bylae C & C.1);

- (b) That cognisance is taken of the services rendered for the period 1 April 2025 to 30 June 2025 with reference to the exceptions where it is impractical to test the market and therefore justified a deviation from the procurement processes in terms of paragraph 2(6) of the Supply Chain Management Policy (Annexure D). It must be noted that payments must still be finalised for the 2024/2025 financial year. To comply with legislation in terms of quarter 4, any differences will be highlighted in the following SCM quarterly report, subject to figures/transactions that would have an impact on the completeness of the financial statements.

Dat kennis geneem word van die dienste gelewer vir die tydperk 1 April 2025 tot 30 Junie 2025 met verwysing na die uitsonderings waar dit onprakties is om die mark te toets en dus 'n afwyking van die verkrygingsprosesse ingevolge paragraaf 2(6) van die Voorsieningskettingbestuurbeleid (Bylae D). Kennis moet geneem word dat betalings nog vir die 2024/2025 finansiële jaar gefinaliseer moet word. Om aan wetgewing in terme van kwartaal 4 te voldoen, sal enige verskille in die volgende VKB-kwartaalverslag uitgelig word, onderhewig aan syfers/transaksies wat 'n impak op die volledigheid van die finansiële state sal hê.

(get) J J Scholtz
MUNICIPAL MANAGER



Supply Chain Management Implementation Report

2024/2025 ANNUAL REPORT

To The Council

Regulation 6(3) of the SCM Regulations requires the Accounting Officer to report quarterly on the implementation of the Supply Chain Management Policy to the Mayor, in order to strengthen Council's oversight role. In accordance with Regulation 6(2)(a)(i) of the Municipal Supply Chain Management Regulations, I submit the required report on the implementation of Swartland Municipality's Supply Chain Management Policy for the period: 1 July 2024 to 30 June 2025.

Municipal Manager
4 July 2025

Executive Summary

Introduction

This report is a summary of the implementation of the Supply Chain Management Policy. It highlights the implementation of Supply Chain Management in the Swartland Municipality. Regulation 6(3) of the SCM Regulations requires the Accounting Officer to report quarterly on the implementation of the Supply Chain Management Policy to the Mayor, in order to strengthen Council's oversight role. In accordance with Regulation 6(2)(a)(i) of the SCM Regulations the Accounting Officer must "within 30 days of the end of each financial year, submit a report on the implementation of the Supply Chain Management Policy of the municipality to the council of the municipality".

Implementation of Supply Chain Management Policy

The Supply Chain Management Policy was adopted by Council on 1 January 2006 to fully comply with the SCM Regulations communicated under National Treasury general notice 868, Gazette no. 27636. The Supply Chain Management Policy has been reviewed and amendments approved by the Council on 31 March 2025.

Committees

The below mentioned committees are established and are functioning fully according to Council's Supply Chain Management Policy and the Supply Chain Management Regulations. The committees are as listed below:

- Bid Specification Committee (BSC)
- Bid Evaluation Committee (BEC)
- Bid Adjudication Committee (BAC)

Tenders Awarded

During the 2024/2025 financial year the BAC met **24 times**, and **44** tenders were awarded.

Attached as Annexure A (Formal Tenders) and Annexure B (Informal Tenders) is a list of all tenders awarded during the last quarter of the 2024/2025 financial year by the Bid Adjudication Committee and Manager: Supply Chain Management respectively.

Herewith a summary of tenders awarded for the 2024/2025 financial year.

	Formal Tenders Awarded			Informal Tenders Awarded	
	Number of Tenders	Bid Committee Meetings	Tender Amount	Number of Tenders	Tender Amount
1 July 2024-30 September 2024	13	7	R 59 059 946.95	46	R 5 117 882.31
1 October 2024-31 December 2024	8	5	R 5 618 622.37	45	R 4 863 008.66
1 January 2025-31 March 2025	6	6	R 34 263 284.74	40	R 3 800 263.06
1 April 2025-30 June 2025	17	6	R 421 759 595.99	40	R 3 829 829.65
	44	24	R 520 701 450.05	171	R 17 610 983.67

Deviations Approved (≤R30,000.00)

In accordance with Paragraph 36 of the Supply Chain Management Policy, all deviations from the official procurement processes must be approved and recorded by the Accounting Officer, and reported to Council. The approval of emergency deviations with a transaction value of up to R30,000 (VAT included), has been delegated to the relevant director. The approval of all other deviations with a transaction value of up to R30,000 (VAT included), has been delegated to the Manager: Supply Chain Management. The total value of deviations, up to a value of R30,000 (VAT included), approved for the period 1 April 2025 to 30 June 2025 amount to **R 357 409.25**. The list of approved deviations is attached as Annexure C.

Herewith a summary of deviations up to a value of R30 000 approved for the 2024/2025 financial year as it pertains to the specific quarter.

	Deviations ≤ R30 000			
	2024/2025		2023/2024	
	Number of Deviations	Deviations Amount	Number of Deviations	Deviations Amount
1 July-30 September	54	R 306 571.74	129	R 1 095 009.68
1 October-31 December	33	R 277 633.41	168	R 1 481 901.43
1 January-31 March	37	R 272 554.67	52	R 308 047.44
1 April-30 June	51	R 357 409.25	49	R 367 214.87
	175	R 1 214 169.07	398	R 3 252 173.42

Deviations Approved (>R30,000.00)

The total value of deviations, above the value of R30,000 (VAT included), approved for the period 1 April 2025 to 30 June 2025 amount to **R 1 041 574.48**. The list of approved deviations for the period 1 April 2025 to 30 June 2025 is attached as Annexure C.1.

	Deviations > R30 000			
	2024/2025		2023/2024	
	Number of Deviations	Deviations Amount	Number of Deviations	Deviations Amount
1 July-30 September	7	R 700 847.60	9	R 2 070 065.01
1 October-31 December	13	R 1 147 399.60	8	R 783 656.18
1 January-31 March	6	R 414 483.76	10	R 1 011 264.95
1 April-30 June	15	R 1 041 574.48	6	R 466 558.83
	41	R 3 304 305.44	33	R 4 331 544.98

Deviations with Reference to Paragraph 2(6) of the Supply Chain Management Policy

The total value of deviations, with Reference to Paragraph 2(6) of the Supply Chain Management Policy, approved for the period 1 April 2025 to 30 June 2025 amount to **R 2 626 815.73**. The list of approved deviations for the period 1 April 2025 to 30 June 2025 is attached as Annexure D.

	Deviations: Reference to Policy			
	2024/2025		2023/2024	
	Number of Deviations	Deviations Amount	Number of Deviations	Deviations Amount
1 July-30 September	226	R 6 351 451.44	86	R 4 664 110.43
1 October-31 December	226	R 2 783 973.09	150	R 1 797 650.63
1 January-31 March	206	R 1 981 414.89	129	R 1 631 760.78
1 April-30 June	202	R 2 626 815.73	179	R 2 340 566.99
	860	R 13 743 655.15	544	R 10 434 088.84

Staffing Issues

The staff complement of the Supply Chain Management unit is as follows:

- Senior Manager: Supply Chain Management,
- SCM Manager,
- SCM Head: Logistics and Disposal,
- Head: Demand, Acquisition and Evaluation
- Principal Clerk,
- Assistant Store Controller: Issues & Stocktake,
- Store Keeper: Stationery,
- Store Keeper: Purchase/Stock Levels and
- Four SCM Practitioners

Systems

- **Supplier Database**
 - The municipality is utilising National Treasury's Central Supplier Database with effect from 1 July 2016.

External Relations

- The SCM Unit works very closely with the Provincial Treasury on all the legislative requirements. A representative from the unit attended the virtual SCM Forum meeting, which were hosted by the Provincial Treasury on 15 April 2025.

Reporting

All awards made above R300 000 have been registered on the National Treasury ePortal.

Conclusion

The Supply Chain Management Unit is continuously improving its processes and procedures in order to ensure that Council receives value for money in terms of demand and acquisitions management.

ANNEXURE A

FORMAL TENDERS (>R300,000) AWARDED: 1 APRIL 2025 - 30 JUNE 2025

DATE	CONTRACT NO	CONTRACT NAME	AMOUNT	COMPLETION / DELIVERY PERIOD	CONTRACTOR	CONTRIBUTION LEVEL
23.04.2025	T35.24.25	Supply and Delivery of Materials and Requirements for the Electricity Department for the Period 1 July 2025 to 30 June 2026	Rates	30-Jun-26	All tenders accepted	0
09.05.2025	T28.24.25	Design, Maintain and Host Municipal Website for the Period Ending 30 June 2027	R517 500.00	30-Jun-27	Hash Topic (Pty) Ltd	1
29.05.2025	T49.24.25	Appointment of a Service Provider to Render Tourism Functions and Implement Destination Marketing Services On Behalf of the Municipality for the Period Ending 30 June 2028	R4 956 734.60	30-Jun-28	Swartland Tourism NPC	4
29.05.2025	T42.24.25	Appointment of a Service Provider to Render Security Services at Wesbank Sportsground, Malmesbury for the Period Ending 30 June 2026	R547 171.38	30-Jun-26	Skyewatch	1
29.05.2025	T22.24.25	Construction of Top Structures in Malmesbury, Moorreesburg and Darling (IRDPA Erven) for the Period Up to 30 June 2027	R395 565 509.81	30-Jun-27	ASLA Construction (Pty) Ltd	1
06.06.2025	T51.24.25	Supply & Delivery of Light Blue Refuse Bags	Rates	30-Jun-26	M&E Roofing	1
06.06.2025	T25.24.25	Sweeping of Streets & Cleansing Services	Rates	30-Jun-28	Tshayela Projects cc	4
06.06.2025	T39.24.25	Underwriting of Group Life Insurance Portfolio	Rates	30-Jun-28	VERSO Financial Service (Pty) Ltd	2
06.06.2025	T41.24.25	Design & Place Personnel Recruit & Tender Adverts	Rates	30-Jun-28	Ayanda Mbanga Communications (Pty) Ltd	1
13.06.2025	T48.24.25	Supply & Delivery of Materials-Annual Tender Civil	Rates	30-Jun-26	All tenders accepted	0
13.06.2025	T37.24.25	Graphic Design Services	R273 600.00	30-Jun-28	APT-SA Design and Branding (Pty) Ltd	0
13.06.2025	T54.24.25	Monitoring of Surveillance Cameras, Alarms and Armed Response for the Period Ending 30 June 2026	R205 275.00	30-Jun-26	Dogs and All	0
23.06.2025	T27.24.25	Construction of Roads	Rates	30-Jun-27	Amandla GCF Construction cc	1
23.06.2025	T26.24.25	MRB BNG House Dev: Elec Bulk Supply, LV Infrastructure	R16 563 939.53	24 Months	VE Reticulation (Pty) Ltd	1

DATE	CONTRACT NO	CONTRACT NAME	AMOUNT	COMPLETION / DELIVERY PERIOD	CONTRACTOR	CONTRIBUTION LEVEL
23.06.2025	T30.24.25	Cleansing Services: Head Office and Mun Buildings	R1 243 792.76	30-Jun-28	WasteWant Pty Ltd	0
23.06.2025	T53.24.25	Provision of Specialist Accounting Services	Rates	30-Jun-28	Mubeko Africa (Pty) Ltd in Consortium with Moore Consulting Southern Cape (Pty) Ltd	2
23.06.2025	T29.24.25	Leasing of 9 Narcotic Dogs	R1 886 072.91	30-Jun-28	Dogs and All cc	0
			R421 759 595.99			

ANNEXURE B

INFORMAL TENDERS (>R30,000≤R300,000) AWARDED: 1 APRIL 2025 - 30 JUNE 2025

Contract Description	Tender Number	Date Awarded	Approved Amount	Successful Bidder	Contribution Level
Provision of Learners and Drivers License Training	SCM170.24.25	01.04.2025	R 169 043.25	He and She Driver Training Centre (Pty) Ltd	2
Supply, Deliver, Install, Setup and Commissioning of CCTV Camera in Malmesbury, Wesbank Area	SCM171.24.25	02.04.2025	R 219 285.22	Silver Solutions 1234 CC	4
Preparing and Maintaining of Fire Breaks in the Swartland Municipal Area for the Period Ending 30 June 2025	SCM158.24.25	03.04.2025	Rates	Deon Garden And Construction / Lewis Bush Clearing and Alien Fire Fighting (Pty) Ltd	1
Provision of Level 1 and 2 First Aid Training	SCM153.24.25	03.04.2025	R 109 250.00	Triple S Training and Development	1
Supply and Delivery of Telephone System Handsets	SCM182.24.25	07.04.2025	R 102 278.70	Plus 1X Communications (Pty) Ltd	1
Repair Mobile Generator	SCM168.24.25	08.04.2025	R 59 340.76	Express Generators Services	0
Removal of Trees in Schoonspruit Road, Malmesbury	SCM163.24.25	08.04.2025	R 80 000.00	Lelieblom Gronverskuiwing	2
Supply, Deliver and Install Outdoor Gym Equipment in Moorreesburg	SCM174.24.25	08.04.2025	R 148 900.00	Black Mushroom (Pty) Ltd	0
Renewal of 150 x Citrix Xendesktop Licenses	SCM176.24.25	10.04.2025	R 234 600.00	Phandu Communications	1
Provision of an Always-On mScoa AFS Dashboard and Specimen AFS Solution	SCM173.24.25	11.04.2025	R 143 750.00	Ducharme Asset Management and Accounting (Pty) Ltd	1
Supply and Delivery of Traffic & Law Enforcement Services Badges	SCM186.24.25	25.04.2025	R 45 637.00	MD and Sons	1
Construction of a 2.0m High Boundary Wall at Riverlands Sports Grounds	SCM177.24.25	25.04.2025	R 228 142.75	Potts Devco (Pty) Ltd	1
Supply and Erect Fencing at Riverlands Creche	SCM191.24.25	05.05.2025	47 107.45	Robzar (Pty) Ltd	1
Supply and Delivery of Protective Clothing and Shoes for Traffic and Law Enforcement Services	SCM175.24.25	05.05.2025	188 525.25	Sparks and Ellis (Pty) Ltd	1
Construction of a 2.0m High Boundary Wall at Gene Louw Sports Grounds in Moorreesburg	SCM180.24.25	06.05.2025	256 619.62	LZ Kotze Holdings (Pty) Ltd	1
Supply and Delivery of Educational Toys	SCM184.24.25	07.05.2025	91 992.41	Office For You (Pty) Ltd	1
Supply and Delivery of Puzzles	SCM185.24.25	09.05.2025	79 021.00	Lejan Distributors and Supplies CC	1
Repair High Mast Lights at Rosenhof Sports Grounds, Moorreesburg	SCM190.24.25	09.05.2025	46 060.38	DDD Electrical	1

Contract Description	Tender Number	Date Awarded	Approved Amount	Successful Bidder	Contribution Level
Supply and Delivery of Can Cooler Tote Bags & Plastic Gradient Cup Sets	SCM189.24.25	13.05.2025	75 511.01	Gabriel and Michael Marketing (Pty) Ltd	1
Supply and Delivery of Rain Boots for Traffic & Law Enforcement Officials	SCM187.24.25	13.05.2025	60 213.43	Robzar (Pty) Ltd	1
Supply and Delivery of Educational Books	SCM183.24.25	14.05.2025	114 999.47	Vuka Booksellers CC	1
Supply, Deliver, Install, Setup and Commissioning of CCTV Camera at Rosenhof Sport Ground, Moorreesburg	SCM192.24.25	14.05.2025	34 999.00	Avalon Works (Pty) Ltd	4
Replace Main Breaker at Riebeek WWTW	SCM195.24.25	14.05.2025	37 775.78	WJ Cotter Electrical CC	0
Install Subsoil Drainage System at Moorreesburg Graveyard	SCM197.24.25	16.05.2025	117 040.00	WLF Contractors (Pty) Ltd	1
Supply and Delivery of Laptops and Accessories	SCM188.24.25	16.05.2025	59 126.93	Memotek Trading CC	1
Supply and Deliver 22kw Vertical Multistage Centrifugal Pumpset	SCM202.24.25	19.05.2025	72 304.35	Joat Sales and Services (Pty) Ltd	2
Replacement of Roof Covering at Clubhouse Rosenhof Sportsground, Moorreesburg	SCM196.24.25	21.05.2025	81 250.00	AA Fencing and Related Construction Services	1
Electrical Repairs at Malmesbury Town Hall	SCM199.24.25	21.05.2025	40 600.75	DDD Electrical (Pty) Ltd	1
Supply and Delivery of Polydrain Pipes and Geofabric Rolls	SCM193.24.25	21.05.2025	34 906.29	ALM Construction & Supplies (Pty) Ltd	1
Provision of Dog Handler Training	SCM200.24.25	21.05.2025	134 550.00	Dogs and All CC	0
Supply, Delivery and Installation of Play Park Equipment in Panorama, Malmesbury	SCM194.24.25	27.05.2025	80 000.00	WLF Contractors (Pty) Ltd	1
Supply and Lay New Interlocking Cement Paving and Small Retaining Walls at Moorreesburg Municipal Store	SCM204.24.25	29.05.2025	59 000.00	WLF Contractors (Pty) Ltd	1
Supply and Delivery of Compaction Rammers	SCM208.24.25	29.05.2025	67 320.00	Memotek Trading CC	1
Replace Faulty Soft Starter at WWTW Irrigation Pump Station, Malmesbury	SCM211.24.25	29.05.2025	61 633.58	DDD Electrical (Pty) Ltd	1
Fencing Installation and Repairs at Riverlands Dam	SCM207.24.25	30.05.2025	63 205.00	AA Fencing & Construction Works	1
Supply and Delivery of Work Jackets	SCM205.24.25	30.05.2025	37 105.90	Swartland Workwear Centre	4
Security and Vulnerability Assessment and Security Review	SCM203.24.25	02.06.2025	218 856.50	BUI Medical & Technology Suppliers (Pty) Ltd	1
Supply and Install 3kva 48v Inverter with 5kw Battery	SCM210.24.25	05.06.2025	39 328.87	Bilionetworks (Pty) Ltd	1
Supply and Delivery of Protective Clothing for Traffic and Law Enforcement Services	SCM206.24.25	11.06.2025	90 549.00	Lejan Distributors & Supplies CC	1

Contract Description	Tender Number	Date Awarded	Approved Amount	Successful Bidder	Contribution Level
Transportation of Employees Between Darling and Yzerfontein for the Period 1 July 2025 to 30 June 2026	SCM212.24.25	11.06.2025	Rates	Jacen Peter Filander	1
			R 3 829 829.65		

DEVIATIONS WITH A VALUE EQUAL TO OR LESS THAN R30 000.00 APPROVED FOR THE QUARTER 1 APRIL 2025 TO 30 JUNE 2025

Supplier Name	Approval Date	Deviation Type	Department	Total
Novus Media (Swartland Gazette)	01.04.2025	Impractical	Corporate Services	R 8 565.20
Novus Media (Swartland Gazette)	02.04.2025	Impractical	Corporate Services	R 4 830.00
FluidInk Media (Swartland Joernaal)	03.04.2025	Impractical	Corporate Services	R 5 900.00
FluidInk Media (Swartland Joernaal)	03.04.2025	Impractical	Corporate Services	R 10 348.80
Novus Media (Swartland Gazette)	03.04.2025	Impractical	Corporate Services	R 13 749.40
Novus Media (Swartland Gazette)	10.04.2025	Impractical	Corporate Services	R 3 162.50
FluidInk Media (Swartland Joernaal)	10.04.2025	Impractical	Corporate Services	R 2 950.00
FluidInk Media (Swartland Joernaal)	10.04.2025	Impractical	Development Services	R 3 141.60
First Technology Western Cape (Pty) Ltd	10.04.2025	Emergency	Electrical Engineering Services	R 11 907.24
Novus Media (Swartland Gazette)	14.04.2025	Impractical	Corporate Services	R 2 704.80
FluidInk Media (Swartland Joernaal)	15.04.2025	Impractical	Corporate Services	R 2 217.60
FluidInk Media (Swartland Joernaal)	17.04.2025	Impractical	Development Services	R 3 141.60
Novus Media (Swartland Gazette)	17.04.2025	Impractical	Development Services	R 3 831.80
Novus Media (Swartland Gazette)	05.05.2025	Impractical	Development Services	R 7 663.60
FluidInk Media (Swartland Joernaal)	05.05.2025	Impractical	Development Services	R 6 652.80
Niklaas Raman Bouers	06.05.2025	Emergency	Civil Engineering Services	R 3 500.00
VWE Bande	06.05.2025	Emergency	Civil Engineering Services	R 7 322.18
FluidInk Media (Swartland Joernaal)	13.05.2025	Impractical	Development Services	R 2 956.80
Novus Media (Swartland Gazette)	13.05.2025	Impractical	Corporate Services	R 4 830.00
FluidInk Media (Swartland Joernaal)	13.05.2025	Impractical	Corporate Services	R 5 800.00
Novus Media (Swartland Gazette)	13.05.2025	Impractical	Development Services	R 3 606.40
Malmesbury Funeral Services	13.05.2025	Emergency	Development Services	R 3 900.00
Novus Media (Swartland Gazette)	16.05.2025	Impractical	Development Services	R 2 254.00
VWE Bande	16.05.2025	Impractical	Electrical Engineering Services	R 9 072.93
FluidInk Media (Swartland Joernaal)	16.05.2025	Impractical	Development Services	R 5 174.40
Novus Media (Swartland Gazette)	16.05.2025	Impractical	Development Services	R 4 057.20
Skorra's Welding Worx	26.05.2025	Emergency	Civil Engineering Services	R 3 500.00
Novus Media (Swartland Gazette)	30.05.2025	Impractical	Corporate Services	R 3 155.60
FluidInk Media (Swartland Joernaal)	30.05.2025	Impractical	Corporate Services	R 2 402.40
Novus Media (Swartland Gazette)	30.05.2025	Impractical	Development Services	R 19 159.00
FluidInk Media (Swartland Joernaal)	30.05.2025	Impractical	Development Services	R 17 925.60
Cornergate Technologies	03.06.2025	Emergency	Electrical Engineering Services	R 6 025.00
Raman Bouers	06.06.2025	Emergency	Civil Engineering Services	R 22 000.00
Marce Fire Fighting Technology (Pty) Ltd	06.06.2025	Emergency	Protection Services	R 10 383.95
Novus Media (Swartland Gazette)	10.06.2025	Impractical	Development Services	R 6 762.00
FluidInk Media (Swartland Joernaal)	10.06.2025	Impractical	Development Services	R 6 098.60
Supa Quick Moorreesburg	10.06.2025	Impractical	Electrical Engineering Services	R 10 071.24
Novus Media (Swartland Gazette)	12.06.2025	Impractical	Corporate Services	R 3 606.40
FluidInk Media (Swartland Joernaal)	12.06.2025	Impractical	Corporate Services	R 3 880.80
Novus Media (Swartland Gazette)	19.06.2025	Impractical	Corporate Services	R 6 311.20
FluidInk Media (Swartland Joernaal)	19.06.2025	Impractical	Corporate Services	R 5 174.40
DDD Electrical (Pty) Ltd	19.06.2025	Emergency	Electrical Engineering Services	R 26 492.55
Novus Media (Swartland Gazette)	23.06.2025	Impractical	Development Services	R 4 508.00
FluidInk Media (Swartland Joernaal)	23.06.2025	Impractical	Development Services	R 4 065.60

Supplier Name	Approval Date	Deviation Type	Department	Total
Niklaas Raman Bouers	23.06.2025	Emergency	Civil Engineering Services	R 4 857.00
Cornergate Technologies	25.06.2025	Emergency	Electrical Engineering Services	R 2 990.00
Human Capital Life Coaching & Consulting	27.06.2025	Impractical	Corporate Services	R 5 500.00
Novus Media (Swartland Gazette)	30.06.2025	Impractical	Development Services	R 26 371.80
VWE Installasies BK	30.06.2025	Emergency	Civil Engineering Services	R 3 260.25
Viola Loodgieters	30.06.2025	Emergency	Civil Engineering Services	R 6 867.01
J Lawrence	30.06.2025	Emergency	Civil Engineering Services	R 2 800.00
				R 357 409.25

ANNEXURE C.1

DEVIATIONS WITH A VALUE MORE THAN R30 000.00 APPROVED FOR THE QUARTER 1 APRIL 2025 TO 30 JUNE 2025

Supplier Name	Deviation Type	Approval Date	Department	Total
JB's Trucks Malmesbury	Sole provider	28.03.2025	Civil Engineering Services	R 78 611.96
JB's Trucks Malmesbury	Sole provider	01.04.2025	Civil Engineering Services	R 38 159.30
Barloworld	Sole provider	29.04.2025	Civil Engineering Services	R 36 382.53
Cape Armature Winders	Emergency	07.05.2025	Civil Engineering Services	R 50 663.25
Cape Armature Winders	Emergency	07.05.2025	Civil Engineering Services	R 72 898.50
JB's Trucks Malmesbury	Sole provider	09.05.2025	Civil Engineering Services	R 47 702.17
Transtech	Sole provider	12.05.2025	Civil Engineering Services	R 108 505.94
Transtech	Sole provider	16.05.2025	Civil Engineering Services	R 111 991.48
Transtech	Sole provider	16.05.2025	Civil Engineering Services	R 58 746.58
Payday Software Systems (Pty) Ltd	Sole provider	21.05.2025	Corporate Services	R 97 635.00
JB's Nissan Malmesbury	Sole provider	23.05.2025	Protection Services	R 42 662.80
TLScontac	Impractical	23.05.2025	Corporate Services	R 6 370.00
Swartland Travel Services	Sole provider	20.06.2025	Corporate Services	R 181 609.72
Cape Armature Winders	Emergency	30.06.2025	Civil Engineering Services	R 39 847.50
Cape Armature Winders	Emergency	30.06.2025	Civil Engineering Services	R 69 787.75
				R 1 041 574.48

ANNEXURE D

DEVIATIONS WITH REFERENCE TO PARAGRAPH 2(6) OF THE SUPPLY CHAIN MANAGEMENT POLICY (WHERE IT IS IMPRACTICAL TO TEST THE MARKET) FOR THE PERIOD 1 APRIL 2025 TO 30 JUNE 2025		
SERVICE PROVIDER	AMOUNT	TOTAL TRANSACTIONS
<u>Vehicles: Services & Repairs (Para 2(6)d)</u>		
600CT Manufacturing (Pty)Ltd	R 7 040.00	1
AFGRI	R 54 592.73	8
Babcock Equipment	R 26 044.37	2
Barloworld Equipment (Pty)Ltd	R 91 993.14	9
Bell Equipment Sales	R 22 155.23	3
Cape Diggers Cc	R 14 959.00	1
Compaction + Industrial Equipment	R 2 070.00	1
HD Transmissions (Pty)Ltd	R 4 875.00	1
Hennies Trekkers	R 17 252.99	2
Henrit Agri	R 4 483.11	1
HJ van Zyl Meganies BK	R 20 506.00	1
JB's Nissan (Diens En Herstel)	R 57 386.87	8
JB's Trucks - UD Trucks Malmesbury	R 536 973.46	43
Malmesbury Toyota	R 23 085.24	7
Perdeberg Motors	R 171 549.69	19
Rola VW Malmesbury	R 10 579.90	3
TFM Transtech	R 119 096.73	11
Van Breda Agri	R 10 825.30	1
Weskus Meganisasie	R 8 431.50	1
<u>Equipment: Repairs (Para 2(6)i)</u>		
Alpha Hydraulic Lifting Services (Pty) Ltd	R 8 213.00	1
Automodell BK	R 1 866.70	1
Bermar Hydraulics	R 2 317.74	1
Conradie Besproeiing	R 3 300.00	1
Darling Hersteldienste	R 28 813.15	5
Euraf Agencies	R 25 634.77	7
GW Trautmann cc	R 27 730.57	2
HEM Services (Pty) Ltd	R 10 964.20	2
Hydromatic	R 2 820.00	1
JHL Ingenieurs Verskaffers	R 15 493.97	1
Johan Bester Ingenieurswerke BK	R 9 027.79	5
Lumber & Lawn (Pty)Ltd	R 12 432.56	4
Pnumatics Cape	R 69 874.80	4
Tricom Africa	R 5 965.00	1
VWE Installasies BK	R 10 397.32	2
WJ Cotter Electrical cc	R 21 958.91	6
<u>IT Software (Para 2(6)b)</u>		
Channel Mobile (Pty) Ltd	R 19 600.00	1

SERVICE PROVIDER	AMOUNT	TOTAL TRANSACTIONS
Communications Network cc	R 9 095.00	1
Esri South Africa	R 145 350.00	1
Payday Software Systems	R 12 312.52	2
Plus OneX	R 9 889.23	1
R-Data (Pty) Ltd	R 772 900.00	2
RT Systems	R 7 912.36	1
Spectrum Communications	R 60 263.71	3
<u>Training, Courses, Seminars (Para 2(6)e)</u>		
CIGFARO	R 7 351.30	2
Leadership Academy for Guardian of Governance	R 8 041.00	1
MD Ink (Pty) Ltd	R 7 825.22	1
The Institute of Internal Auditors South Africa	R 4 180.00	1
<u>Disaster situation (Para 2(6)f)</u>		
Build It	R 9 327.57	1
<u>Machinery & Equipment-Agent (Para 2(6)g)</u>		
Fremtac Fire and Rescue cc	R 17 664.78	3
<u>Subscription & Membership Fees (Para 2(6)k)</u>		
Engineering Council of South Africa	R 23 567.83	2
South African Council for the Property Valuers Profession	R 3 765.22	1
The Institute of Internal Auditors	R 6 803.15	1
<u>Travel Agencies (Para 2(6)l)</u>		
Swartland Travel Services	29 936.89	6
<u>Tyre Repairs (Para 2(6)m)</u>		
Supa Quick Moorreesburg	2 140.00	1
VWE Bande	8 179.23	3
	R 2 626 815.73	202



Verslag ♦ Ingxelo ♦ Report

Office of the Municipal Manager
2025-07-16

8/1/B/2
WARD: All wards

ITEM 7.2 OF THE AGENDA OF AN EXECUTIVE MAYORAL COMMITTEE MEETING TO BE HELD ON 17 JULY 2025

SUBJECT: QUARTERLY REPORT ON THE PERFORMANCE OF CONTRACTORS
ONDERWERP: KWARTAALVERSLAG OOR DIE PRESTASIE VAN KONTRAKTEURS

1. BACKGROUND

Section 116(2) of the Municipal Finance Management Act, Act 56 of 2003 stipulates the following:

(2) *The accounting officer of a municipality must -*

- (a) *take all reasonable steps to ensure that a contract or agreement procured through the supply chain management policy of the municipality is properly enforced;*
- (b) *monitor on a monthly basis the performance of the contractor under the contract or agreement;*
- (c) *establish capacity in the administration of the municipality -*
 - (i) *to assist the accounting officer in carrying out the duties set out in paragraphs (a) and (b); and*
 - (ii) *to oversee the day-to-day management of the contract or agreement; and*
- (d) *regularly report to the council of the municipality, on the management of the contract or agreement and the performance of the contractor*

The performance of contractors is quarterly monitored on the Collab and Eunomia system.

This report is done in compliance with Section 116(2)(d) above.

2. DISCUSSION

All contracts or agreements procured through the supply chain management policy of the Municipality are monitored on a quarterly basis. At the monthly performance assessment meetings, the directors then report to the Municipal Manager on the performance of contractors through the Eunomia compliance system. Problems occurred (if any) are discussed here with possible interventions where necessary.

The fourth quarter's performance of contractor's report is attached as **ANNEXURE 1**.

3. LEGISLATION

The following act is applicable: Municipal Finance Management Act 56 of 2003

4. LINK TO THE IDP

Not applicable

5. FINANCIAL IMPLICATION

None

6. AANBEVELING / RECOMMENDATION

- (a) dat kennis geneem word van hierdie verslag.
- (a) *That this report be noted.*

(get) J J Scholtz

MUNICIPAL MANAGER

Assessments Per Supplier

This report will display Assessments Per Supplier

Object Reference	Supplier Name	Date Assessed	Responsible Person	Tender Number	Resolution Description	Assessment Month	Delivery Score	Status
11776050	TELKOM SA	2025/04/29	PIENAARJ	RT15-2021	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 26 March 2025: RT15-2021 Transversal Tender: Supply and delivery of mobile communication services to the state for the period 1 April 2021 to 31 March 2026	April	2 - Delivery On Standard	On Schedule
11838213	TELKOM SA	2025/06/25	PIENAARJ	RT15-2021	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 26 March 2025: RT15-2021 Transversal Tender: Supply and delivery of mobile communication services to the state for the period 1 April 2021 to 31 March 2026	June	2 - Delivery On Standard	On Schedule
11810445	TELKOM SA	2025/05/27	PIENAARJ	RT15-2021	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 26 March 2025: RT15-2021 Transversal Tender: Supply and delivery of mobile communication services to the state for the period 1 April 2021 to 31 March 2026	May	2 - Delivery On Standard	On Schedule
11776033	LANDFILL CONSULT	2025/04/25	MARAI SP	T06/23/24	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 8 May 2024: Transport of containerised municipal solid waste from Riebeek West Solid Waste Drop-off for a contract period ending 30 June 2027	April		On Schedule
11838198	LANDFILL CONSULT	2025/06/25	MARAI SP	T06/23/24	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 8 May 2024: Transport of containerised municipal solid waste from Riebeek West Solid Waste Drop-off for a contract period ending 30 June 2027	June	2 - Delivery On Standard	On Schedule
11810430	LANDFILL CONSULT	2025/05/26	MARAI SP	T06/23/24	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 8 May 2024: Transport of containerised municipal solid waste from Riebeek West Solid Waste Drop-off for a contract period ending 30 June 2027	May	2 - Delivery On Standard	On Schedule
11776030	WASTEWANT WASTE MANAGEMENT	2025/04/25	MARAI SP	T07/23/24	Item 4.2 of the minutes of a Bid Adjudication Committee Meeting held on 18 March 2024: Community based collection of general solid waste at Chatsworth, Riverlands and Kalbaskraal for the period ending 30 June 2026	April	2 - Delivery On Standard	On Schedule
11838195	WASTEWANT WASTE MANAGEMENT	2025/06/25	MARAI SP	T07/23/24	Item 4.2 of the minutes of a Bid Adjudication Committee Meeting held on 18 March 2024: Community based collection of general solid waste at Chatsworth, Riverlands and Kalbaskraal for the period ending 30 June 2026	June	2 - Delivery On Standard	On Schedule
11810427	WASTEWANT WASTE MANAGEMENT	2025/05/26	MARAI SP	T07/23/24	Item 4.2 of the minutes of a Bid Adjudication Committee Meeting held on 18 March 2024: Community based collection of general solid waste at Chatsworth, Riverlands and Kalbaskraal for the period ending 30 June 2026	May	2 - Delivery On Standard	On Schedule
11776024	CLAREMART AUCTIONEERS	2025/04/29	TERBLANCHEM	T09/23/24	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 27 September 2023: Appointment of Auctioneer for the period ending 30 June 2026	April		On Schedule
11838190	CLAREMART AUCTIONEERS	2025/06/30	TERBLANCHEM	T09/23/24	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 27 September 2023: Appointment of Auctioneer for the period ending 30 June 2026	June		On Schedule
11810421	CLAREMART AUCTIONEERS	2025/05/26	TERBLANCHEM	T09/23/24	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 27 September 2023: Appointment of Auctioneer for the period ending 30 June 2026	May		On Schedule
11776043	C K RUMBOLL EN VENNOOTSKAP	2025/04/25	ZAAYMANA	T09/24/25	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 14 October 2024: Appointment of Professional Land Surveyors and Registered Professional Town- and Regional Planners Panel for Swartland Municipality ending 30 June 2027	April	2 - Delivery On Standard	On Schedule
11776044	ZUTARI	2025/04/25	ZAAYMANA	T09/24/25	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 14 October 2024: Appointment of Professional Land Surveyors and Registered Professional Town- and Regional Planners Panel for Swartland Municipality ending 30 June 2027	April		On Schedule
11838208	C K RUMBOLL EN VENNOOTSKAP	2025/06/25	ZAAYMANA	T09/24/25	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 14 October 2024: Appointment of Professional Land Surveyors and Registered Professional Town- and Regional Planners Panel for Swartland Municipality ending 30 June 2027	June	2 - Delivery On Standard	On Schedule
11838209	ZUTARI	2025/06/25	ZAAYMANA	T09/24/25	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 14 October 2024: Appointment of Professional Land Surveyors and Registered Professional Town- and Regional Planners Panel for Swartland Municipality ending 30 June 2027	June		On Schedule
11810440	C K RUMBOLL EN VENNOOTSKAP	2025/05/26	ZAAYMANA	T09/24/25	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 14 October 2024: Appointment of Professional Land Surveyors and Registered Professional Town- and Regional Planners Panel for Swartland Municipality ending 30 June 2027	May	2 - Delivery On Standard	On Schedule
11810441	ZUTARI	2025/05/26	ZAAYMANA	T09/24/25	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 14 October 2024: Appointment of Professional Land Surveyors and Registered Professional Town- and Regional Planners Panel for Swartland Municipality ending 30 June 2027	May		On Schedule
11776045	SIPHA KAME SKILLS DEVELOPMENT	2025/04/29	APRILG	T11/24/25	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 27 November 2024: Provision of Adult Education and Training for Swartland Municipality for the period ending 31 December 2026	April	2 - Delivery On Standard	On Schedule
11838210	SIPHA KAME SKILLS DEVELOPMENT	2025/06/26	APRILG	T11/24/25	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 27 November 2024: Provision of Adult Education and Training for Swartland Municipality for the period ending 31 December 2026	June	2 - Delivery On Standard	On Schedule

Object Reference	Supplier Name	Date Assessed	Responsible Person	Tender Number	Resolution Description	Assessment Month	Delivery Score	Status
11810442	SIPHAAME SKILLS DEVELOPMENT	2025/05/26	APRILG	T11/24/25	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 27 November 2024: Provision of Adult Education and Training for Swartland Municipality for the period ending 31 December 2026	May	2 - Delivery On Standard	On Schedule
11776047	BASELINE CIVIL CONTRACTORS	2025/04/30	SPIESJ	T14.24.25	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 13 January 2025: Construction of Roads in various town in the Swartland municipal area	April	2 - Delivery On Standard	On Schedule
11838212	BASELINE CIVIL CONTRACTORS	2025/06/30	SPIESJ	T14.24.25	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 13 January 2025: Construction of Roads in various town in the Swartland municipal area	June	2 - Delivery On Standard	On Schedule
11810444	BASELINE CIVIL CONTRACTORS	2025/06/06	SPIESJ	T14.24.25	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 13 January 2025: Construction of Roads in various town in the Swartland municipal area	May	2 - Delivery On Standard	On Schedule
11776025	BH VENTURES	2025/05/12	VISAGIES	T14/23/24	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 10 October 2023: Appointment of Health and Safety Agent for the period ending 30 June 2026	April	2 - Delivery On Standard	On Schedule
5740162	BH VENTURES	2025/05/12	VISAGIES	T14/23/24	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 10 October 2023: Appointment of Health and Safety Agent for the period ending 30 June 2026	June	2 - Delivery On Standard	On Schedule
5740164	BH VENTURES	2025/05/21	VISAGIES	T14/23/24	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 10 October 2023: Appointment of Health and Safety Agent for the period ending 30 June 2026	June	2 - Delivery On Standard	On Schedule
7625836	BH VENTURES	2025/05/12	VISAGIES	T14/23/24	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 10 October 2023: Appointment of Health and Safety Agent for the period ending 30 June 2026	June	2 - Delivery On Standard	On Schedule
11776048	ON POINT ON TIME SOLUTIONS	2025/04/29	ROSSOUWT	T17.24.25	Item 4.2 of the minutes of a Bid Adjudication Committee held on 29 January 2025: Maintenance of 11 kV indoor switchgear, mini-substation and ring main units across the Swartland municipal area covering the towns of Malmesbury, Moorreesburg, Darling and Yz	April	2 - Delivery On Standard	Behind Schedule
7625858	SWARTLAND TOURISM	2025/04/01	LOOCKI	T19/24/25	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 1 November 2024: Appointment of a Service Provider to render tourism functions and implement destination marketing services on behalf of the Swartland Municipality for the period endi	April	2 - Delivery On Standard	On Schedule
11776046	SWARTLAND TOURISM	2025/04/30	LOOCKI	T19/24/25	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 1 November 2024: Appointment of a Service Provider to render tourism functions and implement destination marketing services on behalf of the Swartland Municipality for the period endi	May	2 - Delivery On Standard	On Schedule
11810443	SWARTLAND TOURISM	2025/05/29	LOOCKI	T19/24/25	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 1 November 2024: Appointment of a Service Provider to render tourism functions and implement destination marketing services on behalf of the Swartland Municipality for the period endi	May	2 - Delivery On Standard	On Schedule
11776029	TMT SERVICES AND SUPPLIES	2025/04/30	SPIESJ	T22/23/24	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 22 February 2024: Supply and implementation of traffic control devices in the Swartland Municipal area on an as and when needed basis for the period ending 30 June 2025	April		On Schedule
11810426	TMT SERVICES AND SUPPLIES	2025/06/05	SPIESJ	T22/23/24	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 22 February 2024: Supply and implementation of traffic control devices in the Swartland Municipal area on an as and when needed basis for the period ending 30 June 2025	May		Completed
11776051	POTTS DEVCO	2025/04/30	SPIESJ	T23.24.25	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 18 February 2025: Construction of a 2.0 m high boundary wall at Riverlands and Ilinge Lethu Sport Grounds	April	2 - Delivery On Standard	On Schedule
11810446	POTTS DEVCO	2025/06/06	SPIESJ	T23.24.25	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 18 February 2025: Construction of a 2.0 m high boundary wall at Riverlands and Ilinge Lethu Sport Grounds	May	2 - Delivery On Standard	On Schedule
11776021	BIGEN AFRICA SERVICES	2025/04/30	SPIESJ	T23/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Provision of Professional Civil and Electrical Engineering Services for various projects	April	2 - Delivery On Standard	On Schedule
11776026	Zutari	2025/04/30	SPIESJ	T23/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Provision of Professional Civil and Electrical Engineering Services for various projects	April	2 - Delivery On Standard	On Schedule
11838192	Zutari	2025/06/30	SPIESJ	T23/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Provision of Professional Civil and Electrical Engineering Services for various projects	June	2 - Delivery On Standard	On Schedule
11810418	BIGEN AFRICA SERVICES	2025/06/05	SPIESJ	T23/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Provision of Professional Civil and Electrical Engineering Services for various projects	May	2 - Delivery On Standard	Completed
11810423	Zutari	2025/06/05	SPIESJ	T23/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Provision of Professional Civil and Electrical Engineering Services for various projects	May	2 - Delivery On Standard	On Schedule

Object Reference	Supplier Name	Date Assessed	Responsible Person	Tender Number	Resolution Description	Assessment Month	Delivery Score	Status
11776049	JONTY ENGINEERING AND TRADING SA	2025/05/07	HARMSEM	T24.24.25	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 26 February 2025: Supply and delivery of emergency kits for Swartland Municipality	April	2 - Delivery On Standard	On Schedule
11776010	RISCFREE DOT COM	2025/05/06	PRESTONS	T29/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 20 April 2023: Provision of a web-based system Indigent Management and Income Verification for the period ending 30 June 2025	April	2 - Delivery On Standard	On Schedule
11810407	RISCFREE DOT COM	2025/05/27	PRESTONS	T29/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 20 April 2023: Provision of a web-based system Indigent Management and Income Verification for the period ending 30 June 2025	June	2 - Delivery On Standard	On Schedule
11838177	RISCFREE DOT COM	2025/06/26	PRESTONS	T29/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 20 April 2023: Provision of a web-based system Indigent Management and Income Verification for the period ending 30 June 2025	June	2 - Delivery On Standard	On Schedule
11776040	EXEO KHOKELA CIVIL ENGINEERING CONSTRUCTION	2025/04/30	SPIESJ	T31/23/24	Item 4.7 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2024: Construction of Civil Engineering Services for the Development of Low Cost Housing erven in Malmesbury and Moorreesburg	April	2 - Delivery On Standard	On Schedule
11838205	EXEO KHOKELA CIVIL ENGINEERING CONSTRUCTION	2025/06/30	SPIESJ	T31/23/24	Item 4.7 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2024: Construction of Civil Engineering Services for the Development of Low Cost Housing erven in Malmesbury and Moorreesburg	June	2 - Delivery On Standard	On Schedule
11810437	EXEO KHOKELA CIVIL ENGINEERING CONSTRUCTION	2025/06/05	SPIESJ	T31/23/24	Item 4.7 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2024: Construction of Civil Engineering Services for the Development of Low Cost Housing erven in Malmesbury and Moorreesburg	May	2 - Delivery On Standard	On Schedule
11776012	TSHEGO FENTSE FACILITIES AND ENGINEERING	2025/04/29	APRILG	T33/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 15 May 2023: Provision of Water and Waste Water Treatment Process Operations Learnerships training for the period ending 30 June 2025	April	2 - Delivery On Standard	On Schedule
11838179	TSHEGO FENTSE FACILITIES AND ENGINEERING	2025/06/26	APRILG	T33/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 15 May 2023: Provision of Water and Waste Water Treatment Process Operations Learnerships training for the period ending 30 June 2025	June	2 - Delivery On Standard	Completed
11810409	TSHEGO FENTSE FACILITIES AND ENGINEERING	2025/05/26	APRILG	T33/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 15 May 2023: Provision of Water and Waste Water Treatment Process Operations Learnerships training for the period ending 30 June 2025	May	2 - Delivery On Standard	On Schedule
11776039	IDI TECHNOLOGY SOLUTIONS	2025/04/29	ERASMUSJ	T33/23/24	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2024: Procurement of an Integrated Internal Audit and Enterprise Risk Management Software Solution for the period 1 July 2024 to 30 June 2027	April	2 - Delivery On Standard	On Schedule
11838204	IDI TECHNOLOGY SOLUTIONS	2025/06/27	ERASMUSJ	T33/23/24	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2024: Procurement of an Integrated Internal Audit and Enterprise Risk Management Software Solution for the period 1 July 2024 to 30 June 2027	June	2 - Delivery On Standard	On Schedule
11810436	IDI TECHNOLOGY SOLUTIONS	2025/05/28	ERASMUSJ	T33/23/24	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2024: Procurement of an Integrated Internal Audit and Enterprise Risk Management Software Solution for the period 1 July 2024 to 30 June 2027	May	2 - Delivery On Standard	On Schedule
11776001	THE STANDARD BANK OF SOUTH AFRICA	2025/04/25	DREYDENM	T35/21/22	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 28 April 2022: Rendering of Banking Services for the period 1 July 2022 to 30 June 2027 (including cash-in transit)	April	2 - Delivery On Standard	On Schedule
11838168	THE STANDARD BANK OF SOUTH AFRICA	2025/06/25	DREYDENM	T35/21/22	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 28 April 2022: Rendering of Banking Services for the period 1 July 2022 to 30 June 2027 (including cash-in transit)	June	2 - Delivery On Standard	On Schedule
11810398	THE STANDARD BANK OF SOUTH AFRICA	2025/05/25	DREYDENM	T35/21/22	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 28 April 2022: Rendering of Banking Services for the period 1 July 2022 to 30 June 2027 (including cash-in transit)	May	2 - Delivery On Standard	On Schedule
11838203	TMT SERVICES AND SUPPLIES	2025/06/20	STEYNR	T35/23/24	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 3 July 2024: The Supply, Delivery and the Administrative Support Services of a Fine Collection System and Camera Equipment with the related operational support for the period 1 July 2	June	2 - Delivery On Standard	On Schedule
11776038	TMT SERVICES AND SUPPLIES	2025/05/23	STEYNR	T35/23/24	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 3 July 2024: The Supply, Delivery and the Administrative Support Services of a Fine Collection System and Camera Equipment with the related operational support for the period 1 July 2	May	2 - Delivery On Standard	On Schedule
11810435	TMT SERVICES AND SUPPLIES	2025/05/23	STEYNR	T35/23/24	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 3 July 2024: The Supply, Delivery and the Administrative Support Services of a Fine Collection System and Camera Equipment with the related operational support for the period 1 July 2	May	2 - Delivery On Standard	On Schedule

Object Reference	Supplier Name	Date Assessed	Responsible Person	Tender Number	Resolution Description	Assessment Month	Delivery Score	Status
11776037	EWC VEHICLE COMMUNICATION	2025/04/29	BENEKEA	T36/23/24	Item 4.1 of the minutes of a Bid Adjudication committee meeting held on 13 June 2024: Installation of a driver and vehicle monitoring system incorporating vehicle recovery to the Municipality's fleet of vehicles for the period 1 July 2024 to 30 June 2027	April	2 - Delivery On Standard	On Schedule
11838202	EWC VEHICLE COMMUNICATION	2025/06/25	BENEKEA	T36/23/24	Item 4.1 of the minutes of a Bid Adjudication committee meeting held on 13 June 2024: Installation of a driver and vehicle monitoring system incorporating vehicle recovery to the Municipality's fleet of vehicles for the period 1 July 2024 to 30 June 2027	June	2 - Delivery On Standard	On Schedule
11810434	EWC VEHICLE COMMUNICATION	2025/05/26	BENEKEA	T36/23/24	Item 4.1 of the minutes of a Bid Adjudication committee meeting held on 13 June 2024: Installation of a driver and vehicle monitoring system incorporating vehicle recovery to the Municipality's fleet of vehicles for the period 1 July 2024 to 30 June 2027	May	2 - Delivery On Standard	On Schedule
11776036	SILVER LAKE TRADING 305	2025/04/29	BENEKEA	T37/23/24	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 13 June 2024: Management of Short Term Insurance Portfolio of the Municipality for the period 1 July 2024 to 30 June 2027	April	2 - Delivery On Standard	On Schedule
11838201	SILVER LAKE TRADING 305	2025/06/25	BENEKEA	T37/23/24	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 13 June 2024: Management of Short Term Insurance Portfolio of the Municipality for the period 1 July 2024 to 30 June 2027	June	2 - Delivery On Standard	On Schedule
11810433	SILVER LAKE TRADING 305	2025/05/26	BENEKEA	T37/23/24	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 13 June 2024: Management of Short Term Insurance Portfolio of the Municipality for the period 1 July 2024 to 30 June 2027	May	2 - Delivery On Standard	On Schedule
11778936	EDWIN CHARLES GENADE	2025/04/30	SKIPPERSM	T38/22/23	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: The Management and Control of the Yzerfontein Harbour, Slipway and Fish Market for the contract period 1 July 2023 to 30 June 2026	April	2 - Delivery On Standard	On Schedule
13080020	EDWIN CHARLES GENADE	2025/06/30	SKIPPERSM	T38/22/23	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: The Management and Control of the Yzerfontein Harbour, Slipway and Fish Market for the contract period 1 July 2023 to 30 June 2026	June	2 - Delivery On Standard	On Schedule
11811171	EDWIN CHARLES GENADE	2025/05/29	SKIPPERSM	T38/22/23	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: The Management and Control of the Yzerfontein Harbour, Slipway and Fish Market for the contract period 1 July 2023 to 30 June 2026	May	2 - Delivery On Standard	On Schedule
11776013	WORLD FOCUS 1322	2025/04/29	SKIPPERSM	T39/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 13 June 2023: Rendering of Security Services in Malmesbury and Yzerfontein for the period 1 July 2023 to 30 June 2026	April	2 - Delivery On Standard	On Schedule
11776013	WORLD FOCUS 1322	2025/04/29	SKIPPERSM	T39/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 15 June 2023: Rendering of Security Services in Yzerfontein for the period 1 July 2023 to 30 June 2026	April	2 - Delivery On Standard	On Schedule
11776014	REDLIGHT SECURITY	2025/04/30	SKIPPERSM	T39/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 13 June 2023: Rendering of Security Services in Malmesbury and Yzerfontein for the period 1 July 2023 to 30 June 2026	April	2 - Delivery On Standard	On Schedule
11776014	REDLIGHT SECURITY	2025/04/30	SKIPPERSM	T39/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 15 June 2023: Rendering of Security Services in Yzerfontein for the period 1 July 2023 to 30 June 2026	April	2 - Delivery On Standard	On Schedule
11838180	WORLD FOCUS 1322	2025/06/27	SKIPPERSM	T39/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 13 June 2023: Rendering of Security Services in Malmesbury and Yzerfontein for the period 1 July 2023 to 30 June 2026	June	2 - Delivery On Standard	On Schedule
11838180	WORLD FOCUS 1322	2025/06/27	SKIPPERSM	T39/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 15 June 2023: Rendering of Security Services in Yzerfontein for the period 1 July 2023 to 30 June 2026	June	2 - Delivery On Standard	On Schedule
11838181	REDLIGHT SECURITY	2025/06/27	SKIPPERSM	T39/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 13 June 2023: Rendering of Security Services in Malmesbury and Yzerfontein for the period 1 July 2023 to 30 June 2026	June	2 - Delivery On Standard	On Schedule
11838181	REDLIGHT SECURITY	2025/06/27	SKIPPERSM	T39/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 15 June 2023: Rendering of Security Services in Yzerfontein for the period 1 July 2023 to 30 June 2026	June	2 - Delivery On Standard	On Schedule
11810410	WORLD FOCUS 1322	2025/05/29	SKIPPERSM	T39/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 13 June 2023: Rendering of Security Services in Malmesbury and Yzerfontein for the period 1 July 2023 to 30 June 2026	May	2 - Delivery On Standard	On Schedule
11810410	WORLD FOCUS 1322	2025/05/29	SKIPPERSM	T39/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 15 June 2023: Rendering of Security Services in Yzerfontein for the period 1 July 2023 to 30 June 2026	May	2 - Delivery On Standard	On Schedule

Object Reference	Supplier Name	Date Assessed	Responsible Person	Tender Number	Resolution Description	Assessment Month	Delivery Score	Status
11810411	REDLIGHT SECURITY	2025/05/29	SKIPPERSM	T39/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 13 June 2023: Rendering of Security Services in Malmesbury and Yzerfontein for the period 1 July 2023 to 30 June 2026	May	2 - Delivery On Standard	On Schedule
11810411	REDLIGHT SECURITY	2025/05/29	SKIPPERSM	T39/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 15 June 2023: Rendering of Security Services in Yzerfontein for the period 1 July 2023 to 30 June 2026	May	2 - Delivery On Standard	On Schedule
5764334	TMT SERVICES AND SUPPLIES	2025/05/05	SOLOMONSC	T40/18/19	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 6 June 2019: The supply, delivery and the administrative support services of a fine collection system and camera equipment with the related operational support for the period 1 July 2	April	2 - Delivery On Standard	On Schedule
7625799	TMT SERVICES AND SUPPLIES	2025/05/05	SOLOMONSC	T40/18/19	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 6 June 2019: The supply, delivery and the administrative support services of a fine collection system and camera equipment with the related operational support for the period 1 July 2	June	2 - Delivery On Standard	On Schedule
11810386	TMT SERVICES AND SUPPLIES	2025/06/24	SOLOMONSC	T40/18/19	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 6 June 2019: The supply, delivery and the administrative support services of a fine collection system and camera equipment with the related operational support for the period 1 July 2	June	2 - Delivery On Standard	On Schedule
11775989	TMT SERVICES AND SUPPLIES	2025/05/05	SOLOMONSC	T40/18/19	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 6 June 2019: The supply, delivery and the administrative support services of a fine collection system and camera equipment with the related operational support for the period 1 July 2	June	2 - Delivery On Standard	On Schedule
11776002	TFC OPERATIONS	2025/04/29	BENEKEA	T40/21/22	Item 4.9 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: Supply of Fuel (Petrol, Diesel and Oil) for the period 1 July 2022 to 30 June 2025	April	2 - Delivery On Standard	On Schedule
11838169	TFC OPERATIONS	2025/06/25	BENEKEA	T40/21/22	Item 4.9 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: Supply of Fuel (Petrol, Diesel and Oil) for the period 1 July 2022 to 30 June 2025	June	2 - Delivery On Standard	Completed
11810399	TFC OPERATIONS	2025/05/26	BENEKEA	T40/21/22	Item 4.9 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: Supply of Fuel (Petrol, Diesel and Oil) for the period 1 July 2022 to 30 June 2025	May	2 - Delivery On Standard	On Schedule
11776015	MALHERBE TUBB FAURE	2025/04/29	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialist Legal Services Providers for a contract period ending 30 June 2026	April	2 - Delivery On Standard	On Schedule
11776016	HSG ATTORNEYS	2025/04/29	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialist Legal Services Providers for a contract period ending 30 June 2026	April	2 - Delivery On Standard	On Schedule
11776017	MARAIS MULLER HENDRICKS	2025/04/29	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialist Legal Services Providers for a contract period ending 30 June 2026	April	2 - Delivery On Standard	On Schedule
11776018	YVETTE ADELE CLOETE	2025/04/29	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialist Legal Services Providers for a contract period ending 30 June 2026	April	2 - Delivery On Standard	On Schedule
11776019	Du Plessis & Mostert	2025/04/29	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialist Legal Services Providers for a contract period ending 30 June 2026	April	2 - Delivery On Standard	On Schedule
11776020	TALENI GODI KUPISO	2025/04/29	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialist Legal Services Providers for a contract period ending 30 June 2026	April		On Schedule
11838182	MALHERBE TUBB FAURE	2025/06/30	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialist Legal Services Providers for a contract period ending 30 June 2026	June	2 - Delivery On Standard	On Schedule
11838183	HSG ATTORNEYS	2025/06/30	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialist Legal Services Providers for a contract period ending 30 June 2026	June	2 - Delivery On Standard	On Schedule
11838184	MARAIS MULLER HENDRICKS	2025/06/30	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialist Legal Services Providers for a contract period ending 30 June 2026	June	2 - Delivery On Standard	On Schedule

Object Reference	Supplier Name	Date Assessed	Responsible Person	Tender Number	Resolution Description	Assessment Month	Delivery Score	Status
11838185	YVETTE ADELE CLOETE	2025/06/30	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialist Legal Services Providers for a contract period ending 30 June 2026	June	2 - Delivery On Standard	On Schedule
11838186	Du Plessis & Mostert	2025/06/30	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialist Legal Services Providers for a contract period ending 30 June 2026	June	2 - Delivery On Standard	On Schedule
11838187	TALENI GODI KUPISO	2025/06/30	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialist Legal Services Providers for a contract period ending 30 June 2026	June		On Schedule
11810412	MALHERBE TUBB FAURE	2025/05/26	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialist Legal Services Providers for a contract period ending 30 June 2026	May	2 - Delivery On Standard	On Schedule
11810413	HSG ATTORNEYS	2025/05/26	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialist Legal Services Providers for a contract period ending 30 June 2026	May	2 - Delivery On Standard	On Schedule
11810414	MARAIS MULLER HENDRICKS	2025/05/26	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialist Legal Services Providers for a contract period ending 30 June 2026	May	2 - Delivery On Standard	On Schedule
11810415	YVETTE ADELE CLOETE	2025/05/26	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialist Legal Services Providers for a contract period ending 30 June 2026	May	2 - Delivery On Standard	On Schedule
11810416	Du Plessis & Mostert	2025/05/26	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialist Legal Services Providers for a contract period ending 30 June 2026	May	2 - Delivery On Standard	On Schedule
11810417	TALENI GODI KUPISO	2025/05/26	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialist Legal Services Providers for a contract period ending 30 June 2026	May		On Schedule
11776009	HCb VALUATIONS AND SERVICES	2025/04/25	ZAAYMANA	T43/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 28 June 2022: Execution of General and Supplementary Valuations of all properties in the area of jurisdiction of Swartland Municipality	April	2 - Delivery On Standard	On Schedule
11776009	HCb VALUATIONS AND SERVICES	2025/04/25	ZAAYMANA	T43/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee held on 26 July 2022: Execution of a General and Supplementary Valuations for all properties in die area of jurisdiction of Swartland Municipality	April	2 - Delivery On Standard	On Schedule
11838176	HCb VALUATIONS AND SERVICES	2025/06/25	ZAAYMANA	T43/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 28 June 2022: Execution of General and Supplementary Valuations of all properties in the area of jurisdiction of Swartland Municipality	June	2 - Delivery On Standard	On Schedule
11838176	HCb VALUATIONS AND SERVICES	2025/06/25	ZAAYMANA	T43/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee held on 26 July 2022: Execution of a General and Supplementary Valuations for all properties in die area of jurisdiction of Swartland Municipality	June	2 - Delivery On Standard	On Schedule
11810406	HCb VALUATIONS AND SERVICES	2025/05/26	ZAAYMANA	T43/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 28 June 2022: Execution of General and Supplementary Valuations of all properties in the area of jurisdiction of Swartland Municipality	May	2 - Delivery On Standard	On Schedule
11810406	HCb VALUATIONS AND SERVICES	2025/05/26	ZAAYMANA	T43/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee held on 26 July 2022: Execution of a General and Supplementary Valuations for all properties in die area of jurisdiction of Swartland Municipality	May	2 - Delivery On Standard	On Schedule
11775990	DOGS AND ALL	2025/04/23	STEYNR	T44/18/19	Item 4.6 of minutes of Bid Adjudication Policy held on 6 June 2019: The leasing of six trained narcotic dogs for the K9 unit of Swartland Traffic and Law Enforcement Service for the period ending 30 June 2022	April	2 - Delivery On Standard	On Schedule
11838157	DOGS AND ALL	2025/06/19	STEYNR	T44/18/19	Item 4.6 of minutes of Bid Adjudication Policy held on 6 June 2019: The leasing of six trained narcotic dogs for the K9 unit of Swartland Traffic and Law Enforcement Service for the period ending 30 June 2022	June	2 - Delivery On Standard	On Schedule
11810387	DOGS AND ALL	2025/05/21	STEYNR	T44/18/19	Item 4.6 of minutes of Bid Adjudication Policy held on 6 June 2019: The leasing of six trained narcotic dogs for the K9 unit of Swartland Traffic and Law Enforcement Service for the period ending 30 June 2022	May	2 - Delivery On Standard	On Schedule
11776004	DOGS AND ALL	2025/04/25	STEYNR	T45/21/22	Item 4.13 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: The leasing of nine (9) trained Narcotic Dogs for the K9-unit of Swartland Traffic and Law Enforcement Services for the period 1 July 2022 to 30 June 2025	April	2 - Delivery On Standard	On Schedule
11838171	DOGS AND ALL	2025/06/20	STEYNR	T45/21/22	Item 4.13 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: The leasing of nine (9) trained Narcotic Dogs for the K9-unit of Swartland Traffic and Law Enforcement Services for the period 1 July 2022 to 30 June 2025	June	2 - Delivery On Standard	On Schedule

Object Reference	Supplier Name	Date Assessed	Responsible Person	Tender Number	Resolution Description	Assessment Month	Delivery Score	Status
11810401	DOGS AND ALL	2025/05/26	STEYNR	T45/21/22	Item 4.13 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: The leasing of nine (9) trained Narcotic Dogs for the K9-unit of Swartland Traffic and Law Enforcement Services for the period 1 July 2022 to 30 June 2025	May	2 - Delivery On Standard	On Schedule
11776005	VERSO FINANCIAL SERVICES	2025/05/09	DEJONGHS	T47/21/22	Item 4.15 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: Underwriting of the Municipality's Group Life Insurance Portfolio for the period 1 July 2022 to 30 June 2025	April	2 - Delivery On Standard	On Schedule
11838172	VERSO FINANCIAL SERVICES	2025/06/26	DEJONGHS	T47/21/22	Item 4.15 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: Underwriting of the Municipality's Group Life Insurance Portfolio for the period 1 July 2022 to 30 June 2025	June	2 - Delivery On Standard	Completed
11810402	VERSO FINANCIAL SERVICES	2025/06/03	DEJONGHS	T47/21/22	Item 4.15 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: Underwriting of the Municipality's Group Life Insurance Portfolio for the period 1 July 2022 to 30 June 2025	May	2 - Delivery On Standard	On Schedule
11776027	ASLA KONSTRUKSIE	2025/04/30	SPIESJ	T47/22/23	Item 3.1 of the minutes of a Bid Adjudication Committee meeting held on 19 September 2023: Construction of Civil Engineering Services for the Development of Low Cost Housing Erven in Malmesbury and Darling	April	2 - Delivery On Standard	On Schedule
11838193	ASLA KONSTRUKSIE	2025/06/30	SPIESJ	T47/22/23	Item 3.1 of the minutes of a Bid Adjudication Committee meeting held on 19 September 2023: Construction of Civil Engineering Services for the Development of Low Cost Housing Erven in Malmesbury and Darling	June	2 - Delivery On Standard	On Schedule
11810424	ASLA KONSTRUKSIE	2025/06/05	SPIESJ	T47/22/23	Item 3.1 of the minutes of a Bid Adjudication Committee meeting held on 19 September 2023: Construction of Civil Engineering Services for the Development of Low Cost Housing Erven in Malmesbury and Darling	May	2 - Delivery On Standard	On Schedule
11776006	AYANDA MBANGA COMMUNICATIONS	2025/05/09	DEJONGHS	T48/21/22	Item 4.11 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: Appointment of a Service Provider to Design and Place Personnel Recruitment and Tender Advertisements in the local, provincial and national media for the period 1 July 2	April	2 - Delivery On Standard	On Schedule
11838173	AYANDA MBANGA COMMUNICATIONS	2025/06/26	DEJONGHS	T48/21/22	Item 4.11 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: Appointment of a Service Provider to Design and Place Personnel Recruitment and Tender Advertisements in the local, provincial and national media for the period 1 July 2	June	2 - Delivery On Standard	Completed
11810403	AYANDA MBANGA COMMUNICATIONS	2025/06/03	DEJONGHS	T48/21/22	Item 4.11 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: Appointment of a Service Provider to Design and Place Personnel Recruitment and Tender Advertisements in the local, provincial and national media for the period 1 July 2	May	2 - Delivery On Standard	On Schedule
11776034	LINUX BASED SYSTEMS DESIGN SA	2025/04/29	PIENAARJ	T50/23/24	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2024: Provisioning of Internet Services and Software Defined Networking (SDN) for Swartland Municipality for a three-year period from 1 July 2024 to 30 June 2027	April	2 - Delivery On Standard	On Schedule
11838199	LINUX BASED SYSTEMS DESIGN SA	2025/06/25	PIENAARJ	T50/23/24	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2024: Provisioning of Internet Services and Software Defined Networking (SDN) for Swartland Municipality for a three-year period from 1 July 2024 to 30 June 2027	June	2 - Delivery On Standard	On Schedule
11810431	LINUX BASED SYSTEMS DESIGN SA	2025/05/27	PIENAARJ	T50/23/24	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2024: Provisioning of Internet Services and Software Defined Networking (SDN) for Swartland Municipality for a three-year period from 1 July 2024 to 30 June 2027	May	2 - Delivery On Standard	On Schedule
11776035	BIDVEST OFFICE	2025/04/29	PIENAARJ	T52/23/24	Item 4.6 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2024: Supply, installation, commissioning and maintenance of Digital Photocopy Equipment for the period 1 July 2024 to 30 June 2027	April	2 - Delivery On Standard	On Schedule
11838200	BIDVEST OFFICE	2025/06/25	PIENAARJ	T52/23/24	Item 4.6 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2024: Supply, installation, commissioning and maintenance of Digital Photocopy Equipment for the period 1 July 2024 to 30 June 2027	June	2 - Delivery On Standard	On Schedule
11810432	BIDVEST OFFICE	2025/05/27	PIENAARJ	T52/23/24	Item 4.6 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2024: Supply, installation, commissioning and maintenance of Digital Photocopy Equipment for the period 1 July 2024 to 30 June 2027	May	2 - Delivery On Standard	On Schedule
11776011	PLUS1X COMMUNICATIONS	2025/04/29	PIENAARJ	T55/22/23	Item 4.7 of the minutes of a Bid Adjudication Committee meeting held on 6 June 2023: Maintenance and support for the Unify Telephone Systems in Swartland Municipality for the period ending 30 June 2026	April	2 - Delivery On Standard	On Schedule
11838178	PLUS1X COMMUNICATIONS	2025/06/25	PIENAARJ	T55/22/23	Item 4.7 of the minutes of a Bid Adjudication Committee meeting held on 6 June 2023: Maintenance and support for the Unify Telephone Systems in Swartland Municipality for the period ending 30 June 2026	June	2 - Delivery On Standard	On Schedule
11810408	PLUS1X COMMUNICATIONS	2025/05/27	PIENAARJ	T55/22/23	Item 4.7 of the minutes of a Bid Adjudication Committee meeting held on 6 June 2023: Maintenance and support for the Unify Telephone Systems in Swartland Municipality for the period ending 30 June 2026	May	2 - Delivery On Standard	On Schedule

Object Reference	Supplier Name	Date Assessed	Responsible Person	Tender Number	Resolution Description	Assessment Month	Delivery Score	Status
11776003	MUBESKO AFRICA	2025/04/25	ALBERTSR	T56/21/22	Item 4.10 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: Provision of Accounting Services to Swartland Municipality, to ensure GRAP/Mscoa compliant Annual Financial Statements (AFS) for the period 1 July 2022 to 30 June 2025	April	2 - Delivery On Standard	On Schedule
11838170	MUBESKO AFRICA	2025/06/25	ALBERTSR	T56/21/22	Item 4.10 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: Provision of Accounting Services to Swartland Municipality, to ensure GRAP/Mscoa compliant Annual Financial Statements (AFS) for the period 1 July 2022 to 30 June 2025	June	2 - Delivery On Standard	Completed
11810400	MUBESKO AFRICA	2025/05/26	ALBERTSR	T56/21/22	Item 4.10 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: Provision of Accounting Services to Swartland Municipality, to ensure GRAP/Mscoa compliant Annual Financial Statements (AFS) for the period 1 July 2022 to 30 June 2025	May	2 - Delivery On Standard	On Schedule
11776028	A L ABBOTT AND ASSOCIATES	2025/05/14	dirksec	T58/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee held on 19 July 2023: Provision of Laboratory Services for the monitoring of potable water and wastewater quality in the Swartland municipal area for a contract period ending 30 June 2026	April	2 - Delivery On Standard	On Schedule
5764373	A L ABBOTT AND ASSOCIATES	2025/05/08	dirksec	T58/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee held on 19 July 2023: Provision of Laboratory Services for the monitoring of potable water and wastewater quality in the Swartland municipal area for a contract period ending 30 June 2026	June		On Schedule
7625839	A L ABBOTT AND ASSOCIATES	2025/05/12	dirksec	T58/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee held on 19 July 2023: Provision of Laboratory Services for the monitoring of potable water and wastewater quality in the Swartland municipal area for a contract period ending 30 June 2026	June		On Schedule
11838194	A L ABBOTT AND ASSOCIATES	2025/06/27	DIRKSEC	T58/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee held on 19 July 2023: Provision of Laboratory Services for the monitoring of potable water and wastewater quality in the Swartland municipal area for a contract period ending 30 June 2026	June	2 - Delivery On Standard	On Schedule
11810425	A L ABBOTT AND ASSOCIATES	2025/05/27	DIRKSEC	T58/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee held on 19 July 2023: Provision of Laboratory Services for the monitoring of potable water and wastewater quality in the Swartland municipal area for a contract period ending 30 June 2026	May	2 - Delivery On Standard	On Schedule
11776041	SKYWATCH SECURITY	2025/04/29	SKIPPERSM	T59/23/24	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 17 July 2024: Rendering of security services at Wesbank Sportsground, Malmesbury for the period ending 30 June 2025	April	2 - Delivery On Standard	On Schedule
11838206	SKYWATCH SECURITY	2025/06/27	SKIPPERSM	T59/23/24	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 17 July 2024: Rendering of security services at Wesbank Sportsground, Malmesbury for the period ending 30 June 2025	June	2 - Delivery On Standard	Completed
11810438	SKYWATCH SECURITY	2025/05/29	SKIPPERSM	T59/23/24	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 17 July 2024: Rendering of security services at Wesbank Sportsground, Malmesbury for the period ending 30 June 2025	May	2 - Delivery On Standard	On Schedule
11776023	VE RETICULATION	2025/05/05	SWANEPOELM	T62/22/23	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 5 September 2023: New 132/11kV Substation in the De Hoop area, Malmesbury (Phase 3)	April	2 - Delivery On Standard	On Schedule
11838189	VE RETICULATION	2025/06/25	SWANEPOELM	T62/22/23	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 5 September 2023: New 132/11kV Substation in the De Hoop area, Malmesbury (Phase 3)	June	2 - Delivery On Standard	Completed
11810420	VE RETICULATION	2025/05/27	SWANEPOELM	T62/22/23	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 5 September 2023: New 132/11kV Substation in the De Hoop area, Malmesbury (Phase 3)	June	2 - Delivery On Standard	On Schedule
11776008	Mia du Plessis	2025/04/25	HAASBROEKM	T66/21/22	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 16 August 2022: Provision of Graphic Design Services to Swartland Municipality for the period ending June 2025	April	2 - Delivery On Standard	On Schedule
11810405	Mia du Plessis	2025/05/29	HAASBROEKM	T66/21/22	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 16 August 2022: Provision of Graphic Design Services to Swartland Municipality for the period ending June 2025	May	2 - Delivery On Standard	On Schedule
11776031	CAB HOLDINGS	2025/04/25	CILLIERSS	T68/22/23	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 27 September 2023: Provision for Printed Monthly Municipal Account Statements for the period ending 30 June 2026	April	2 - Delivery On Standard	On Schedule
11810428	CAB HOLDINGS	2025/05/28	CILLIERSS	T68/22/23	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 27 September 2023: Provision for Printed Monthly Municipal Account Statements for the period ending 30 June 2026	April	2 - Delivery On Standard	On Schedule
11838196	CAB HOLDINGS	2025/06/26	CILLIERSS	T68/22/23	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 27 September 2023: Provision for Printed Monthly Municipal Account Statements for the period ending 30 June 2026	June	2 - Delivery On Standard	On Schedule



Verslag Φ Ingxelo Φ Report

Departement van die Direkteur: Korporatiewe Dienste

20 June 2025

4/2/B

ITEM 7.3 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSKOMITEEVERGADERING WAT GEHOU SAL WORD OP 17 JULIE 2025

ONDERWERP: MENSLIKE HULPBRONNE: HERSIENING VAN T.A.S.K. POSEVALUERINGSBELEID SUBJECT: HUMAN RESOURCES: REVIEW OF T.A.S.K. JOB EVALUATION POLICY
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1. BACKGROUND/DISCUSSION

- 1.1 Existing policies are not static documents and must be revised on a regular basis.
- 1.2 SALGA National decided not to renew the license with Deloitte Consulting for the evaluation of job descriptions. The municipalities in the Western Cape together with SALGA Western Cape decided not to follow SALGA National's instruction and to conclude an agreement with Deloitte Consulting to obtain a license in the Western Cape for the implementation of job evaluation with effect from 1 July 2025. SALGA Western Cape amended the previous T.A.S.K. Job Evaluation Policy to address the situation. The Swartland T.A.S.K. Job Evaluation Policy was amended to match the SALGA policy.
- 1.3 The amended T.A.S.K. Job Evaluation Policy was submitted to the Local Labour Forum for comments on 22 May 2025. On request from the trade unions a workshop was held on 17 June 2025 to discuss the amendments.
- 1.4 The policy is attached and all amendments are indicated in bold italics.
- 1.5 The amended T.A.S.K. Job Evaluation Policy was recommended by the Local Labour Forum on 19 June 2025 to the Executive Mayoral Committee for approval of the policy.

2. LEGISLATION

Basic Conditions of Employment Act, Act 75 of 1997

3. ALIGNMENT TO THE IDP

In terms of Chapter 7 of the IDP this amendment to the policies is aligned to Strategic Goal 4 namely Caring, Competent and Responsive Institutions, Organisations and Business.

4. FINANCIAL IMPLICATION

The reviewed existing policies have no financial implication for Swartland Municipality.

5. RECOMMENDATION

- a) Dat die Uitvoerende Burgemeesterskomitee die aangehegte gewysigde T.A.S.K. Posevalueringsbeleid goedkeur vir implementering met ingang van 1 Augustus 2025.
- (a) *That the Executive Mayoral Committee approve the attached amended T.A.S.K. Job Evaluation Policy for implementation with effect from 1 August 2025.*

(get) M S Terblanche

MUNICIPAL MANAGER



T.A.S.K. Job Evaluation Policy

	Approved by EMC	Effective Date
Current policy		
Last review	19 April 2023	1 May 2023
Policy adopted	19 April 2023	1 May 2023

DIRECTORATE: Corporate Services



T.A.S.K. JOB EVALUATION POLICY

Approved with effect from 1 May 2023

For review – amendments in terms of the SALGA JE Policy WC

1. PREAMBLE

~~T.A.S.K. is the uniform Job Evaluation System within the local government sector as approved by the National Executive Committee (NEC) of SALGA. This policy must be read in the context of the T.A.S.K. Job Evaluation System, T.A.S.K. Job Evaluation System Training Manuals, Memorandum of Agreement between the Municipalities in the West Coast Region, Standard Operating Procedure of the Job Evaluation Unit and the T.A.S.K. Job Evaluation notes for the Municipal Sector.~~

Job evaluation is a systematic process for defining the relative worth or size of jobs within an organisation to establish internal relativities and provide the basis for designing an equitable grade and pay structure, grading jobs in the structure and managing relativities. T.A.S.K has been identified as the recognized Job Evaluation Methodology within the local government sector as approved by the National Executive Committee (NEC) of SALGA. Uniformity is essential for a variety of sector processes such as wage bargaining, comparative understanding of workforce establishment levels and organisational development, sector skills planning, employment equity, and the organisation of education and training. This policy must be read in the context of the T.A.S.K Job Evaluation Methodology, Municipal Staff Regulations, Job Evaluation Master List, and previously audited posts for the local government sector.

2. POLICY PURPOSE

- 2.1 To implement the T.A.S.K. Job Evaluation System within the Municipality to achieve uniform norms and standards in the description of similar jobs and their grading ~~and to underpin job comparison~~ ***across the municipal sector.***
- 2.2 To provide for the necessary structures, institutional arrangements and procedures for the evaluation of jobs in the Municipality.
- 2.3 To ensure a single job evaluation system is implemented ***to avoid remuneration and grading disparities for similar categories of municipalities within the Local Government Sector in the Western Cape.***
- 2.4 ~~To monitor adequate implementation of the T.A.S.K. Job Evaluation System in order to achieve uniform remuneration within the Municipality.~~

- 2.5 ~~To provide guidelines for job evaluation at the Municipality where circumstances result into combining certain responsibilities in one (1) job.~~
- 2.4 **To ensure the necessary objectivity and consistency in the outcomes of the job evaluation, either through the process of using the T.A.S.K. Job Evaluation System, or through benchmarking by the JEU's and audited by the PAC.**

3. SCOPE AND APPLICATION

- 3.4 The terms of this policy and implementation guidelines shall be applicable to all permanent posts and political supporting personnel in the Municipality.
- 3.5 Municipal Managers and Managers directly accountable to Municipal Managers in terms of Section 56 of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000 as amended) are excluded from this Policy.

4. DEFINITIONS

All expressions used in this policy, which are defined in the Labour Relations Act, 1995 (Act No. 66 of 1995) shall bear the same meanings as in the Act and unless the contrary intention appears, words importing the masculine gender shall include the feminine.

Appeal	An application of the Employee or group of Employees who are aggrieved with the outcome/result of the T.A.S.K. grade of their post as published in the Final Outcomes Report received from the SALGA Provincial Audit Committee
Auditing	A technical exercise which includes benchmarking in verifying that the T.A.S.K. Job Evaluation System Methodology is being consistently applied in terms of its own rules and any other rules on implementation
Audit Trail	The report generated by the T.A.S.K. System detailing the skill level and corresponding factor statements, weighting and points
Benchmarking	The internal process followed by the trained T.A.S.K. members at the Municipality where an outcome is needed for, e.g. advertisement of a post The systematic process of evaluating and comparing the responsibilities, requirements and competencies outlined in the job description against established local government sector standards or best practices in terms of the T.A.S.K. done by the District JE Units and audited by the PAC

Designated Job Evaluation Manager	An employee at least at a Manager level within the Human Resources Department, appointed by the Municipal Manager to manage the job evaluation implementation process in the municipality
District/Regional	Where District is stated in the policy it will refer to regional as well
Effective Date	The effective date of implementation shall be the first day of the month following the publication date of the Final Outcomes Report recorded on the report issued by the Provincial Audit Committee (PAC) subject to approval by the Municipal Manager
Evaluation	Submitting job descriptions of new posts or changed posts that were not previously evaluated by the Job Evaluation Unit using the T.A.S.K. Job Evaluation System
Factors	The four (4) T.A.S.K. factors of Complexity, Knowledge, Influence and Pressure
Job	A single position depicting functions and responsibilities or a group of positions which all have identical functions and responsibilities and which can be described by a single job description
Job Description	A description of the content and duties of a post in terms of criteria and guidelines determined and employees are required to perform duties therein and in the prescribed format as agreed upon by Employer and Employee(s) required by the Municipal Staff Regulations
Job Evaluation System	The Deloitte computer-based programme or tool (T.A.S.K.) used by the Job Evaluation Unit to determine the relative grade of different positions.
Job Evaluation Unit	The regional job evaluation unit established by the Municipal Managers in the region to take responsibility of implementing and managing the job evaluation process A committee created at a district or regional level tasked with the evaluation/benchmarking of job descriptions utilising the T.A.S.K. Job Evaluation Methodology
Members	The trained members in the Deloitte Job Evaluation System, as nominated by their respective Municipality or Trade Union, to serve on the Job Evaluation Unit.
Objection	An application by a municipal manager/nominee against the job evaluation audit outcome as contained in the PAC Provisional Outcome Report (POR)

Position	An individual position on the approved staff establishment of a municipality
Post	A designated unique identification through a job title and post identification number
Provincial Audit Committee (PAC)	The committee established by SALGA and represented by the Municipalities in the Province to audit posts evaluated by the Job Evaluation Unit and also to deal with appeals
Re-evaluation	A process where evaluated job descriptions are reviewed, amended and submitted for re-evaluation to the Job Evaluation Unit
Review	An application by the Employer to SALGA Provincial Audit Committee after receipt of the Provisional Audit Report on the job description as submitted An application by a municipal manager/nominee or an employee or group of employees who are aggrieved with their Final Job Grade Outcome as contained in the PAC Final Outcome Report (FOR) based on an inconsistent application of the T.A.S.K. System/benchmarking for a similar post in structure, content, and requirements being graded at a different grade
Review Procedure	The process adopted by the PAC to conduct the grading reviews as published in the Final Outcomes Report
SALGA	South African Local Government Association
SALGBC	South African Local Government Bargaining Council
Skill Level	The Basic, Discretionary, Specialised, Tactical and Strategic levels as per the T.A.S.K. Job Evaluation System Methodology
Sub-factors	The fine-tuning elements of the sub-factors stated in terms of 3.5 above in the T.A.S.K. Methodology i.e. influence and pressure in the T.A.S.K. Job Evaluation System
T.A.S.K.	Tuned Assessment of Skills and Knowledge
T.A.S.K. Job Evaluation System	The T.A.S.K. Job Evaluation System in terms of its rules, application, definition and terminology
Unique Jobs	Those jobs that are municipality specific and do not exist in the SALGA JE Master List.
Unions	The Independent and Allied Municipal Workers Union (IMATU) and the South African Municipal Workers Union (SAMWU) and who are parties to the SALGBC

5. LEGAL FRAMEWORK

- Local Government: Municipal Systems Act, Act 32 of 2000
- Local Government: Municipal Staff Regulations (Government Gazette, 20 September 2021 No 45181, GN No 890 & 891)

6. KEY PRINCIPLES

- 6.1 ~~The salary scales as it applies in the local government sector shall be utilised in conjunction with other relevant authorities that are specific for certain categories of jobs.~~ **The wage curves for the different categories of municipalities as applicable at the time as adopted by the SALGBC/SALGA shall be utilised to determine the salaries of T.A.S.K. graded jobs.**
- 6.2 All jobs shall be evaluated if content and reporting lines change, to confirm that changes in the job description for a given post was taken into account in terms of the T.A.S.K. Job Evaluation System. **All positions shall be subjected to Job Evaluation/Benchmarking in terms of the T.A.S.K. Job Evaluation System and as per the Municipal Staff Regulations.**
- 6.3 **Any post which undergoes a permanent substantial authorised change in job content shall be re-evaluated/benchmarked by the JEU within 6 months after the change in job content or job requirements.**
- 6.4 No job ~~post~~ at the Municipality shall be advertised **and filled** without it having been subjected to an appropriate job evaluation process, ~~unless such a post has been evaluated in the past~~ **T.A.S.K. Job Evaluation/benchmarking and auditing process as provided for herein.**
- 6.5 The determination of the content of job descriptions for all posts shall be the responsibility of the Municipal Manager, in terms of Section 66(1)(b) of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000 as amended).
- 6.6 The compilation of job descriptions shall ~~always be in line with the prescribed T.A.S.K. format and the prerogative of the Employer.~~ **clearly stating the WHAT, the HOW and WHY, and ensure that the job descriptions are duly signed by the incumbents, immediate superior, the director and Municipal Manager. The JE Master List may be used to guide the JEU.**
- 6.7 **In the event of no consensus reached on the job description, the Municipal Manager or his/her nominee will determine the content of the job description as provided for in the Municipal Systems Act and will be final and binding.**
- 6.8 **To check the accuracy of the content of the job descriptions to ensure that the job specifications are appropriate in accordance with the minimum requirements as**

stated in the Municipal Staff Regulations or per proclamation in the event of changes to minimum requirements.

7. ROLES AND RESPONSIBILITIES OF THE MUNICIPAL MANAGER

- 7.1 The Municipal Manager is responsible for ~~overseeing~~ **ensuring** the implementation of the T.A.S.K. Job Evaluation System in the Municipality.
- 7.2 The Municipal Manager must ensure that the ~~Manager responsible for Human Resources matters (or his/her delegate)~~ **designated JE Manager** takes full responsibility for supporting and driving the job evaluation implementation and maintenance process.
- 7.3 The Municipal Manager shall ensure that sufficient staff and resources are allocated to support the process.
- 7.4 The Municipal Manager, in terms of Section 66 of the Municipal Systems Act, is required to ensure that there is a job description for each post on the approved staff establishment of the municipality.
- 7.5 The Municipal Manager must ensure that ~~each Director within the municipality keeps custody of the copies of~~ **official** job descriptions for all posts. ~~attached to his/her office.~~
- 7.6 ***The Municipal Manager shall incorporate the responsibility for the compilation of the job description in the performance contract of every manager.***
- 7.7 The Municipal Manager ~~must~~ **shall** ensure that all staff is informed of the objectives of the T.A.S.K. Job Evaluation System, as required in terms of Section 67 of the Municipal Systems Act.
- 7.8 ***The respective Municipal Managers for the cluster of municipalities who are responsible for job evaluation at the district/regional level shall appoint qualified/trained employees to serve on the District Job Evaluation Unit.***
- 7.9 ***Municipal Managers shall ensure that Job Evaluation Units are established and are functional.***
- 7.10 ***The Municipal Manager shall ensure that the integrity, objectivity, and independence of the Job Evaluation Unit is maintained at all times.***
- 7.11 ***The Municipal Manager shall ensure that job descriptions submitted to the Job Evaluation Unit shall comply with the following requirements:***

- 7.11.1** *Ensure that job descriptions correspond with the functional structure of the municipality. Do not copy and past from job descriptions form other municipalities.*
- 7.11.2** *The purpose of a post must be in line with the job content and organogram.*
- 7.11.3** *The correct job description format as per the Municipal Staff Regulations and as approved by SALGA's Western Cape must be used for all job descriptions. The PAC and JEUs will not accept any other templates.*
- 7.11.4** *Ensure that the current T.A.S.K. grading of the post is reflected on the job description, and if it is a new post, indicate as NEW.*
- 7.11.5** *Ensure that the superior and subordinate posts' T.A.S.K. grading is reflected on the job description.*
- 7.11.6** *Ensure that there is no duplication of functions in the job descriptions of posts reporting to each other.*
- 7.11.7** *Job titles on job descriptions must correspond with job titles on the approved organogram.*
- 7.11.8** *No handwritten comments must be made on the job description.*
- 7.11.9** *Signatures of the departmental head, immediate superior and incumbent (if post is not vacant) must appear on the job description. If the employee refuses to sign, the reason for the refusal must be indicated on the signature page by the employee/superior.*
- 7.11.10** *An extract of the approved organogram where the post is reflected must be attached to the job description as the last page.*
- 7.11.11** *The approved organogram (for all directorates) must be submitted as a separate document.*
- 7.11.12** *Generic posts must be corrected internally after the Final Outcome Report is received. There is no need to submit the same post, if only the incumbents differ.*
- 7.11.13** *Job descriptions and organograms should be amended where applicable with new T-grades and job titles.*

- 7.11.14** *Job descriptions must be amended with the comments from the JEU and PAC and signed. This is important when a municipality advertises a post.*
- 7.11.15** *Posts must as far as possible be submitted at least per section, but not one by one.*
- 7.11.16** *When a post is submitted for re-evaluation, highlight the changes in the job description in bold, italics or red (if using colour scanner), indicating changes to the job content.*
- 7.11.17** *When scanning job descriptions to submit to the JEU, the size of the scanned file must not exceed 3 MB. Files exceeding 3 MB cannot be uploaded onto the T.A.S.K. web-based system.*
- 7.11.18** *Scanned job descriptions should be named as follows: organogram number and job title (e.g. TSR15 General Assistant Roads).*

8. ADMINISTRATING JOB EVALUATION, ROLES AND RESPONSIBILITIES

- 8.1 The Senior Manager: Human Resource Management shall take responsibility of administrating job evaluations on an ongoing basis in the municipality.
- 8.2 Administrative support will be provided by a staff member of the Human Resources department as appointed by the Senior Manager: Human Resource Management.
- 8.3 Job Evaluation shall take place on a quarterly basis depending on the timetable of the Regional Job Evaluation Unit.
- 8.4 The Senior Manager: Human Resource Management shall consider job evaluation/re-evaluation requests/ appeals/motivations by assessing the following criteria:
- 8.4.1 Has a post changed materially?
- 8.4.2 Are changes of a permanent nature?
- 8.4.3 Is the post a new post on the organogram and in the Municipality?
- 8.4.4 Did the organogram change in respect of reporting lines?
- 8.4.5 Are there responsibilities combined in one (1) job?
- 8.5 The Senior Manager: Human Resource Management shall maintain confidentiality on all requests/motivations and shall otherwise avoid disclosing information

obtained in the process of job evaluation in a manner that may prejudice effective implementation.

- 8.6 The Senior Manager: Human Resource Management (or his/her delegate) has the right to request information or the further analysis or reformulation of information that is relevant to the job description in line with the requirements of the T.A.S.K. Job Evaluation System.
- 8.7 The key role of the Senior Manager: Human Resource Management shall be to assess and consider all job descriptions submitted for evaluation/re-evaluation/appeals and reviews within the Municipality in terms of the criteria mentioned in paragraph 8.4.
- 8.8 The Senior Manager: Human Resource Management may invite both the incumbent as well as the relevant manager and/or director of the post being presented for inputs to confirm if full particulars of the job were taken into account.
- 8.9 The Senior Manager: Human Resource Management shall ensure that the posts that are to be evaluated/re-evaluated/appealed/reviewed have been approved by the Municipality and submit it to the Job Evaluation Unit for evaluation.
- 8.10 The Senior Manager: Human Resource Management will send a written request for job evaluation to the Job Evaluation Unit and follow the process as required by the Standard Operating Procedure of the Job Evaluation Unit.
- 8.11 The Senior Manager: Human Resource Management will discuss the Provisional Outcomes Report received from the Job Evaluation Unit with the Municipal Manager and Director(s) concerned.
- 8.12 Managers and/or Directors who are dissatisfied with the outcome of the provisional job grade may request a review of the grading outcome in a prescribed form to the Senior Manager: Human Resource Management.
- 8.13 The grounds for review must be fully motivated and can only be based on the skill levels, factors and sub-factors of the T.A.S.K. Job Evaluation System and the content of the job description as submitted without any amendments to the job description.
- 8.14 The Senior Manager: Human Resource Management will compile a feedback report on the Provisional Outcomes Report, submit the feedback report to the Job Evaluation Unit and request for a review of the Final Outcomes Report within fourteen (14) days of receipt of the Provisional Outcomes Report.
- 8.15 The Job Evaluation Unit shall hear the reviews within three (3) months of the request and refer it to SALGA Provincial Audit Committee for auditing.

9. ~~REGIONAL JOB EVALUATION UNIT ESTABLISHMENT, ROLES AND RESPONSIBILITIES~~
~~ESTABLISHMENT AND COMPOSITION OF JOB EVALUATION UNIT FOR THE WEST COAST~~
~~REGION~~

- ~~9.1 The Municipal Managers in the West Coast Region shall establish a Job Evaluation Unit which shall take responsibility of implementing and managing the job evaluation process for that Region.~~
- ~~9.2 The Job Evaluation Unit shall conduct the evaluation of all funded jobs within the West Coast Region on a quarterly basis.~~
- ~~9.3 The West Coast District Municipality shall oversee and administrate the processes of the Job Evaluation Unit. The Chairperson and Administrator for the Job Evaluation Unit shall be from the West Coast District Municipality.~~
- ~~9.4 The key role of the Job Evaluation Unit shall be to evaluate jobs within the West Coast Region in terms of the principles of the T.A.S.K. Job Evaluation System and to provide guidance to the Job Evaluation Committees within the Municipality.~~
- ~~9.5 The Job Evaluation Unit may consider requests from the Municipality where posts are being presented, for inputs and clarity regarding job content.~~
- ~~9.6 The Job Evaluation Unit will compile and submit a Job Evaluation Report to SALGA Provincial Audit Committee within seven (7) days after completion of job evaluations.~~

9.1 *The West Coast Region established a Job Evaluation Unit (JEU) on 1 July 2025 to take responsibility for driving job evaluations and benchmarking as prescribed.*

9.2 *The structure, which comprises members from the West Coast District Municipality and the Local Municipalities that are parties to the Memorandum of Agreement, is known as the West Coast Region JEU.*

9.3 *All nominees for the JEU must complete T.A.S.K. Job Evaluation System training before participating in the JEU.*

9.4 *The composition and quorum of the JEU consists of the following:*

- (a) *A Chairperson of the JEU is elected from the District Municipality, and a Deputy Chairperson is elected from a Local Municipality. (When the posts under review are from the District Municipality, the Deputy Chairperson will lead the meeting. Only one is needed to form a quorum, with two additional members.)***

- (b) *The T.A.S.K. Administrator, who will be responsible for the administrative duties of the JEU (excluding those that constitute part of a quorum).*
- (c) *Two additional members to assist in grading jobs (constituting part of the quorum).*
- (d) *One trained Trade Union representative from each recognised trade union (IMATU and SAMWU) may participate as an observer in the JEU (excluding those that constitute part of a quorum).*

10. MEETING RULES OF THE JEU

- 10.1 *The JEU shall appoint a Chairperson and a Deputy Chairperson to perform the normal duties at each meeting.*
- 10.2 *The JEU operates in accordance with the generally accepted rules of meeting procedures.*
- 10.3 *An Agenda shall be prepared for every meeting.*
- 10.4 *The proceedings of all meetings must be recorded in minutes, with reference to all prescribed administrative recording requirements.*
- 10.5 *Any member of the JEU will recuse himself/herself from the JEU when their immediate superior or subordinate(s) jobs are evaluated/benchmarked.*

11. ROLES AND RESPONSIBILITIES OF THE JEU

- 11.1 *The JEU shall conduct the evaluation/benchmarking of all jobs within the Municipalities in the West Coast Region's jurisdiction or as mandated by SALGA and present the outcomes for auditing by the Provincial Audit Committee (PAC).*
- 11.2 *The JEU's responsibility is administrative, encompassing planning, prioritizing grading programs, quality control, receiving, checking, and electronic safekeeping of job descriptions, as well as grading jobs before submission to the PAC.*
- 11.3 *For purposes of grading, a quorum shall consist of three (3) JEU members, including the Chairperson or Deputy Chairperson and at least two (2) additional members.*

- 11.4 *The JEU may invite both the incumbent(s) of the job and their immediate superior or nominee, as designated by the Head of Directorate, to provide input and confirm whether the full particulars of the job were correctly and appropriately reflected in the job description.*
- 11.5 *Any person invited to attend for informational purposes will be regarded as an observer. They may not participate in the evaluation and should not differ from the evaluation members in their consensus or majority decision.*
- 11.6 *The JEU may conduct meetings and evaluations in person or virtually.*
- 11.7 *The JEU must return job descriptions that do not comply with the requirements set out in the Policy (Clause 7.11) to the Municipality.*
- 11.8 *It is the responsibility of every member of the JEU to:*
- (a) *Conduct job evaluation/benchmarking tasks with due regard to the integrity of the T.A.S.K. Job Evaluation System, its accepted rules, applications, definitions and terminology.*
 - (b) *Seek to reach consensus on evaluations and benchmarking, to the extent reasonably possible. If a consensus cannot be reached, the majority vote will be applied.*

12. **PROVINCIAL AUDIT COMMITTEE (PAC)**

SALGA established a Provincial Audit Committee (PAC) to audit the outcomes of the job evaluation and/or benchmarking results from the JEU(s).

13. **T.A.S.K. IMPLEMENTATION REQUIREMENTS WITHIN WEST COAST DISTRICT MEMBER MUNICIPALITIES ~~BY THE JOB EVALUATION UNIT~~**

- 13.1 The critical elements required to implement the ~~T.A.S.K.~~ **Job Evaluation System** in the Municipality are the following:
- 13.1.1 **A Council-approved staff establishment** ~~An established approved organogram~~ recording the position of all posts and their designation.
 - 13.1.2 Job descriptions **written** in the prescribed ~~T.A.S.K.~~ format **(What, How and Why)**.
 - 13.1.3 Paragraphs 13.1.1 and 13.1.2 at minimum must be used to evaluate/**benchmark** the post using the T.A.S.K. ~~Software~~ **Methodology** and ~~accordingly~~ **to** determine a T.A.S.K. Grade.

13.2 **All parties shall strictly adhere to the** ~~The T.A.S.K. Job Evaluation~~ **Policy** ~~System~~
~~implementation guidelines and training manual shall be strictly adhered to by all~~
~~concerned to ensure both consistency and adequate implementation.~~

13.3 **SALGA Western Cape shall develop and maintain the JE Master List of jobs for standardised jobs.**

~~14. BENCHMARKING OF POSTS~~

14.1 ~~In the event of new posts on the organogram or in the Municipality, benchmarking of that post can be done internally by the trained T.A.S.K. members if an outcome is needed urgently for, e.g. advertising purposes.~~

14.2 ~~The benchmarked posts must be submitted to the Job Evaluation Unit for verification and evaluation of the posts at the quarterly evaluation meeting.~~

~~15. AUDITING OF RESULTS BY SALGA PROVINCIAL AUDIT COMMITTEE~~

15.1 ~~The SALGA Provincial Audit Committee shall complete the audited results within one (1) month of submission and forward the Provisional Outcomes Report to the Job Evaluation Unit.~~

15.2 ~~The Job Evaluation Unit shall send the Provisional Outcomes Report to the Municipality within ten (10) working days from date of receipt of results from the SALGA Provincial Audit Committee.~~

15.3 ~~The Senior Manager: Human Resource Management shall discuss the Provisional Outcomes Report received from the Job Evaluation Unit as mentioned in paragraph 7.11 and submit the feedback report or request for review to the Job Evaluation Unit as mentioned in paragraph 7.14.~~

15.4 ~~The Job Evaluation Unit shall submit the request for the Final Outcomes Report within three (3) days to SALGA Provincial Audit Committee.~~

15.5 ~~SALGA Provincial Audit Committee shall provide the Final Outcomes Report to the Municipality and a copy to the Job Evaluation Unit, on receipt of request and within fifteen (15) days.~~

15.6 ~~The Final Outcomes Report of the gradings by SALGA Provincial Audit Committee will be final and binding.~~

14. JOB EVALUATION/RE-EVALUATION PROCESS

14.1 If a job has changed materially, a job incumbent or the relevant authorised manager may submit an application through the departmental head for the job

to be re-evaluated, provided that such functions have been continuously performed for more than six (6) months.

- 14.2** *Where an employee is utilised or acting in a position higher than their own, such functions cannot serve as grounds for re-evaluation.*
- 14.3** *The JEU shall continuously conduct the job evaluation process for as long as there are new or major changes to the Municipality's staff establishment, as per Section 66 of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000, as amended).*
- 14.4** *The JEU may conduct a due diligence process and consult accordingly to ensure that the position's functioning is understood. This can include an interview with the relevant authorised manager or Head of Department and incumbent, or a site visit.*
- 14.5** *Compiling a job description for new posts can be preceded by a thorough job analysis conducted in conjunction with the Human Resources Division.*
- 14.6** *The incumbent of the post, the relevant Manager, the Head of Department, and the Municipal Manager shall be required to sign off on the job description before the JEU evaluates and benchmarks the job using the T.A.S.K. Job Evaluation Methodology.*
- 14.7** *If no consensus is reached regarding Clause 9.6, the Municipal Manager or their designated nominee will determine the content of the job description.*
- 14.8** *The evaluation/benchmarking takes place by:*
- (a) Determination of the skill level of the post.*
 - (b) The scoring of the factors relating to Complexity, Knowledge, Influence and Pressure.*
 - (c) The scoring of the sub-factors relating to Complexity, Knowledge, Influence and Pressure.*
- 14.9** *The JEU shall compile a draft Job Evaluation Provisional Outcomes Report (POR) for the recommended grading, to be submitted to the PAC, along with the audit trail, notes, job description, and organogram.*
- 14.10** *The JEU shall convene as needed to evaluate jobs.*

- 14.11** *To ensure sufficient preparation time, the JEU shall be furnished with all relevant documentation fourteen (14) working days before the job evaluation meeting date.*
- 14.12** *The Chairperson or Deputy Chairperson of the JEU shall present the results to the PAC.*
- 14.13** *The Chairperson of the JEU shall sign off on the job evaluation results before they are submitted to the PAC.*
- 14.14** *Members of the JEU, including observers, shall maintain confidentiality regarding all scores and grading outcomes prior to formal notification and shall otherwise avoid disclosing information obtained during the job evaluation process in a manner that may prejudice the effective implementation.*

15. MANAGEMENT OF REVIEWS OF GRADING OUTCOME

- 15.1** *A Municipal Manager dissatisfied with the outcome of the Provisional Outcomes Report, as audited by the PAC, may request that the PAC review the grading outcome before providing a Final Outcomes Report.*
- 15.2** *Inputs must be submitted within thirty (30) working days after being informed of the Provisional Outcomes Report.*
- 15.3** *All employees shall be provided with the T.A.S.K. grades for their positions, as reflected in the Final Outcome Report.*
- 15.4** *The Municipal Manager and/or immediate superior or employee may lodge a review application no later than sixty (60) working days from receiving the JE Results. The onus shall be on the Municipal Manager and/or immediate superior or employee to prove that the T.A.S.K. Methodology was inconsistently applied when the post was graded.*
- 15.5** *The outcome of the review application will be final and binding.*
- 15.6** *Review applications shall be referred to the JEU administrator (convenor) for compilation and subsequent submission to the PAC for consideration.*
- 15.7** *The West Coast Region JEU and PAC shall ensure effective benchmarking, where necessary, to maintain consistency and uniformity.*

16. PLACING STAFF ON A NEW T.A.S.K. GRADE AND SALARY SCALE CONDITIONS

The following conditions apply when placing staff on a new T.A.S.K. grade and salary scale:

- 16.1 Employees will be placed on the salary notch on the new pay scale for the applicable T.A.S.K. grade which is the next higher salary notch to their existing salary notch.
- 16.2 Employees whose current salary notch is lower than the minimum of the applicable T.A.S.K. grade scale will be placed on the minimum of the applicable new T.A.S.K. salary scale.
- 16.3 Employees whose existing basic salary is higher than the new T.A.S.K. grade maximum will retain their existing basic salary scale on a *personal to holder* basis.
- 16.4 The Municipal Manager has the authority to determine the salary notch in the applicable T.A.S.K. grade scale to ensure that no salary discrepancies occur.
- 16.5 In the event of paragraph 16.3 above, annual cost of living adjustments as determined by the SALGBC (South African Local Government Bargaining Council) will be applied to the salary rate as retained by the Employee from the date on which such an adjustment is applicable.
- 16.6 The implementation date for a new T.A.S.K. Job Evaluation outcome will be the first (1st) of the month following the month when the final authority has approved the new grade depending on affordability and budget availability.

~~17. APPEAL AGAINST JOB EVALUATION OUTCOME~~

- ~~17.1 Employees are entitled to appeal against their notified grading results in a prescribed form via the Senior Manager: Human Resource Management to the Job Evaluation Unit within six (6) weeks of notification.~~
- ~~17.2 The grounds for appeal must be fully motivated and can only be based on the skill levels, factors and sub-factors of the T.A.S.K. Job Evaluation System and the content of the job description as submitted without any amendments to the job description.~~
- ~~17.3 The Job Evaluation Unit on receipt of such appeal shall first ensure that there are reasonable grounds for such appeal and submit the appeal to SALGA Provincial Audit Committee.~~
- ~~17.4 SALGA Provincial Audit Committee will notify the Municipality via the Job Evaluation Unit in writing of the outcome of the appeal.~~
- ~~17.5 The determinations of SALGA Provincial Audit Committee are final and binding on both the Employee(s) and Employer and where parties are still not in agreement~~

~~with the outcome, the right to lodge a dispute through the dispute procedures of the South African Local Government Bargaining Council (SALGBC) must be followed.~~

18. ADMINISTRATION OF POLICY

The Municipal Manager shall be responsible for the administration and enforcement of this policy, provided that he or she may delegate any of his functions or duties hereunder to another member of staff of the Municipality.

19. EFFECTIVE DATE OF POLICY

The policy shall be implemented after consultation with the labour unions and the approval of the Executive Mayoral Committee.

Approved by the Executive Mayoral Committee on _____ for implementation with effect from _____.

	Approved by EMC	Effective Date
Current policy		
Last review	19 April 2023	1 May 2023
Policy adopted	19 April 2023	1 May 2023



Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Korporatiewe Dienste
07 July 2025
Wyk 2

12/1/3/1-9/1

ITEM 7.4 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSKOMITEE-VERGADERING WAT GEHOU SAL WORD OP 17 JULIE 2025

SUBJECT:	RENEWAL OF LEASE OF MUNICIPAL BUILDING (FORMER LIBRARY) SITUATED ON ERF 3509 SENTRUM STREET TO KHETH'IMPILO AIDS FREE LIVING 070-577-NPO
ONDERWERP:	HERNUWING VAN HUUR VAN MUNISIPALE GEBOU (VOORMALIGE BIBLIOTEEK) GELEË OP ERF 3509 SENTRUMWEG MOORREESBURG AAN KHETH'IMPILO AIDS FREE LIVING 070-577-NPO

1. BACKGROUND / AGTERGROND

- 1.1 Erf 3509 Moorreesburg is municipal property known as the former library building, measuring approximately 809.5m² in extent, situated in Sentrum Street (indicated on locality map marked **Annexure A**).
- 1.2 The Mayoral Committee previously granted approval for the lease of the building to Kheth'Impilo AIDS Living NPO (hereinafter referred to as *Kheth'Impilo*) for a two year lease period.
- 1.3 Kheth'Impilo has an agreement with the Department of Health to deliver health care services. These services include home based care, family planning, distribution of medication to patients, immunisation, etc. It operates daily from 07h30-16h00.
- 1.4 Ms Thersia Williams who provides ABET classes to learners and who was previously accommodated at the Old Commando building, will be accommodated in the same building as Kheth'Impilo. She operates from Mondays to Thursdays from 08h00-12h00 and does not operate during school holidays.
- 1.5 Both parties agreed to this arrangement due to the health care services facility being operated in one part of the building and the ABET classes being undertaken in another portion. These services will not interfere with each another.
- 1.6 The lease will expire on 31 July 2025 and the organisation has indicated that it wishes to renew the lease as they do not have alternative accommodation to serve the public by providing the mentioned health care services and due to Ms T Williams in need of accommodation as well.
- 1.7 The report is therefore submitted to obtain approval for the renewal of lease of the subject property to Kheth'Impilo NPO for the provision of health care services and for accommodation of Ms T Williams for providing of ABET classes.

2. WETGEWING / LEGISLATION

Council's By-law relating to the Transfer of Municipal Capital Assets, PG 7394 of 2015, as well as the Municipal Asset Transfer Policy (2014), authorises the municipality to – in accordance with its operational needs and strategic objectives – among others –

- lease capital assets on a long- or short-term by way of negotiation or public competition;
- subject to the provisions of the MATR (Municipal Asset Transfer Regulations), subsidised sale prices or rental rates in respect of capital assets may be determined [Section 4(d) and (e) of By-law].

2./...

The policy itself stipulates that immovable property is leased only at market-related prices, unless otherwise determined by the plight of the poor, the public interest as well as the operational and strategic objectives of the municipality. More specifically, this project is embedded in the strategic objectives of the municipality, as mentioned in paragraph 3.

3. ALIGNMENT WITH INTEGRATED DEVELOPMENT PLAN

This project is directly linked to the Integrated Development Plan as:

- Strategic Goal 1: Community safety and wellbeing

4. FINANSIËLE IMPLIKASIE / FINANCIAL IMPLICATION

The Municipality will receive an annual rental income of R120.00 (VAT excl.) and service consumption charges.

5. AANBEVELING

- 5.1 Dat, in terme van Regulasie 34 van Munisipale Bate Oordrag Regulasie, saamgelees met die Munisipale Bate Oordrag Beleid (2014), goedkeuring verleen word vir die hernuwing van huur van 'n gedeelte van die munisipale geboue, geleë op Erf 3509, Sentrumstraat, Moorreesburg, ongeveer 809.5m² groot, aan Kheth'Impilo AIDS Free Living 070-577-NPO onderworpe aan die standaard huurvoorwaardes sowel as die volgende voorwaardes:

5.1.1 Dat die huur vir 'n verdere periode van een (1) jaar sal duur met ingang vanaf 01 Augustus 2025 tot 31 Junie 2026;

5.1.2 Dat 'n huurbedrag van R120.00 (BTW uitgesluit) per jaar, betaalbaar sal wees;

5.1.3 Dat die huurder verantwoordelik sal wees vir die betaling van diensteverbruik; en

5.1.4 Dat die gedeelte deur Kheth'Impilo AIDS Free Living NPO slegs gebruik word vir die voorsiening van gesondheidsdienste en die ander gedeelte gebruik word deur Me T Williams vir voorsiening van ABET klasse;

- 5.2 Dat, ingevolge paragrawe 13.1.1 van die Bate Oordrag Beleid, kennis geneem word dat die verhuring by wyse van direkte onderhandelinge geskied, gegewe die huurder 'n historiese eiendomsreg deur die Munisipaliteit verleen was vir aanwending daarvan as 'n gesondheidsorgsentrum, en het die huurder sedertdien alle verantwoordelikhede en verpligtinge in terme van die ooreenkoms nagekom.

5. RECOMMENDATION

- 5.1 That, in terms of Regulation 34 of the Municipal Asset Transfer Regulations (MATR), read together with the Municipal Asset Transfer Policy (2014), approval be granted for the renewal of lease of the municipal building situated on Erf 3509, Sentrum Street, Moorreesburg, approximately 809.5m² in extent to Kheth'Impilo AIDS Free Living 070-577-NPO subject to the standard lease conditions and the following further conditions:

5.1.1 That the lease be renewed for a further period of one (1) year as from 01 August 2025 to 31 July 2026;

5.1.2 That a rental amount of R120.00 (VAT excl.) per annum be payable;

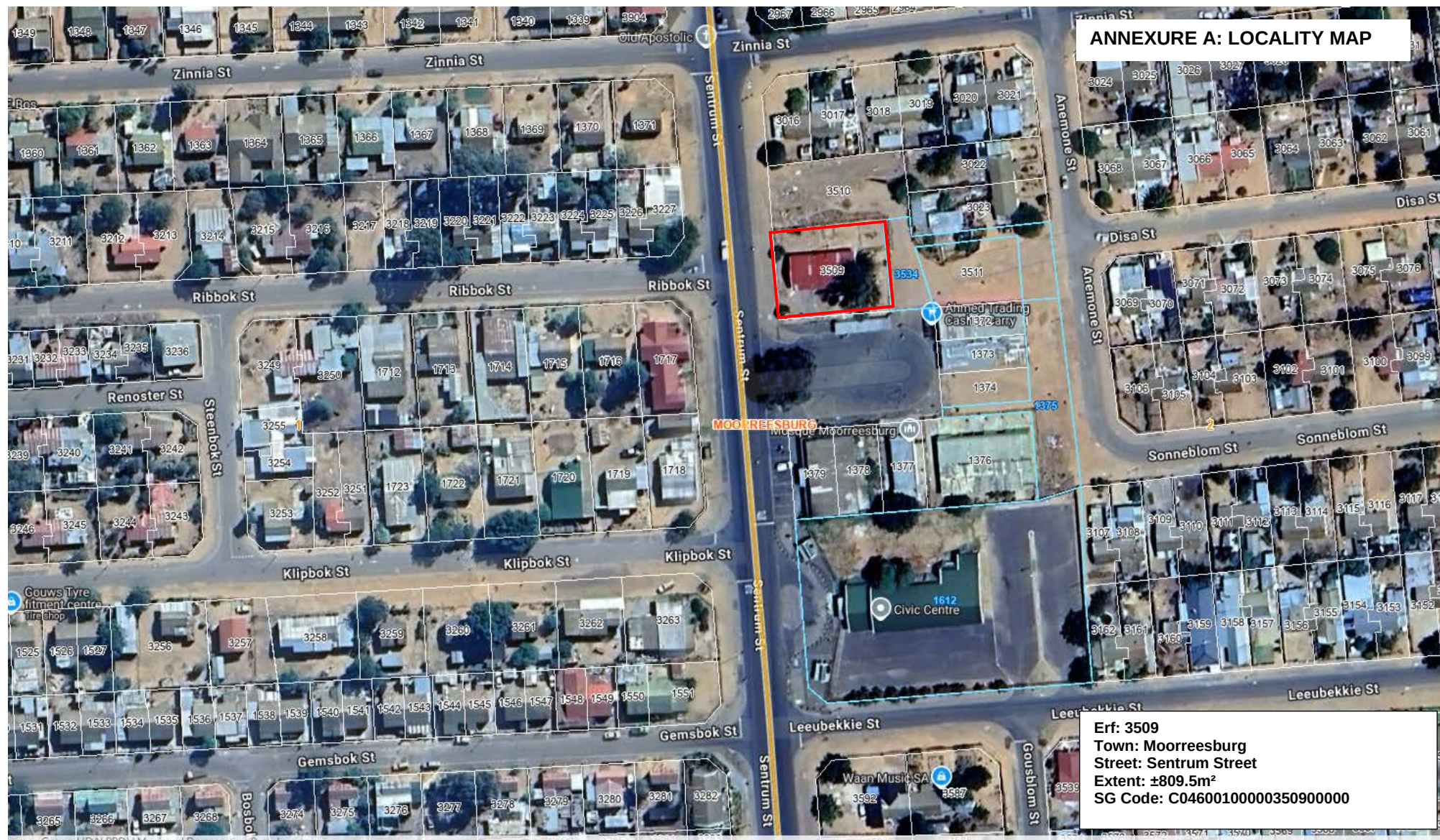
5.1.3 That service consumption charges be payable; and

5.1.4 That the portion of the building be utilised by Kheth'Impilo AIDS Free Living NPO for the provision of health care services and the remaining portion be utilised by Ms T Williams for the provision of ABET classes only;

- 5.2 That, in terms of paragraphs 13.1.1 of the Municipal Asset Transfer Policy, it be noted that the lease is by way of direct negotiations, given that the tenant was granted a historic property right by the Municipality for the use of same as a healthcare facility, and the tenant has since fulfilled all responsibilities and obligations in terms of the agreement.

(get) M S Terblanche

MUNISIPALE BESTUURDER





Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Korporatiewe Dienste

07 July 2025
Ward 6
12/1/3/1-3/1

ITEM 7.5 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSKOMITEE-VERGADERING WAT GEHOU SAL WORD OP 17 JULIE 2025

SUBJECT:	FORMALISATION OF A LEASE AGREEMENT BETWEEN THE DARLING TRUST AND THE MUNICIPALITY IN RESPECT OF MUNICIPAL BUILDING SITUATED ON A PORTION OF ERF 1399 DARLING FOR EDUCATIONAL PURPOSES
ONDERWERP:	FORMALISERING VAN 'N HUUROOREENKOMS TUSSEN DIE DARLING TRUST EN DIE MUNISIPALITEIT TEN OPSIGTE VAN MUNISIPALE GEBOU VIR OPVOEDKUNDIGE DOELEINDES GELEË OP 'N GEDEELTE VAN ERF 1399 DARLING

1. BACKGROUND / AGTERGROND

- 1.1 Erf 1399, measuring approximately 2507m² in extent, is municipal property situated in Fabriek Street, on which the Darling Swimming Pool and Evita's Darlings ECDC (approximately 500m² in extent) are located (see locality map marked **Annexure A**).
- 1.2 The current agreement between The Darling Trust and Swartland Municipality was concluded due to applicant's intention to develop the property to accommodate a swimming pool and ablution facilities, an ECDC and a caretaker unit at the cost of The Darling Trust. This was undertaken in 2009/2010. The terms and conditions pertaining to the lease of the ECDC was not specified in the agreement subsequent to the development thereof being completed and as a result the lease of a portion of Erf 1399 Darling needs to be formalised.
- 1.3 The current facility from which Evita's Darlings ECDC operates, has two classrooms and accommodates 64 learners. The ECDC is funded by The Darling Trust, Swartland Solar Community Trust and the Department of Education, and has reached its capacity due to the high demand from parents to enroll their children at the ECDC, as well as the property leaving no additional space for extension of the current facility. The ECDC utilizes the swimming pool and offers swimming lessons to the children enrolled at the ECDC. The alienation of the adjacent property, Erf 1400 Darling was approved by Council on 31 May 2025 and is currently in progress. The current facility on a portion of Erf 1399 will be operated as an aftercare facility as soon as the development of the new ECDC has been completed on Erf 1400 Darling.
- 1.4 The report is therefore submitted to obtain approval for the formalisation of the lease to The Darling Trust for a period of three years at an annual rental of R120.00 (VAT excluded) for the operation of an educational facility, noting that they will develop the adjacent property, whilst operating the Evita's Darlings ECDC from Erf 1399 Darling.

2. LEGISLATION / WETGEWING

Council's By-law relating to the Transfer of Municipal Capital Assets, PG 7394 of 2015, as well as the Municipal Asset Transfer Policy (2014), authorises the municipality to – in accordance with its operational needs and strategic objectives – among others –

- lease capital assets on a long- or short-term by way of negotiation or public competition;
- subject to the provisions of the MATR (Municipal Asset Transfer Regulations), subsidised sale prices or rental rates in respect of capital assets may be determined [Section 4(d) and (e) of By-law].

2./...

The policy itself stipulates that immovable property is leased only at market-related prices, unless otherwise determined by the plight of the poor, the public interest as well as the operational and strategic objectives of the municipality. More specifically, this project is embedded in the strategic objectives of the municipality, as mentioned in paragraph 3.

3. LINKING TO THE INTEGRATED DEVELOPMENT PLAN / KOPPELING AAN DIE GEÏNTEGREERDE ONTWIKKELINGSPLAN

This project is directly linked to the Integrated Development Plan as:

- Strategic Goal 1: Community safety and wellbeing

4. FINANCIAL IMPLICATIONS/ FINANSIËLE IMPLIKASIE

The Municipality will receive an annual rental of R120.00 (VAT excl.) for year 1, subject to escalation based on the Consumer Price Index (CPI) from year 2.

5. AANBEVELING

5.1 Dat, in terme van Regulasie 34 van Munisipale Bate Oordrag Regulasie, saamgelees met die Munisipale Bate Oordrag Beleid (2014), goedkeuring verleen word vir die formalisering van die huur ten opsigte van die munisipale gebou geleë op 'n gedeelte van Erf 1399 Fabriekstraat, Darling, ongeveer 500m² groot, aan 'The Darling Trust (IT 2598/2003)', onderworpe aan die standaard huurvoorwaardes asook die volgende verdere voorwaardes:

5.1.1 Dat die huurtermyn vir 'n tydperk van drie jaar vanaf 01 Augustus 2025 tot 31 Julie 2028 sal duur;

5.1.2 Dat huurgeld ten bedrae van R120.00 per jaar, BTW uitgesluit ten opsigte van jaar 1 verhaal word, onderhewig aan eskalasie bereken op die Verbruikersprysindeks (VPI) vanaf jaar 2;

5.1.3 Dat die eiendom slegs aangewend word vir opvoedkundige doeleindes en vir geen ander doel nie; en

5.1.4 Dat daar aan alle administratiewe, tegniese en regsvereistes voldoen word.

5.2 Dat, ingevolge paragrafe 13.1.1 van die Bate Oordrag Beleid, kennis geneem word dat die verhuring by wyse van direkte onderhandelinge geskied, gegewe die huurder vanaf 2009/2010 'n historiese eiendomsreg deur die Munisipaliteit verleen was vir aanwending daarvan as 'n vroeë kinderonwikkelingsentrum, en het die huurder sedertdien alle verantwoordelikhede en verpligtinge in terme van die ooreenkoms nagekom.

5. RECOMMENDATION

5.1 That, in terms of Regulation 34 of the Municipal Asset Transfer Regulations (MATR), read together with the Municipal Asset Transfer Policy (2014), approval be granted for the formalisation of the lease of the municipal building situated on a portion of Erf 1399, Fabrik Street, Darling, measuring approximately 500m² in extent, to The Darling Trust (IT 2598/2003), subject to the standard conditions of lease and the following further conditions:

5.1.1 That the lease period will endure for a period of three years, from 01 August 2025 to 31 July 2028;

5.1.2 That a lease amounting to R120.00 per annum, excluding VAT be levied in respect of year 1, subject to escalation based on the Consumer Price Index (CPI) from year 2;

5.1.3 That the property be used only for educational purposes and for no other purpose; and

5.1.4 That all administrative, technical and legal requirements be adhered to.

- 5.2 That, in terms of paragraphs 13.1.1 of the Municipal Asset Transfer Policy, it be noted that the lease is by way of direct negotiations, given that the tenant was granted a historic property right by the Municipality from 2009/2010 for use as an early childhood development centre, and the tenant has since fulfilled all responsibilities and obligations in terms of the agreement.

(get) M S Terblanche

MUNICIPAL MANAGER





Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Korporatiewe Dienste
07 July 2025
Wykke 8, 9, 10 & 11
12/1/3/1-1/1

ITEM 7.6 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSKOMITEE-VERGADERING WAT GEHOU SAL WORD OP 17 JULIE 2025

SUBJECT: LEASE OF CONTAINER NO. 1 SITUATED ON A PORTION OF ERF 7516, JAKARANDA STREET (ENTREPRENEURIAL HUB), MALMESBURY

ONDERWERP: VERHURING VAN SKEEPSVRAGHOUEER NR. 1 GELEË OP 'N GEDEELTE VAN ERF 7516, JAKARANDASTRAAT (HANDELSPASIE), MALMESBURY

1. BACKGROUND / AGTERGROND

- 1.1 The Municipality currently operates an entrepreneurial hub from a portion of Erf 7516, Jakaranda Street, Malmesbury, illustrated on locality map marked **Annexure A**.
- 1.2 Approval has been granted by the Mayoral Committee to request for proposals from interested entrepreneurs to operate their small businesses from the vacant container. The public was invited to submit their proposals by means of advertising in the local newspapers, municipality's website, at the Ilange Lethu Thusong Centre and the notice was also circulated to the ward councillors and ward committee members of wards 8, 9, 10 and 11. The submission of proposals closed on 13 March 2025.
- 1.3 This following eight (8) applications were received, of which six (6) applications met all the requirements and the two (2) marked applicants did not submit their business plans as were required.

APPLICATIONS RECEIVED			
No.	Business Name	Name & Surname	Business Type
1	Siyazamela Tshisanyoma	Xolandile Cithi	Small scale hair salon and barbershop
2	Skhura Hair Salon	Sikhumbuze Sibango	Hair Salon
3	Wendy Zizi eats Pty Ltd	Wendy Tulumeni	Food Truck/Braai Stand
4	Abagwebi Security Service	Siyabonga Mnci	Security Services
5	Ntandazo Ngangali Projects & Services (PTY) LTD	Ntandazo Ngangali	Projects & Services
6	EKCL Works	Ellen Warnick	Clothing
7	Ogungu (Pty) Ltd t/a Liyo's Beauty Palace	Yonela Zicina	Beauty Salon
8	The Gas Connexion	Shan Albertus	Provide gas

- 1.4 Interviews were scheduled with the six (6) applicants of whom five (5) applicants attended the interviews. The panel comprised of the Properties, Contracts and Legal Administration and Community Development Services Sections.
- 1.5 Ogungu (Pty) Ltd t/a Liyo's Beauty Palace scored the highest with an average of 63.58%. Further detail will be provided under *paragraph 2* of this report pertaining to the evaluation of all applicants.
- 1.6 The report is therefore submitted to the Mayoral Committee to approve the lease of the container to the successful applicant, namely Ogungu (Pty) Ltd t/a Liyo's Beauty Palace for a period of two years at a monthly rental of R100.00 (VAT excl.) including payment for service consumption.

2. DISCUSSION

- 2.1 Timeslots for the interviews were scheduled via email and telephone with the applicants, noting that applicant no. 6 did not show up for the interview on 30 June 2025. The below table illustrates the average scores of the applicants based on the interviews held with them, ranging from highest to lowest:

APPLICANTS INTERVIEWED & EVALUATED						
No.	Time slots	Company Name	Name & Surname	Business Type	Total average score out of 195	Score (%)
1	11h20-11h45	Ogungu (Pty) Ltd t/a Liyo's Beauty Palace	Yonela Zicina	Beauty Salon	124	63.58
2	10h40-11h15	EKCL Works	Ellen Warnick	Clothing	121	62.05
3	10h10-10h30	Ntandazo Ngangali Projects & Services (PTD)Ltd	Ntandazo Ngangali	Projects & Services	116	59.48
4	09h50 -10h05	Skhura Hair Salon	Sikhumbuze Sibango	Hair Salon	110	56.4
5	09h00-09h40	Wendy Zizi eats Pty Ltd	Wendy Tulumeni	Food Truck/Braai Stand	84	43.7
6	Original slot was 09h00	Siyazamela Tshisanyoma	Xolandile Cithi	Small scale hair salon and barbershop	n/a	Did not show up for interview

- 2.2 Ogungu (Pty) Ltd t/a Liyo's Beauty Palace scored the highest and provided the panel with a very well presented business plan. The applicant is currently residing in Ilinge Lethu and knows the area well. The business entails providing manicure, pedicure, nail repair and other beauty related treatments, which has been in operation for six years. The applicant intends to utilise the space to incorporate a reception area, nail stations and for product storage. She was very vocal about her physical disability, which was part of her motivation to improve herself by making her business a success and applying for the business space.
- 2.3 It should further be noted that the business operated by the recommended applicant is not similar to the rest of the entrepreneurs' businesses operated from the hub.
- 2.4 The report serves to recommend that approval be granted for allocation of the container to Ogungu (Pty) Ltd t/a Liyo's Beauty Palace by means of entering into a lease agreement as from 01 August 2025 for a two year period.

3. LEGISLATION / WETGEWING

- 3.1 Council's By-law relating to the Transfer of Municipal Capital Assets, PG 7394 of 2015, as well as the Municipal Asset Transfer Policy (2014), authorises the municipality to – in accordance with its operational needs and strategic objectives – among others –
- lease capital assets on a long- or short-term by way of negotiation or public competition;
 - subject to the provisions of the MATR (Municipal Asset Transfer Regulations), subsidised sale prices or rental rates in respect of capital assets may be determined [Section 4(d) and (e) of By-law].
- 3.2 The policy itself stipulates that immovable property is leased only at market-related prices, unless otherwise determined by the plight of the poor, the public interest as well as the operational and strategic objectives of the municipality. More specifically, this project is embedded in the strategic objectives of the municipality, as mentioned in paragraph 4.

4./...

4. KOPPELING AAN DIE GEÏNTEGREERDE ONTWIKKELINGSPLAN

This project is directly linked to the Integrated Development Plan as follows:

- Strategic Goal 2: Economic Transformation

5. FINANCIAL IMPLICATIONS / FINANSIËLE IMPLIKASIE

The Municipality will gain revenue by means of monthly rental income of R100.00 excluding VAT and payment for service consumption.

6. RECOMMENDATION

- 6.1 That, in terms of Regulation 34 of the Municipal Asset Transfer Regulations (MATR), read together with the Municipal Asset Transfer Policy (2014), approval be granted for the proposed lease of Container no. 1 situated at the entrepreneurial hub, on a portion of Erf 7516, Jakaranda Street, Malmesbury, to Ogungu (Pty) Ltd t/a Liyo's Beauty Palace subject to the standard conditions of lease and the following further conditions:

6.1.1 That the lease will endure for a period of two (2) years from 01 August 2025 to 31 July 2027; and

6.1.2 That the lessee shall be responsible for payment of a monthly rental of R100.00, VAT excluded, as well as for payment for services consumption;

6.1.3 That the unsuccessful applicants be informed in writing of the outcome of the evaluation process;

- 6.2 That, due to the fact that the proposed transaction forms part of the Municipality's strategic objectives to encourage economic transformation, the approval for the lease to the successful applicant be supported.

5. AANBEVELING

- 6.1 Dat, in terme van Regulasie 34 van Munisipale Bate Oordrag Regulasie, saamgelees met die Munisipale Bate Oordrag Beleid (2014), goedkeuring verleen word vir die voorgestelde verhuring van Skeepsvrighouer nr. 1, geleë by die handelspasie, op 'n gedeelte van Erf 7516, Jakarandastraat, Malmesbury aan Ogungu (Pty) Ltd handel as 'Liyo's Beauty Palace', onderworpe aan die standaard huurvoorwaardes asook die volgende verdere voorwaardes:

6.1.1 Dat die verhuring vir 'n tydperk van twee (2) jaar sal duur vanaf 01 Augustus 2025 tot 31 Julie 2027; en

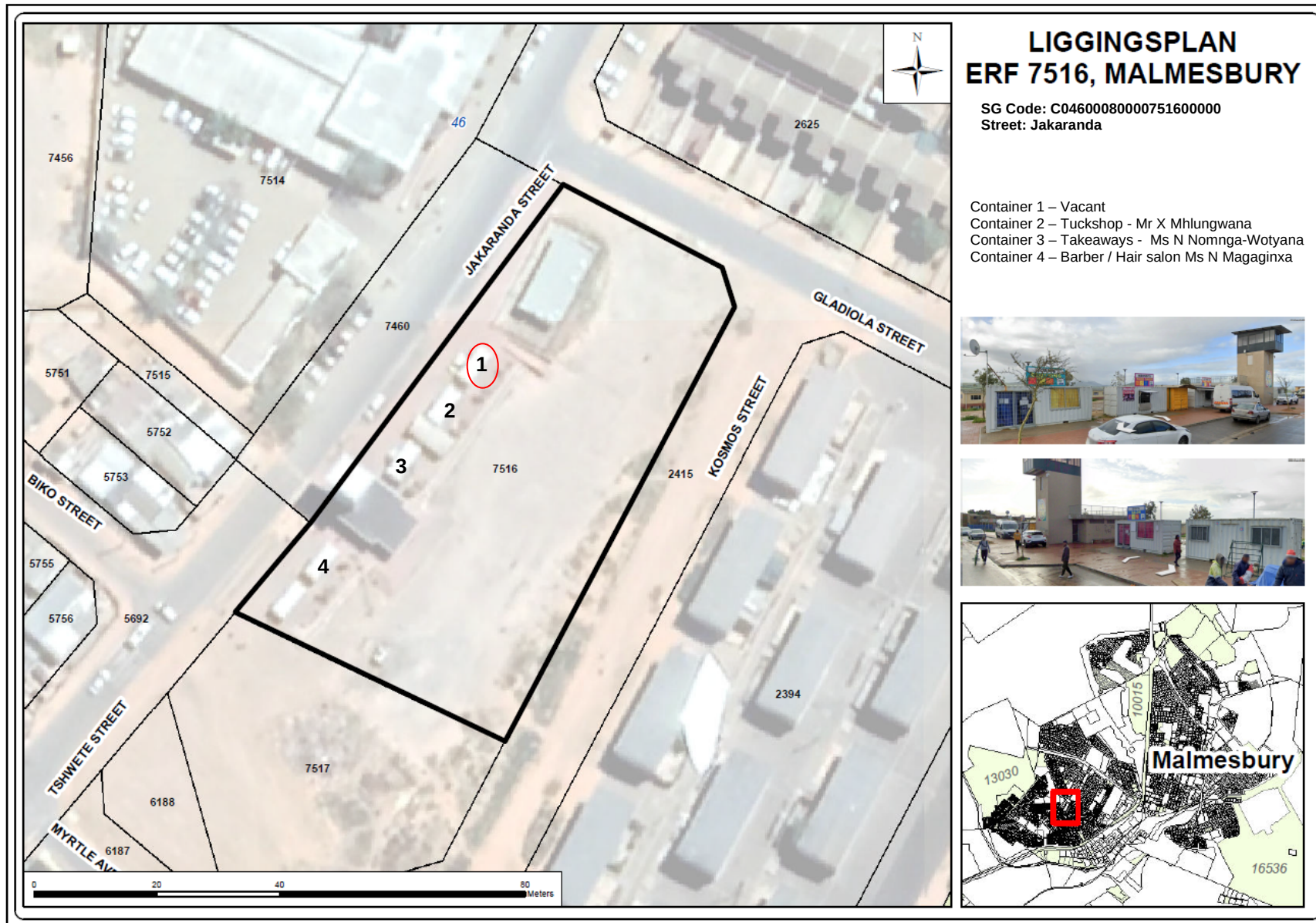
6.1.2 Dat die huurders verantwoordelik sal wees vir die betaling van 'n maandelikse huurbedrag van R100.00, BTW uitgesluit, asook vir die betaling van diensteverbruik;

6.1.3 Dat die onsuksesvolle applikante skriftelik in kennis gestel word van die uitkoms van die evalueringsproses;

- 6.2 Dat, weens die feit dat die voorgestelde transaksie deel uitmaak van die munisipale strategiese doelwitte om ekonomiese transformasie aan te moedig, die goedkeuring vir die verhuring van die skeepsvrighouer aan die suksesvolle applikant ondersteun word.

(get) M S Terblanche

MUNISIPALE BESTUURDER





Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Korporatiewe Dienste

07 July 2025
Ward 6
12/1/3/1-3/1

ITEM 7.7 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSKOMITEE-VERGADERING WAT GEHOU SAL WORD OP 17 JULIE 2025

SUBJECT:	PROPOSED LEASE OF A PORTION OF ERF 806 CHATSWORTH (FORMER CLINIC) SITUATED ON THE CORNER OF 1ST – AND HUTCHISON AVENUE FOR COMMUNITY DEVELOPMENT PURPOSES TO THE UNITED NATIONS OF AFRICA FOUNDATION (183-052-NPO)
ONDERWERP:	VOORGESTELDE VERHURING VAN 'N GEDEELTE VAN ERF 806 CHATSWORTH (VOORMALIGE KLINIEK) GELEË OP DIE HOEK VAN 1^{STE} - EN HUTCHISONLAAN VIR GEMEENSKAPSDOELEINDES AAN DIE UNITED NATIONS OF AFRICA FOUNDATION (183-052-NPO)

1. BACKGROUND / AGTERGROND

- 1.1 Erf 806 Chatsworth, measuring approximately 490m² in extent, is municipal property situated on the corner of Hutchison and 1st Avenue. A building previously operated as a Clinic and a containerised Municipal Library (approximately 132m² in extent) are located on the subject property (see locality map marked **Annexure A**).
- 1.2 Due to the establishment of a satellite clinic elsewhere in Chatsworth, Erf 806 Chatsworth was transferred back to the Municipality in terms of a reversionary clause in the original land transfer agreement.
- 1.3 The building has been vandalised since and there are regular reports of break-ins.
- 1.4 It should be noted that the Municipality does not need the property for the provision of the minimum basic services.
- 1.5 On 20 March 2024 the Mayoral Committee approved the following:

“BESLUIT

- (a) *Dat daar met SASSA in gesprek getree word rakende die moontlike voetstoots gebruik van die gebou (voormalige kliniek) op Erf 806 Chatsworth vir hul interaksies met die publiek, onderhewig daaraan dat 'n formele ooreenkoms gesluit sal word betreffende die voorwaardes van gebruik;*
 - (b) *Dat indien SASSA nie belangstel nie, voorstelle gevra word van nie-regeringsinstellings of ander nie-winsgewende organisasies vir die bestuur en bedryf van die gebou, vir 'n periode wat nie drie jaar sal oorskry nie, met dien verstande dat die gebou voetstoots, sonder opgradering/herstel beskikbaar gemaak sal word;*
 - (c) *Dat die uitkoms van die proses aan die komitee gerapporteer sal word vir finale besluitneming.”*
- 1.6 SASSA confirmed that it will not be able to operate an office from the subject property due to its financial constraints. The proposed lease of the building (voetstoots) was subsequently advertised by means of a call for proposals and three NPOs made submissions, as discussed under *paragraph 2*.

- 1.7 The report is therefore tabled to obtain approval for the proposed lease to the preferred NPO for a period of three years at an annual rental of R120.00 (VAT excluded) for the operation of a community development centre.

2. DISCUSSION / BESPREKING

- 2.1 Three proposals were received, namely from:
- Fulfillness Community Outreach NPO
 - United Nations of Africa Foundation NPO
 - Solid Foundation Ministries NPO
- 2.2 The following submission requirements were requested as per the advertisement:
- Letter on letterhead of the NPO, in which motivation must be provided as to why they require the building;
 - NPO registration certificate; and
 - Detailed business plan.

Solid Foundation Ministries NPO did not submit its NPO Registration Certificate and was therefore not invited to present their proposal at an interview. Fulfillness Community Outreach NPO as well as United Nations of Africa Foundation NPO presented their proposals and took part in the interviews. The panel consisted of the Corporate Services and Development Management Services directors, as well as the Community Development and Property, Contracts and Legal Administration managers.

- 2.3 The scoring was done by means of the presentation conducted and questions were asked in terms of the operations of the NPO, where they operate from, generation of revenue and managing operational expenditure, their intention to renovate the building for their operations, how the building will be utilised to accommodate their programmes and their collaborations with other NPOs. An average score of the two proposals was determined as follows:
- 71% for the United Nations of Africa Foundations NPO; and
 - 59% for the Fulfillness Community Outreach NPO.
- 2.4 The United Nations of Africa Foundations NPO has been operational since 2008 in the Swartland municipal area, where it focusses on youth development through sport and recreational, cultural activities, music, arts and ministry, life-skills projects, tours/camps and hiking. The NPO intends to utilise the building as office space, for indoor/outdoor activities such as playing chess during the day and will accommodate the neighbourhood watch at night to ensure the safeguarding of the premises. The applicant will seek funding from government departments, undertake fundraising and approach local building contractors or business owners to assist with donations to renovate/improve the building for its operations.
- 2.5 It is therefore requested that Council approve the proposed lease to the United Nations of Africa Foundations NPO for a three year period to minimise vandalism, unauthorised access, and to allow the NPO to serve the community of Chatsworth.

3. LEGISLATION / WETGEWING

Council's By-law relating to the Transfer of Municipal Capital Assets, PG 7394 of 2015, as well as the Municipal Asset Transfer Policy (2014), authorises the municipality to – in accordance with its operational needs and strategic objectives – among others –

- lease capital assets on a long- or short-term by way of negotiation or public competition;
- subject to the provisions of the MATR (Municipal Asset Transfer Regulations), subsidised sale prices or rental rates in respect of capital assets may be determined [Section 4(d) and (e) of By-law].

The policy itself stipulates that immovable property is leased only at market-related prices, unless otherwise determined by the plight of the poor, the public interest as well as the operational and strategic objectives of the municipality. More specifically, this project is embedded in the strategic objectives of the municipality, as mentioned in paragraph 3.

3. LINKING TO THE INTEGRATED DEVELOPMENT PLAN / KOPPELING AAN DIE GEÏNTEGREERDE ONTWIKKELINGSPLAN

This project is directly linked to the Integrated Development Plan as:

- Strategic Goal 1: Community safety and wellbeing

4. FINANCIAL IMPLICATIONS/ FINANSIËLE IMPLIKASIE

The Municipality will receive an annual rental of R120.00 (VAT excl.) for year 1, subject to escalation based on the Consumer Price Index (CPI) from year 2.

5. AANBEVELING

5.1 Dat, in terme van Regulasie 34 van Munisipale Bate Oordrag Regulasie, saamgelees met die Munisipale Bate Oordrag Beleid (2014), goedkeuring verleen word vir die verhuring van die gebou geleë op 'n gedeelte van Erf 806 Chatsworth, op die hoek van 1^{ste}- en Hutchisonlaan, ongeveer 358m² groot, voetstoots, aan die United Nations of Africa Foundation NPO (015-438 NPO) onderworpe aan die standaard huurvoorwaardes asook die volgende verdere voorwaardes:

- 5.1.1 Dat die huurtermyn vir 'n tydperk van drie jaar vanaf 01 Augustus 2025 tot 31 Julie 2028 sal duur;
- 5.1.2 Dat huurgeld ten bedrae van R120.00 per jaar, BTW uitgesluit ten opsigte van jaar 1 verhaal word, onderhewig aan eskalاسie bereken op die Verbruikersprysindeks (VPI) vanaf jaar 2;
- 5.1.3 Dat die eiendom slegs aangewend word vir gemeenskapsontwikkelingsdoeleindes en vir geen ander doel nie;
- 5.1.4 Dat die huurder verantwoordelikheid aanvaar vir die opknapping en onderhoud van die gebou op eie koste; en
- 5.1.5 Dat daar aan alle administratiewe, tegniese en regsvereistes voldoen word.

5. RECOMMENDATION

5.1 That, in terms of Regulation 34 of the Municipal Asset Transfer Regulations (MATR), read together with the Municipal Asset Transfer Policy (2014), approval be granted for the proposed lease of the building situated on a portion of Erf 806, Chatsworth, on the corner of 1st – and Hutchison Avenue, measuring approximately 358m² in extent, voetstoots, to the United Nations of Africa Foundation NPO (015-438-NPO), subject to the standard conditions of lease and the following further conditions:

- 5.1.1 That the lease period will endure for a period of three years, from 01 August 2025 to 31 July 2028;
- 5.1.2 That a lease amounting to R120.00 per annum, excluding VAT be levied in respect of year 1, subject to escalation based on the Consumer Price Index (CPI) from year 2;
- 5.1.3 That the property be used only for community development purposes and for no other purpose;
- 5.1.4 That the lessee accepts the responsibility for renovations to and maintenance of the building at own costs; and
- 5.1.5 That all administrative, technical and legal requirements be adhered to.

(get) M S Terblanche

MUNICIPAL MANAGER

ANNEXURE A: LOCALITY MAP





Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Finansiële Dienste
Junie 2025
5/7/1/1/MY
WYK: NVT

ITEM 7.8 ON THE AGENDA OF THE EXECUTIVE MAYORAL COMMITTEE WHICH WILL BE HELD ON OF 17 JULY 2025.

ONDERWERP: UITSTAANDE DEBITEURE – JUNIE 2025 SUBJECT: OUTSTANDING DEBT – JUNE 2025

1. **AGTERGROND/BEREDENERING / BACKGROUND/DISCUSSION**

Die bylae hierby aangeheg reflekteer die besonderhede van Swartland Munisipaliteit se uitstaande debiteure vir die tydperk Junie 2025 en is saamgestel uit die volgende verslae:-

The schedule attached hereto reflects the particulars of Swartland Municipality's outstanding debt for the period and is composed of the following reports.

- a) Outstanding debt (before levy) Residential / Business / Government / Personnel / Council Members
- b) Outstanding debt (before levy) 150 days and older
- c) Outstanding debt (before levy) 150 days and older - Legal Suite
- d) Outstanding debt (before levy) 150 days and older - Collab
- e) Statistics Cut-Off List

2. **WETGEWING / LEGISLATION**

- 2.1 Wet op Plaaslike Regering: Munisipale Stelsels Wet 32 van 2000
- 2.2 Local Government: Municipal Finance Management Act 56 of 2003

3. **KOPPELING AAN DIE GOP / ALIGNMENT TO THE IDP**

For purposes of Revenue Protection with reference to Strategic Outcome 1: A Financial Sustainable Municipality with well Maintained Assets in terms of Chapter 7 of the IDP, more specifically Output 1.1.2 – Maintain and Improve on Debt Collection.

4. **FINANSIËLE IMPLIKASIE / FINANCIAL IMPLICATION**

- 4.1 Die uitstaande debiteure vir Mei 2024 R51 876 825 beloop terwyl die uitstaande debiteure vir Junie 2024 R47 030 939 beloop het en was 'n vermindering van R4 845 886.
- 4.2 Die uitstaande debiteure vir Mei 2025 R60 154 784 beloop terwyl die uitstaande debiteure vir Junie 2025 R54 071 694 beloop - 'n vermindering van R6 083 090.
- 4.3 Die uitstaande debiteure vir Junie 2024 R47 030 939 beloop terwyl die uitstaande debiteure vir Junie 2025 R54 071 694 - 'n vermeerdering van R7 040 755 in uitstaande debiteure.
- 4.4 Die uitstaande debiteure vir Junie 2025 is 6.41% van die inkomste uit dienste voor die nuwe maand se heffing terwyl die uitstaande debiteure vir Junie 2024, 6.15% is van die inkomste uit dienste voor die nuwe maand se heffing.

5. **AANBEVELING / RECOMMENDATION**

Dat die Raad kennis neem van die verslag aangaande die stand van Swartland Munisipaliteit se uitstaande debiteure vir Junie 2025.

That Council takes cognizance of the report with reference to the state of the outstanding debtors of Swartland Municipality for June 2025.

(get) M Bolton

M BOLTON
DIREKTEUR: Finansiële Dienste

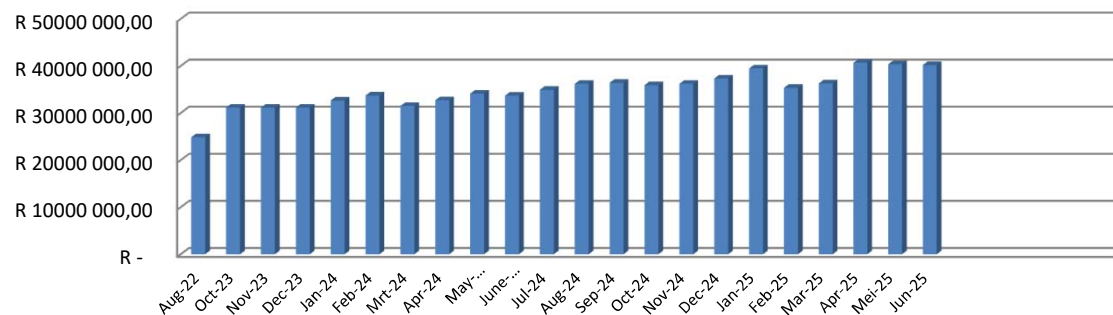
OUTSTANDING DEBTORS (FUTURE EXCLUDED) MONTH END RESIDENTIAL - BUSINESS - GOVERNMENT STAFF - COUNCILLOR AUG 2024									2024/2025 OUTSTANDING DEBTORS AS % OF TOTAL BUDGETED SERVICE CHARGES	2023/2024 OUTSTANDING DEBTORS AS % OF TOTAL BUDGETED SERVICE CHARGES	2022/2023 OUTSTANDING DEBTORS AS % OF TOTAL BUDGETED SERVICE CHARGES	2021/2022 OUTSTANDING DEBTORS AS % OF TOTAL BUDGETED SERVICE CHARGES
Months	Deviation same month of corresponding months of the previous year. (-) is a positive number	Total Debt	Residential	Business	Government	Staff	Councillors	Comments	R 843 841 136	R 764 743 787	R 713 057 993	R 658 069 842
June-23	R 4 259 870	R 39 458 675	R 34 561 165	R 1 970 134	R 2 927 246	R 130	R -	EFT payments day after month end received amounted to R753 715,87 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R1 970,133,80 Staff outstanding in the amount of R130,34 - One (1) Staff member has an outstanding account - 1 X Pre-Paid electricity). Four(4) councillors in arrears with their municipal accounts. The Government outstanding amounted to R2 927,246,49 as a result of annual rates. The amount of R280 240,52 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.		5,16%	4,52%	5,35%
July-23	R 6 730 370	R 40 077 008	R 35 255 362	R 2 090 864	R 2 727 413	R 3 368	R -	EFT payments day after month end received amounted to R1 193,299,66 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R2 090,864,27 Staff outstanding in the amount of R3368,38 - Four (4) Staff members have outstanding accounts - 3 X Pre-Paid electricity and 1 X Eskom Elec). Four(4) councillors in arrears with their municipal accounts. The Government outstanding amounted to R2 727,412,78 as a result of annual rates. The amount of R0,00 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.		5,24%	4,68%	4,46%
Aug-23	R 10 212 058	R 41 412 470	R 37 035 460	R 2 288 654	R 2 086 896	R 1 461	R -	EFT payments day after month end received amounted to R1 601 349,69 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R2 288 653,85 Staff outstanding in the amount of R1460,51 - Four (4) Staff members have outstanding accounts - 4 X Pre-Paid electricity , The Government outstanding amounted to R2 086 895,88 as a result of annual rates. The amount of R1 704 631,83 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.		5,42%	6,06%	5,62%
Sept-23	R 4 749 697	R 42 928 161	R 39 228 153	R 1 994 383	R 1 704 603	R 1 023	R -	EFT payments day after month end received amounted to R1 592 536,75 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R1 994 382,74 Staff outstanding in the amount of R1022,67 - Three (3) Staff members have outstanding accounts - 2 x Pre-Paid electricity and 1 x Conventional Electricity) The Government outstanding amounted to R1 704 602,61 as a result of annual rates. The amount of R3 666 800,60 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.		5,61%	5,60%	5,18%
Oct-23	R 3 771 341	R 47 946 236	R 40 871 404,93	R 3 864 992	R 3 206 812	R 3 027	R -	EFT payments day after month end received amounted to R1 016 129,39 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R3 864 991.93 Staff outstanding in the amount of R3026,95 - Four (5) Staff members have outstanding accounts - 5 x Pre-Paid electricity. The Government outstanding amounted to R3 206 812.41 as a result of annual rates. The amount of R196 609.23 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.		6,27%	5,13%	5,31%
Nov-23	R 12 304 377	R 49 369 322	R 43 250 123,05	R 2 770 846	R 3 346 950	R 1 404	R -	EFT payments day after month end received amounted to R3 376 204.24 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R2 770 846.29 Staff outstanding in the amount of R1403,53 - ONE (1) Staff members have outstanding accounts - 1 x Pre-Paid electricity. The Government outstanding amounted to R3 346 949.52 as a result of annual rates. The amount of R88 410.64 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.		6,46%	6,80%	5,59%
Dec-23	R 8 100 059	R 47 585 440	R 42 587 189,49	R 3 312 687	R 1 683 026	R 2 536	R -	EFT payments day after month end received amounted to R1 266 476,30 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R3 312 687,46 Staff outstanding in the amount of R 2536,46 - Three (3) Staff members have outstanding accounts - 3 x Pre-Paid electricity.The Government outstanding amounted to R1 683 026,32 as a result of annual rates. The amount of R611 563,48 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.		6,22%	6,80%	5,59%
Jan-24	R 10 175 695	R 53 366 876	R 45 383 242	R 6 250 490	R 1 731 790	R 1 354	R -	EFT payments day after month end received amounted to R3 653 015,35 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R6 250 490,94 Staff outstanding in the amount of R1354,91 - One (1) Staff member have outstanding accounts - 1 x Pre-Paid electricity. The Government outstanding amounted to R1 731 790,93 as a result of annual rates. The amount of R6 614,10 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.		6,98%	5,96%	5,33%
Feb-24	R 14 279 478	R 54 215 945	R 47 940 762	R 4 260 653	R 2 000 942	R 13 588	R -	EFT payments day after month end received amounted to R4 052 387,02 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R4 260 652,94 Staff outstanding in the amount of R13 588,07 - Three (3) Staff members has an outstanding accounts - 1 X Pre-Paid electricity). The Government outstanding amounted to R2 000 941,65 as a result of annual rates. The amount of R5,90 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.		7,09%	5,53%	5,35%

March-24	R	11 235 717	R	47 841 393	R	42 445 926	R	2 544 249	R	2 849 244	R	1 974	R	-	EFT payments day after month end received amounted to R3 402 738,61 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R2 544 249,20 Staff outstanding in the amount of R1 974,04 - Two (2) Staff members have outstanding accounts - The Government outstanding amounted to R2 849 244,10 as a result of annual rates. The amount of R588 782,88 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.		6,26%	5,96%	5,33%
April-24	R	1 871 556	R	50 361 840	R	43 535 849	R	3 271 491	R	3 554 364	R	137	R	-	EFT payments day after month end received amounted to R2 806 210,11 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R3 271 491,88 Staff outstanding in the amount of R137,01 - One (1) Staff member have outstanding account - The Government outstanding amounted to R3 554 364,63 as a result of annual rates. The amount of R 364 076,01 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.		6,59%	5,13%	5,31%
May-24	R	9 411 637	R	51 876 825	R	45 784 769	R	2 456 951	R	3 634 969	R	136	R	-	EFT payments day after month end received amounted to R1 872 378,73 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R2 456 951,33 Staff outstanding in the amount of R135,57 - One (1) Staff member have outstanding account - 4 Councillors in arrears to the amount of R2 417,29 - The Government outstanding amounted to R3 634968,90 as a result of annual rates. The amount of R654 781,34 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.		6,78%	5,96%	5,33%
June-24	R	7 572 264	R	47 030 939	R	40 603 713	R	4 020 339	R	2 405 433	R	1 455	R	-	EFT payments day after month end received amounted to R2 162 888,17 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R4 020 338,56 Staff outstanding in the amount of R1 454,80 Three (3) Staff member have outstanding accounts. 2 x Pre-Paid electricity- 4 Councillors in arrears to the amount of R2 417,29 - The Government outstanding amounted to R2 405 433,29 as a result of annual rates. The amount of R279 448,77 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.		6,15%	5,53%	5,35%
July-24	R	8 582 930	R	48 659 937	R	41 440 303	R	2 921 795	R	4 295 375	R	2 464	R	6 847	EFT payments day after month end received amounted to R2 012 534,51 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R2 921 795,34 Staff outstanding in the amount of R2463,96 Three (3) Staff member have outstanding accounts. 2 x Pre-Paid electricity & 1 vacant plot - 1 Councillors in arrears to the amount of R 6 847,34 - The Government outstanding amounted to R4 295 374,77 as a result of annual rates. The amount of R 0,0 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	5,77%	6,36%	5,53%	5,35%
Aug-24	R	9 110 540	R	50 523 010	R	43 908 410	R	2 941 777	R	3 659 221	R	13 603	R	1 375	EFT payments day after month end received amounted to R1 429 470,15 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R2 941 777 Staff outstanding in the amount of R13 602,62 Four (4) Staff member have outstanding accounts. 2 x Pre-Paid electricity & 1 rates account, and 1 x Eskom area - 1 Councillor in arrears to the amount of R1 375,21 - The Government outstanding amounted to R3 659 221 as a result of annual rates. The amount of R 611 563,48 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	5,99%	6,61%	5,53%	5,35%
Sep-24	R	15 227 644	R	58 155 806	R	47 336 980	R	8 935 137	R	1 880 680	R	3 009	R	3 716	EFT payments day after month end received amounted to R2 080 716,99 (OTM account) and R5 626 321,07 (Sundries account). The businesses outstanding amounted to R8 935 136,87 Staff outstanding in the amount of R3 008,84 Four (4) Staff members have outstanding accounts. 2 x Pre-Paid electricity & 2 rates account, and - 2 Councillors in arrears to the amount of R 3716,08 - The Government outstanding amounted to R1 880 679,96 as a result of annual rates. The amount of R 650 060,80 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	6,89%	7,60%	5,53%	5,35%
Oct-24	R	295 508	R	48 241 744	R	46 834 121	R	2 834 682	R	-1 429 827	R	2 768	R	846	EFT payments day after month end received amounted to R1 349 987,63 (OTM account) and R0 (Sundries account). The businesses outstanding amounted to R2 834 682,15 Staff outstanding in the amount of R2 767,89, Three (3) Staff members have outstanding accounts. 2 x Pre-Paid electricity & 1 rates account, and - 1 Councillor in arrears to the amount of R 846,43 - The Government outstanding amounted to -R1 429 827,23 as a result of annual rates. The amount of R 93 074,14 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	5,72%	6,31%	5,53%	5,35%
Nov-24	R	1 636 590	R	51 005 913	R	48 100 847	R	2 949 005	R	-53 240	R	9 301	R	3 073	EFT payments day after month end received amounted to R1 707 071,93 (OTM account) and R0 (Sundries account). The businesses outstanding amounted to R2 949 005,10 Staff outstanding in the amount of R9 301, Four (4) Staff members have outstanding accounts. 1 x Pre-Paid electricity, 1 x Conventional, 1 X Eskom & 1 rates account, and - 3 Councillors in arrears to the amount of R 3 073 - The Government outstanding amounted to -R53 240,46 as a result of annual rates paid in advance. The amount of R 63 359,04 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	6,04%	6,67%	5,53%	5,35%
Dec-24	R	8 211 987	R	55 797 427	R	50 782 712	R	3 720 208	R	1 290 522	R	3 984	R	4 274	EFT payments day after month end received amounted to R1 241 706,42 (OTM account) and R0 (Sundries account). The businesses outstanding amounted to R3 720 208,20 Staff outstanding in the amount of R3983,97, One (1) Staff member have outstanding accounts, 1 X Eskom account, and - 2 Councillors in arrears to the amount of R 4 273,68 - The Government outstanding amounted to R1 290 522,45 as a result of annual rates and service charges. The amount of R0,00 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	6,61%	7,30%	5,53%	5,35%

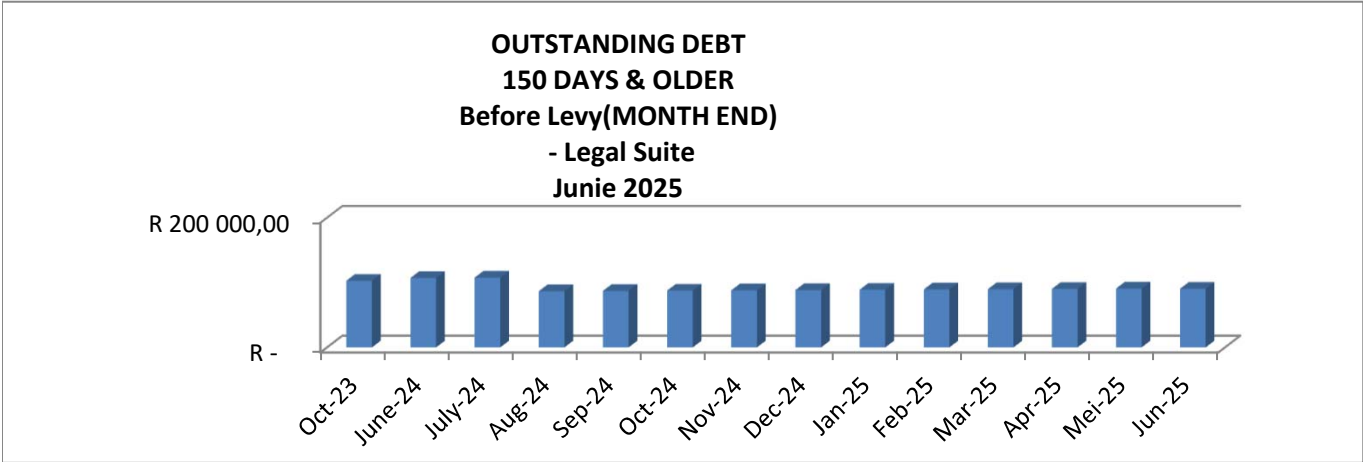
Jan-25	R	4 653 600	R	58 020 476	R	53 782 654	R	3 688 628	R	545 275	R	3 920	R	6 916	EFT payments day after month end received amounted to R954 787,37 (OTM account) and R0 (Sundries account). The businesses outstanding amounted to R3 688 627,65 Staff outstanding in the amount of R3919,70, Four (4) Staff members have outstanding accounts. 2 x Pre-Paid electricity, 1 X Eskom & 1 rates account, and - Four (4) Councillors in arrears to the amount of R 6 916,17 - The Government outstanding amounted to R545 274,60 as a result of annual rates and service charges. The amount of R21 272,46 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	6,88%	7,59%	5,53%	5,35%
Feb-25	R	-3 360 379	R	50 855 566	R	46 687 957	R	2 677 325	R	1 490 284	R	-	R	6 077	EFT payments day after month end received amounted to R 838 369,80 OTM account) and R0 (Sundries account). The businesses outstanding amounted to R2 677 325,04 Three (3) Councillors in arrears to the amount of R 6 076,97 - The Government outstanding amounted to R1 490 284,14 as a result of annual rates and service charges. The amount of R11 768,75 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	6,03%	6,65%	5,53%	5,35%
Mar-25	R	7 501 556	R	55 342 949	R	50 075 777	R	2 830 961	R	2 432 825	R	3 386	R	2 194	EFT payments day after month end received amounted to R 1 578 848,09 OTM account) and R0 (Sundries account). The businesses outstanding amounted to R2 830 961,24 Staff outstanding in the amount of R3 385,59, Two (2) Staff members have outstanding accounts. 1 x Pre-Paid electricity, 1 X Eskom , and One (1) Councillor in arrears to the amount of R 2 194,21 - The Government outstanding amounted to R2 432 825,11 as a result of annual rates and service charges. The amount of R2 005 435,68 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	6,56%	7,24%	5,53%	5,35%
Apr-25	R	12 489 035	R	62 850 875	R	52 815 539	R	4 642 543	R	5 382 780	R	10 013	R	-	EFT payments day after month end received amounted to R 2 323 518,86 OTM account) and R0 (Sundries account). The businesses outstanding amounted to R4 642 542,64 Staff outstanding in the amount of R10 013,03, Three (3) Staff members have outstanding accounts. 1 x Pre-Paid electricity, 2 X Eskom , - The Government outstanding amounted to R5 382 779,99 as a result of annual rates and service charges. The amount of R544 329,54 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	7,45%	8,22%	5,53%	5,35%
Mei-25	R	8 277 959	R	60 154 784	R	52 678 364	R	2 611 172	R	4 865 248	R	-	R	-	EFT payments day after month end received amounted to R 1 712 428,28 OTM account) and R0 (Sundries account). The businesses outstanding amounted to R2 611 172,17 , - The Government outstanding amounted to R4 865 248,14 as a result of annual rates and service charges. The amount of R557 506,40 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	7,13%	7,87%	5,53%	5,35%
Jun-25	R	7 040 755	R	54 071 694	R	48 787 017	R	3 626 153	R	1 657 758	R	766	R	-	EFT payments day after month end received amounted to R 1 420 838,33 OTM account) and R0 (Sundries account). The businesses outstanding amounted to R3 626 152,64 ,Staff outstanding in the amount of R766,15 , One (1) Staff member have outstanding accounts. 1 x Pre-Paid electricity- The Government outstanding amounted to R1 657 757,92 as a result of annual rates and service charges. The amount of R282 314,51 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	6,41%	7,07%	5,53%	5,35%

OUTSTANDING DEBT 150 DAYS & OLDER Before Levy (MONTH END) JUNIE 2025		Comparative Period 2024- 2025	
Month	Before Levy		
Oct-23	R 31 143 832,56	R	6 046 219,90
Nov-23	R 31 130 788,86	R	6 053 355,68
Dec-23	R 31 137 539,26	R	5 436 214,74
Jan-24	R 32 652 945,21	R	5 521 362,58
Feb-24	R 33 717 956,12	R	8 850 231,28
Mrt-24	R 31 501 952,83	R	5 850 600,58
Apr-24	R 32 725 489,86	R	6 172 552,49
May-24	R 34 105 254,24	R	4 188 200,20
June-24	R 33 683 374,23	R	2 916 583,15
Jul-24	R 34 936 408,57	R	3 938 055,56
Aug-24	R 36 199 964,22	R	5 279 383,28
Sep-24	R 36 428 410,87	R	5 445 366,78
Oct-24	R 35 909 706,51	R	4 765 873,95
Nov-24	R 36 201 547,15	R	5 070 758,29
Dec-24	R 37 329 786,41	R	6 192 247,15
Jan-25	R 39 470 057,15	R	6 817 111,94
Feb-25	R 35 354 435,70	R	1 636 479,58
Mar-25	R 36 285 924,50	R	4 783 971,67
Apr-25	R 40 671 310,38	R	7 945 820,52
Mei-25	R 40 354 016,53	R	6 248 762,29
Jun-25	R 40 189 318,13	R	6 505 943,90

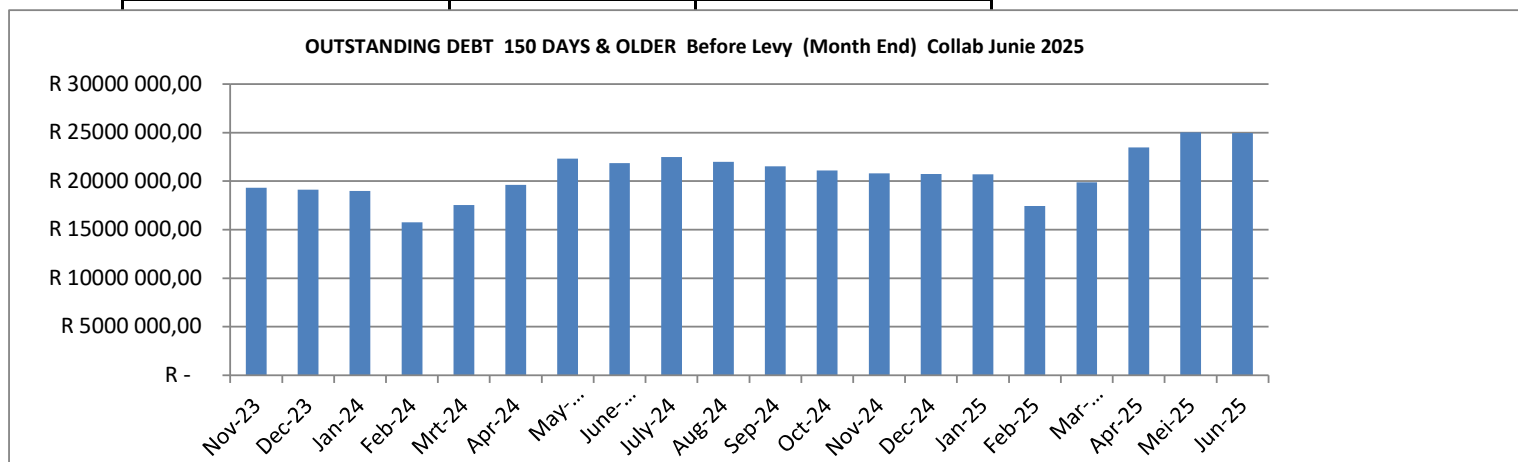
**OUTSTANDING DEBT
150 DAYS & OLDER
Before Levy(MONTH END)
June 2025**



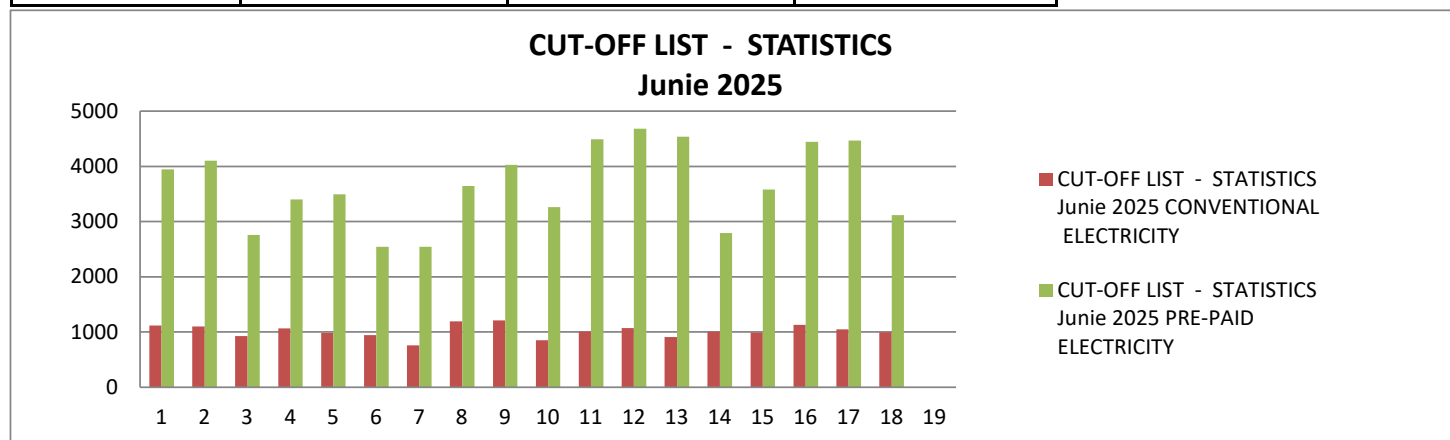
OUTSTANDING DEBT 150 DAYS & OLDER Before Levy (MONTH END) - Legal Suite Junie 2025		Comparative Period 2024-2025	
Month	Before Levy		
June-24	R 107 096,50	R 6 231,13	
July-24	R 107 638,60	R 6 283,48	
Aug-24	R 86 707,12	R -15 048,45	
Sep-24	R 87 151,33	R -15 104,75	
Oct-24	R 87 595,54	R -15 182,34	
Nov-24	R 88 039,63	R -15 260,07	
Dec-24	R 88 483,72	R -15 359,12	
Jan-25	R 88 927,90	R -15 458,10	
Feb-25	R 89 372,08	R -15 556,02	
Mar-25	R 89 816,12	R -15 654,08	
Apr-25	R 90 251,42	R -15 760,88	
Mei-25	R 90 686,72	R -15 867,68	
Jun-25	R 90 426,28	R -16 670,22	



OUTSTANDING DEBT 150 DAYS & OLDER Before Levy (Month End) Collab June-25		Comparative Period 2024 - 2025	
Month	Before levy		
Nov-23	R 19 322 236,36	R	3 919 549,70
Dec-23	R 19 136 721,28	R	3 843 224,50
Jan-24	R 18 993 820,16	R	3 744 448,04
Feb-24	R 15 747 023,32	R	2 534 387,73
Mrt-24	R 17 548 166,07	R	4 621 746,84
Apr-24	R 19 628 679,51	R	6 566 478,63
May-24	R 22 317 343,17	R	6 570 319,85
June-24	R 21 853 095,13	R	3 055 904,95
July-24	R 22 471 881,95	R	2 821 834,26
Aug-24	R 22 001 736,68	R	1 894 130,35
Sep-24	R 21 540 334,87	R	1 389 872,44
Oct-24	R 21 110 632,37	R	1 325 620,15
Nov-24	R 20 787 838,35	R	1 465 601,99
Dec-24	R 20 744 582,96	R	1 607 861,68
Jan-25	R 20 695 589,41	R	1 701 769,25
Feb-25	R 17 447 429,18	R	1 700 405,86
Mar-25	R 19 864 552,99	R	2 316 386,92
Apr-25	R 23 485 601,50	R	3 856 921,99
Mei-25	R 25 015 178,89	R	2 697 835,72
Jun-25	R 24 975 115,76	R	3 122 020,63



CUT-OFF LIST - STATISTICS Junie 2025			
MONTHS	CONVENTIONAL ELECTRICITY	PRE-PAID ELECTRICITY	COMMENCEMENT DATE PHYSICAL CUT-OFF
Jan-24	1119	3948	7 Februarie 2024
Feb-24	1099	4102	11 Maart 2024
Mrt-24	925	2755	15 April 2024
Apr-24	1064	3403	13 Mei 2024
May-24	983	3493	11 Junie 2024
June-24	942	2540	10 July 2024
July-24	755	2545	12 Aug 2024
Aug-24	1193	3645	9 Sep 2024
Sep-24	1212	4027	14 Oct 2024
Oct-24	850	3259	11 Nov 2024
Nov-24	1007	4492	9 Des 2024
Dec-24	1071	4683	15 Jan 2025
Jan-25	910	4536	10 Feb 2025
Feb-25	1006	2790	10 Mrt 2025
Mar-25	989	3578	8 April 2025
Apr-25	1128	4444	8 Mei 2025
Mei-25	1047	4470	10 Junie 2025
Jun-25	996	3118	8 Julie 2025





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Office of the Director: Financial Services
7 July 2025

5/14/3/5
WARDS: All

ITEM: 7.9 ON THE AGENDA OF THE EXECUTIVE MAYORAL COMMITTEE WHICH WILL BE HELD ON 17 JULY 2025.

ONDERWERP:	VORDERING MET UITSTAANDE VERSEKERINGSEISE
SUBJECT:	OUTSTANDING INSURANCE CLAIMS PROGRESS

1. AGTERGROND/BEREDENERING / BACKGROUND/DISCUSSION

Effective and sound asset management is critical to any business environment whether in the private or public sector. Asset safekeeping in the main, involves, whilst not limited to the latter, the protection and safeguarding of assets against potential damage, theft, and safety risks, whilst insurance cover provides selected and limited coverage for the accidental loss of the asset value.

2. WETGEWING / LEGISLATION

Section 63 of the Local Government: Municipal Finance Management Act, 2003 (Act no. 56 of 2003)

3. KOPPELING AAN DIE GOP / ALIGNMENT TO THE IDP

Verwys na 1.4.1 van die GOP/ Refer to 1.4.1 of the IDP

"Maintain and utilise assets effectively and efficiently- Implement an asset register that complies with Generally recognised Accounting Practice (GRAP) standards. In an effort to establish an asset management programme, compile a maintenance plan linked to the asset register, calculate escalated replacement cost of assets, and establish operating costs of assets and compare to standard."

4. FINANSIËLE IMPLIKASIE / FINANCIAL IMPLICATION

Excess	1 July 2024 – 30 June 2025	:R 288 237.66 (paid)
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Excess	Outstanding claims	:R 178 000.00 (outstanding)
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5. AANBEVELING / RECOMMENDATION

Voorgelê vir u kennisname/
Tabled for cognisance

(get) M BOLTON

.....
DIREKTEUR: Finansiële Dienste

OUTSTANDING CLAIMS: COUNCIL

Reference Number	Claim number	Directorate	Date of Incident	Date of Claim Registered	Nature of Damage/ Loss	Amount of Claim	Excess Payment	Comments
2025/15	SWA-013-M-2425	Fire	10/11/2024	27/11/2024	CK47731, Motor Damaged	35 211,53	35 000,00	While fire fighting personnel were actively working to extinguish a fire at a residential property, a portion of the crowd began throwing stones at both the firefighters and the fire truck. As a result, the fire truck sustained significant damage. This is a SASRIA claim which will take some time to conclude.
2025/16	CLGRMUM-905370	Fire	10/11/2024	10/12/2024	CK33648, Motor Damaged	40 293,88	35 000,00	While fire fighting personnel were actively working to extinguish a fire at a residential property, a portion of the crowd began throwing stones at both the firefighters and the fire truck. As a result, the fire truck sustained significant damage. Quotations were sent to the assessor on 20 February 2025. This is a SASRIA claim. The loss agreement provided by the insurance does not cover all the damages. This discrepancy has been queried, and feedback is outstanding at the time of this report.
2025/33	CLGRMUM-908675	Civil: Parks	09/01/2025	26/02/2025	Property Damaged: Dieprivier Sports Ground	122 277,42	20 000,00	Vandalism and theft occurred at the Dieprivier sports ground after unauthorised entry was gained by breaking a window. The incident resulted in damage to the stadium's ablution facility. At the time of this report, approval from the insurance is outstanding.
2025/41	CLGRMUM-910451	Civil: Parks	01/04/2025	08/04/2025	Property Damaged: Riebeek Wes Cemetery/Clubhouse	110 790,00	25 000,00	On 2 April 2025, the responsible official discovered that various items had been stolen from the Riebeek Wes Cemetery including fencing, poles, vibracrete slabs and the sports ground clubhouse next to the cemetery was vandalised. An assessor was appointed and such report is still outstanding.
2025/46	SWA-035-C-2425	Civil: Water	16/03/2025	06/05/2025	Eiendomsbeskadiging, Riebeek Kasteel Reservoir	38 503,25	20 000,00	The cable running between the telemetry panel and the reservoir has been stolen and vandalised. An assessor was appointed on 25 June 2025 and such report is still outstanding.
2025/50	SWA-038-C-2425	Municipal Property	13/05/2025	09/06/2025	Airconditioners, M/bury Municipal Head office	165 107,80	20 000,00	Two 48 000 BTU inverters were vandalized at the Malmesbury Head Office. The individuals responsible for the damage reportedly gained access by scaling the palisade fencing adjacent to the library, entering the area behind the Town Hall and offices. An assessor was appointed on 26 June 2025 and such assessment report is still pending.
2025/51	REF: 2664057	Municipal Property	06/06/2025	10/06/2025	Property damage: Broken Geyser, Riebeek Kasteel Municipal Building	11 000,00	2 500,00	The plumber confirmed that the burst geyser was caused by high water pressure. The insurance company has appointed their own supplier to install an SABS-approved geyser. The invoice is still outstanding.
2025/53	SWA-039-C-2425	Municipal Property	20/05/2025	17/06/2025	Airconditioners, M/bury Municipal Head office	18 160,80	20 000,00	Four additional air conditioning units located at the Malmesbury Head Office were vandalized, a week after the first claim event, resulting in significant damage to the assets. An assessor was appointed on 26 June 2025 and such assessment report is still pending. The assessor and insurance broker has been working on resolving the two claims as one.
2025/54	CLGRMUM-914025	Civil: Water	27/06/2025	30/06/2025	CK53067, Motor Glass	2 110,00	500,00	A stone reflected from a third-party vehicle and struck the windscreen of CK53067. Confirmation from the insurer to replace the windscreen was received on 30 June 2025. The invoice is still outstanding.
						543 454,68	178 000,00	

FINALISED CLAIMS

Number	Claim number	Directorate	Incident	Registered	Nature of Damage/ Loss	Claim	Payment	Comments
2025/48	2658027	Municipal Property	21/05/2025	22/05/2025	Property Damage: Broken Geyser, Kalbaskraal Sports Ground	11 000,00	1 373,01	The excess amount was paid to the supplier on 20 June 2025.
2025/49	CLGRMUM-912600	Finance: Credit Control	12/05/2025	28/05/2025	CK41770, Motor Damaged	5 669,50	5 000,00	The excess amount was paid to the supplier on 20 June 2025.
2025/52	CLGRMUM-913088	Civil: Street & Stormwater	05/06/2025	10/06/2025	CK32912, Motor Glass	10 001,26	3 500,00	The excess amount was paid to the supplier on 20 June 2025.
2025/44	CLGRMUM-911370	Civil: Water	14/04/2025	30/04/2025	Property Damaged: Chatsworth Reservoir	57 452,08	25 000,00	EFT Payment received on 23 June 2025. Receipt number 148256. Amount received was R17 867.44.
						84 122,84	34 873,01	

REPUDIATED

Number	Claim number	Directorate	Incident	Registered	Nature of Damage/ Loss	Claim	Payment	Comments
2025/47	SWA-036-M-2425	Civil: Refuse	06/05/2025	20/05/2025	CK44823, Motor Damage	19 253,19	50 000,00	A third-party vehicle was travelling behind the municipal vehicle and attempted to overtake. During the overtaking manoeuvre, the third-party vehicle merged back into the lane abruptly, resulting in a collision with the front right side of the municipal vehicle, causing damage. The claim was denied due to the total claim being less than the excess fee.



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Office of the Director: Civil Engineering Services
11 July 2025

16/5/5/1
WARDS: ALL

ITEM 7.10 OF THE AGENDA OF AN EXECUTIVE MAYORAL COMMITTEE MEETING WHICH SHALL BE HELD ON 17 JULY 2025

SUBJECT: ROADS RESEAL PROGRAMME 2025/2026

1. BACKGROUND

An amount of R15,500,000 was initially made available for the resealing of existing roads, as approved by Council with the adoption of the draft budget on 31 March 2025. Council has since increased the allocation to R20,500,000 with the approval of the final 2025/2026 budget on 29 May 2025. A summary of the available funds is provided in the table below:

FUNDING SOURCE	DESCRIPTION	2025/2026 BUDGET
CRR	Roads Swatland: Resealing of Roads	R 20 000 000
MIG	Roads Swatland: Resealing of Roads	R 500 000
		<u>R 20 500 000</u>

This report therefore serves to provide an updated reseal programme, aligned with the revised budget allocation for the 2025/2026 financial year.

2. IDENTIFICATION OF STREETS AND DIVISION OF FUNDS

The available funds for the reseal works are proportionally divided between the respective towns of Malmesbury, Moorreesburg, Darling, Riebeek West and Riebeek Kasteel in accordance with the total resealing and rehabilitation priority lengths per town.

The respective streets were identified using the iRAMS Pavement Management System and visual inspections. This system prioritises roads according to the class of road and the current service condition. The attached list is prioritised in accordance with this system.

The surfaced road network of Chatsworth, Koringberg, Abbotsdale, Riverlands, Kalbaskraal and Yzerfontein is in a good to fair condition. Hence, the reseal and rehabilitation lengths do not warrant any immediate action when taking into account the cost effectiveness of establishing the asphalt plant and machinery to service these towns.

It is important to note that the calculated expense per road is merely preliminary at this stage and that not all preparation works in the road layers can be accounted for prior to exposing the said layers. The expense for the preparation works is booked against the reseal vote; it shall therefore have a direct influence on the amount of roads that can be resealed.

3. ALIGNMENT WITH THE IDP

This item links with Strategic Goal 3 of the IDP: Quality and Reliable Services

4. RECOMMENDATION

4.1 That the EMC approves the updated reseal programme, as attached to this report, in alignment with the revised budget allocation for the 2025/2026 financial year.

4.2 That the EMC takes note that the reseal programme as attached is preliminary and will be downscaled in relation to the expense of the preparation works.

(get) L D Zikmann
DIRECTOR: CIVIL ENGINEERING SERVICES
JMSS/jmss

MOORREESBURG						
Street	Start	End	Length	Breadth	Area	Estimate
Kiaat	Denne	Kameeldoring	70	5.0	350	R 56 000.00
Kameeldoring	Bloekom	Kiaat	305	5.0	1525	R 244 000.00
Patrys Circle	Kanarie	Kanarie	330	5.0	1650	R 264 000.00
Krisante Circle	Malva	Malva	305	5.0	1525	R 244 000.00
Bougavillea Circle	Blesbok	Blesbok	275	5.0	1375	R 220 000.00
Kipersol	CDS	Keurboom Cres	59	4.8	283	R 90 624.00
Moorrees	Sonop	Sonop	131	7.0	917	R 293 440.00
Hibiscus	Karee	CDS	55	5.6	308	R 98 560.00
Essenhout	Wildevy	CDS	86	4.8	413	R 132 096.00
Plein	Kerk	Retief	137	11.0	1507	R 482 240.00
Keerom	CDS	Basson	155	8.0	1240	R 396 800.00
Rivier	Hoof	Walter	412	6.7	2760	R 883 328.00
Ebeneser	Reservoir	Tuin	121	7.2	871	R 278 784.00
Reservoir	Main	Ebeneser	340	7.2	2448	R 783 360.00
Park	Vereeniging	Tuin	229	7.2	1649	R 527 616.00
Tuin	Main	Plein	204	6.8	1387	R 443 904.00
Walter	Main	River	222	7.2	1598	R 511 488.00
Rivier	Walter	Golf	139	6.7	931	R 298 016.00
Excelsior	Park	Tuin	224	7.2	1613	R 516 096.00
Dirkie Uys	Tuin	Retief	250	7.4	1850	R 592 000.00
Moorrees	Sonop	Heuwel	391	7.1	2776	R 888 352.00
Wildevy Cres	CDS	Karob	257	6.4	1645	R 526 336.00
Karob	CDS	Wildevy Cres	67	5.5	369	R 365 180.92
SUBTOTAL			4764		30991	R 9 136 220.92

MALMESBURY						
Street	Start	End	Length	Breadth	Area	Estimate
Berghaan	Kiewiet	Volstruis	380	5	1900	R 304 000.00
Volstruis	Alfa	Berghaan	270	7.5	2025	R 324 000.00
Arend	Alfa	Tinktinkie	150	5	750	R 120 000.00
Jan Fiskaal	Myrtle	Vink	218	5.1	1111.8	R 177 888.00
Papegaai	Alfa	Alfa	118	5.6	660.8	R 105 728.00
Sarel Cilliers	Moorrees	Buitekant	544	8.6	4678.4	R 1 431 209.06
Rothman	St.Thomas	St.John	208	6	1248	R 399 360.00
West	St.Thomas	St.John	206	6.4	1318.4	R 421 888.00
Terpentyn	Oleander	Viola	398	6	2388	R 764 160.00
Imhof	Hill	Dorp	376	7.2	2707	R 866 304.00
Hill	Vrede	Hill	70	6.5	455	R 145 600.00
Mark	Vrede	Hill	75	6.5	488	R 156 000.00
Pedro	Hof	CDS	50	3	150	R 24 000.00
Coligny	Rhodes	Du Toit	527	6.2	3267	R 1 045 568.00
Riebeeck	Amandelrug	Rainer	270	6	1620	R 518 400.00
Hof	Hill	Loedolf	275	6.5	1788	R 572 000.00
Loedolf	Hof	Imhoff	214	7.4	1583.6	R 506 752.00
Cinsaut	Berocca	Berocca	610	6	3660	R 1 171 200.00
Hout	Auction	Victoria	88	6	528	R 168 960.00
Hill	Piet Retief	Kerk	103	9	927	R 331 040.00
SUBTOTAL			5150		33254	R 9 554 057.06

RIEBEEK WES						
Street	Start	End	Length	Breadth	Area	Estimate
Remainder	Port Jackson	Conniffe January	357	5.0	1785	R 282 899.64
SUBTOTAL			357		1785	R 282 899.64

RIEBEEK KASTEEL						
Street	Start	End	Length	Breadth	Area	Estimate
Lelie	Vygie	Angelier	239	7.1	1697	R 297 892.58

SUBTOTAL	239		1697	R	297 892.58
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DARLING						
Street	Start	End	Length	Breadth	Area	Estimate
Amandelboom Cres	Bloekom	Bloekom	499	5	2492.75	R 398 840.13
Varkblom Cres	Bloekom	CDS	120	5	600	R 96 000.00
Stasie	Arcadia	Main	142	11	1562	R 536 969.67
Arcadia	Stasie	Evita Bezuidenhoudt	56	11	616	R 197 120.00
SUBTOTAL			816.55		5270.75	R 1 228 929.80
TOTAL			11327		72997	R 20 500 000.00



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Office of Directorate: Corporate Services
30 June 2025

8/1/B/2

ITEM 7.11 OF THE AGENDA OF AN EXECUTIVE MAYORAL COMMITTEE TO BE HELD ON 17 JULY 2025

ONDERWERP:	AFWYKING VAN VOORGESKREWE VERKRYGINGSPOSEDURES: BETALING VAN VERVOERKOSTE T.O.V. JEUGUITRUILPROGRAM TE DUITSLAND
SUBJECT:	DEVIATION FROM PRESCRIBED PROCUREMENT PROCEDURES: PAYMENT OF TRANSPORT COSTS I.R.O. YOUTH EXCHANGE PROGRAM TO GERMANY

1. BACKGROUND

At a meeting of the Executive Mayoral Committee held on 19 June 2024, approval was granted that a youth group consisting of youths and 2 adults from the Swartland area attend the youth camp in Germany from 13 to 22 July 2025, and that the vote number for External Affairs (9/201-1316-1512) may be used to cover the relevant expenses.

Kiez Landesverband in Sachsen-Anhalt, Germany, the inviting organisation, coordinates the transport of the respective groups between the airport in Berlin and the camping site in Quedlinberg, and has arranged for the services of a locally based transport company, amounting to 1 800 Euro in respect of the Swartland group.

It being impractical for the Municipality to procure the services of a transport contractor in Germany in terms of the Supply Chain prescripts, the acting Municipal Manager has granted approval for the payment of the said transfer costs of 1 800 Euro to the Landesverband Kinder- under Jugenderholungszentren Sachsen-Anhalt in terms of paragraph 36(1)(a)(v) of the Supply Chain Policy, from the vote number as indicated above.

2. LEGISLATION

The Supply chain Management Policy under paragraph 36(1)(a) allows the Accounting Officer to dispense with the official procurement processes for any required goods or services through any convenient process, which may include direct negotiations, but only –

- 2.1 in an emergency;
- 2.2 if such goods or services are produced or available from a single provider only;
- 2.3 for the acquisition of special works of art or historical objects where specifications are difficult to compile;
- 2.4 acquisition of animals for zoos and/or botanical specimens for nature and game reserves;
or

- 2.5 in any other exceptional case where it is impractical or impossible to follow the official procurement processes.

The accounting officer must record the reasons for any deviations in terms of sub regulation (1)(a) and (b) and report them to the next meeting of the council, or board of directors in the case of a municipal entity, and include as a note to the annual financial statements.

3. FINANCIAL IMPLICATIONS

Based on the exchange rate at the time that the transaction was effected, the total costs amounted to R37 966,50. The expenditure was allocated to vote number 9/201-1316-1512.

4. RECOMMENDATION

- 4.1 That cognisance be taken that the acting Municipal Manager has approved the payment of transport costs (between the airport and the camp site) to Kiez Landesverband i.r.o the delegates who will be participating in the Youth Exchange Programme in Germany during July 2025, and for the procurement prescripts to be deviated from in terms of paragraph 36(1)(a)(v) of the Supply Chain Management Policy for the following reason:
- The transport of all the youth delegates between the airport and the camp site is administered/coordinated by Kiez Landesverband as the inviting organisation, and it is therefore impractical for the Municipality to obtain the services of a Germany-based contractor in terms of its Supply Chain Management prescripts.
- 4.2 That it be noted that the expenditure amounting to R47 966,50 was allocated to mSCOA vote: 9/201-1316-1512;
- 4.3 That the Manager: Financial Statements and Control be instructed to include the above reason as a note to the financial statements, when same are compiled.

4. AANBEVELING

- 4.1 Dat kennis geneem word dat die waarnemende Munisipale Bestuurder die betaling goedgekeur het van vervoerkostes (tussen die lughawe en die kampterrein) aan Kiez Landesverband ten opsigte van die afgevaardigdes wat aan die Jeug-Uitruilprogram in Duitsland sal deelneem in Julie 2025, en vir afwyking van die verkrygingsproses in terme van paragraaf 36(1)(a)(v) van die Voorsieningskanaalbestuursbeleid vir die volgende rede:
- Die vervoer van al die jeugafgevaardigdes tussen die lughawe en die kampterrein word geadministreer/gekoördineer deur Kiez Landesverband as die uitnodigende organisasie, en dit gevolglik onprakties is vir die Munisipaliteit om die dienste van 'n Duisland-gebaseerde kontrakteur te bekom in terme van die voorskrifte van die Voorsieningskanaalbestuursbeleid.
- 4.2 Dat kennis geneem word dat die uitgawe ten bedrae van R37 966,50 toegewys was teen mSCOA posnommer: 9/201-1316-1512;
- 4.3 Dat die Bestuurder: Finansiële State en Beheer opdrag gegee word om bogenoemde rede as 'n aantekening by die finansiële state in te sluit, wanneer dit saamgestel word.

(get) M S Terblanche

MUNICIPAL MANAGER



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Office of the Director Corporate Services

26 June 2025

4/6/2

ITEM 7.12 OF THE AGENDA OF AN EXECUTIVE MAYORAL COMMITTEE MEETING TO BE HELD ON 17 JULY 2025

SUBJECT: DEVIATION FROM PRESCRIBED PROCUREMENT PROCEDURES: TRAFFIC/LAW ENFORCEMENT OFFICER TRAINING 2025: GENE LOUW TRAFFIC COLLEGE (DEPARTMENT OF TRANSPORT AND PUBLIC WORKS – WESTERN CAPE)

1. BACKGROUND

- 1.1 Traffic /Law Enforcement officers must complete different training programmes in order to perform their relevant functions optimally. The following list of identified training needs are currently being provided by Gene Louw Traffic College for the period 1 July 2025 till 31 March 2026:
- a. Examiner of Driving License
 - b. Examiner of Vehicles
 - c. Basic Traffic Officer (including Fire Arms Proficiency/Regulation 21)
 - d. Arresting Officer
 - e. Evidentiary Breath Alcohol Testing
 - f. Traffic Warden (including Fire Arms Proficiency/Regulation 21)
 - g. Motor vehicle inspectors
 - h. Overload control
 - i. Speed training
 - j. Roadside examination of vehicles
 - k. Draeger Operator
- 1.2 Gene Louw Traffic College, under the Department of Transport and Public Works (Western Cape), is the only accredited service provider capable of delivering the complete suite of training modules (as outlined in sections a. to k.). While alternative service providers do exist, they are not equipped to offer all required modules under one roof. Appointing multiple providers would lead to increased costs for the municipality, including additional travel expenses and the loss of more manpower due to extended time away from duty.
- 1.3 In light of the above, and since testing the market would be impractical and would not yield cost-effective or operationally viable alternatives, the Municipal Manager, under paragraph 36(a) of the Supply Chain Management Policy as per paragraph 2 below, granted approval for the supply chain prescripts to be deviated from in this instance.

2. LEGISLATION

- 2.1 (1) A supply chain management policy may allow the accounting officer-
- (a) To dispense with the official procurement processes established by the policy and to procure any requires goods or services through any convenient process, which may include direct negotiations, but only-

- (i) In an emergency;
 - (ii) If such goods or services are produced or available from a single provider only;
 - (iii) For the acquisition of special works of art or historical objects where specifications are difficult to compile;
 - (iv) Acquisition of animals for zoos;
 - (v) In any other exceptional case where it is impractical or impossible, to follow the official procurement processes.
- (b) To ratify any minor breaches of the procurement processes by an official or committee acting in terms of delegated powers or duties, which are purely of a technical nature.
- (2) The accounting officer must record the reasons for any deviations in terms of sub regulation (1) (a) and (b) and report them to the next meeting of the council, or board of directors in the case of a municipal entity, and include as a note to the annual financial statements.
- (3) Sub regulation (2) does not apply to the procurement of goods and services contemplated in regulation 11 (2)."

3. ALIGNMENT TO THE INTEGRATED DEVELOPMENT PLAN

In terms of **Chapter 7 of the Swartland Municipality's Integrated Development Plan (IDP)**, the proposed training initiative is aligned with **Strategic Goal 3**, which aims to promote **inclusive economic growth, job creation, and skills development**. The training programme will contribute directly to building local capacity, improving employability, and enhancing service delivery by equipping municipal staff with critical skills aligned to the municipality's developmental priorities.

4. FINANCIAL IMPLICATIONS

4.1 The cost per employee per day for the training is:

Training Programme	Cost per person per day
a) Arresting Officer	R 398.24
b) Evidentiary Breath Alcohol Testing	R 398.24
c) Traffic Warden (Fire Arms Proficiency)	R 398.24
d) Motor vehicle inspectors	R 398.24
e) Overload control	R 398.24
f) Speed training	R 398.24
g) Roadside examination of vehicles	R 398.24
h) Draeger Operator	R 398.24
i) National Land Transport Act	R 398.24
j) On site gap analysis	R 398.24
k) Traffic Officer (Fire Arms Proficiency)	R 398.24

l) Examiner of Vehicles (EOV) refresher	R 398.24
m) Examiner for Driving License refresher	R 398.24
FULL TRAINING COURSE	COST PER PERSON
n) Examiner of Vehicles (EOV) (Different Grades)	R 14 635.38
o) Examiner for Driving License (Different Grades)	R 17 656.22
p) Basic Traffic Officer Training	R 40 136.47

4.1/...

- 4.2 Training expenditure will be allocated to vote 9/213-1195-953, where sufficient provision is made for the expense.

5. RECOMMENDATION

- 5.1 That cognizance be taken that the Municipal Manager has granted approval for the appointment of Gene Louw Traffic College (Department of Transport and Public Works – Western Cape) as the service provider for the training interventions listed in this report, and for the procurement prescripts to be deviated from in terms of paragraph 36(1)(a)(v) of the Supply Chain Management Policy for the following reason:

- Training is required on an individual basis, as and when the operational need arises. Therefore, it is essential to appoint a service provider that can offer training aligned with the municipality's operational timeframes and on a per-employee basis. It would be impractical to engage multiple service providers for the training modules as outlined.

- 5.2 That it be noted that the expenditure is allocated to mSCOA vote: 9/213-1195-953 (Training: Efficiency Development);
- 5.3 That the Manager: Financial Statements and Control be instructed to include the above reason as a note to the financial statements, when same are compiled.

AANBEVELING

- 5.1 Dat kennis geneem word dat die Munisipale Bestuurder goedkeuring verleen het vir die aanstelling van Gene Louw Verkeerskollege (Departement van Vervoer en Publieke Werke – Wes-Kaap) as die diensverskaffer vir die opleidingsintervensies soos gelys in hierdie verslag, en dat daar van die verkrygingsvoorskrifte afgewyk word in terme van paragraaf 36(1)(a)(v) van die Verkrygingsbestuursbeleid vir die volgende rede:

- Opleiding word op 'n individuele basis vereis, soos en wanneer die operasionele behoefte ontstaan. Daarom is dit noodsaaklik om 'n diensverskaffer aan te stel wat opleiding kan aanbied wat in lyn is met die munisipaliteit se operasionele tydsraamwerke en op 'n per-werknemer basis. Dit sou onprakties wees om verskeie diensverskaffers vir die opleidingsmodules soos uiteengesit te betrek.

- 5.2 Dat kennis geneem word dat die uitgawe geallokeer word teen mSCOA pos: 9/213-1195-953 (Training: Efficiency Development);
- 5.3 Dat die Bestuurder: Finansiële State en Beheer opdrag gegee word om die bogenoemde rede as 'n aantekening by die finansiële state in te sluit wanneer dit opgestel word.

(get) M S Terblanche
MUNICIPAL MANAGER



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Office of the Director Corporate Services

26 June 2025

4/6/2

ITEM 7.13 OF THE AGENDA OF AN EXECUTIVE MAYORAL COMMITTEE MEETING TO BE HELD ON 17 JULY 2025

SUBJECT: DEVIATION FROM PRESCRIBED PROCUREMENT PROCEDURES: HUMAN RESOURCES MANAGEMENT SYSTEM & PAYROLL SYSTEM TRAINING: PAYDAY SOFTWARE SYSTEMS (PTY) LTD

1. BACKGROUND

1.1 The Human Resources and Payroll Departments require targeted, client/system-specific training to ensure that officials are equipped to perform their functions efficiently and in alignment with the municipality's operational standards. The following training modules have been identified as essential for the 2024/2025 financial year:

- 1.1 Basic Report Writer Module
- 1.2 Equity Module
- 1.3 ESS Module
- 1.4 Leave Module
- 1.5 Principles of Payroll Module
- 1.6 Skills Module

1.2 These modules are all part of the PayDay Software Systems environment, which is the payroll and human resources management system currently in use by the municipality.

1.3 The Municipal Manager has granted approval for the normal formal procurement process to be deviated from to directly appoint **PayDay Software Systems (Pty) Ltd** as the service provider for the abovementioned training, based on the following grounds:

- **Client-Specific Training Requirements:** The training must be delivered within the operational context of our municipality using our existing PayDay HR and payroll system. Generic training from alternative providers would not be applicable or effective.
- **Exclusive Service Offering:** PayDay Software Systems (Pty) Ltd is the **only accredited provider** capable of delivering all the required modules as a complete package.
- **Cost and Efficiency Considerations:** Procuring individual modules from multiple providers would significantly increase costs and result in loss of productivity due to fragmented training schedules and additional travel arrangements.
- **Operational Flexibility:** Training is required on an as-needed basis to accommodate official's availability and operational demands. PayDay Software is able to offer this flexibility.

2. LEGISLATION

2.1/...

2.1/...

- (1) A supply chain management policy may allow the accounting officer-
 - (a) To dispense with the official procurement processes established by the policy and to procure any requires goods or services through any convenient process, which may include direct negotiations, but only-
 - (i) In an emergency;
 - (ii) If such goods or services are produced or available from a single provider only;
 - (iii) For the acquisition of special works of art or historical objects where specifications are difficult to compile;
 - (iv) Acquisition of animals for zoos;
 - (v) In any other exceptional case where it is impractical or impossible, to follow the official procurement processes.
 - (b) To ratify any minor breaches of the procurement processes by an official or committee acting in terms of delegated powers or duties, which are purely of a technical nature.
- (2) The accounting officer must record the reasons for any deviations in terms of sub regulation (1) (a) and (b) and report them to the next meeting of the council, or board of directors in the case of a municipal entity, and include as a note to the annual financial statements.
- (3) Sub regulation (2) does not apply to the procurement of goods and services contemplated in regulation 11 (2)."

3. ALIGNMENT TO THE INTEGRATED DEVELOPMENT PLAN

In terms of **Chapter 7 of the Swartland Municipality's Integrated Development Plan (IDP)**, the proposed training initiative is aligned with **Strategic Goal 3**, which aims to promote **inclusive economic growth, job creation, and skills development**. The training programme will contribute directly to building local capacity, improving employability, and enhancing service delivery by equipping municipal staff with critical skills aligned to the municipality's developmental priorities.

4. FINANCIAL IMPLICATIONS

- 4.1 The cost for training is calculated at a daily rate per official. The total cost amounts to R97 635.00 (including other costs).

Training Programme	Number of Officials	Cost per official per day	Total Cost
a) Basic Report Writer Module	0	R 0.00	R 0.00
b) Equity Module	2	R 3 060.00	R 6 120.00
c) ESS Module	2	R 3 060.00	R 6 120.00
d) Leave Module	2	R 3 060.00	R 6 120.00
e) Principles of Payroll Module	2	R 4 799.00	R 9 598.00
f) Skills Module	3	R 3 060.00	R 9 180.00
g) Other costs (R28 996.00 + R31 501.00)			R 60 497.00
Total Cost			R 97 635.00

- 4.2 Adequate provision has been made in the current Training: Efficiency Development budget (Vote Number: 9/213-1195-953) for the 2024/2025 financial year.

5. RECOMMENDATIONS

- 5.1 That cognizance be taken that the Municipal Manager has granted approval for the appointment of PayDay Software Systems as the service provider for the training interventions listed in this report, and for the procurement prescripts to be deviated from in terms of paragraph 36(1)(a)(v) of the Supply Chain Management Policy for the following reason:
- The training is highly specialised and system-specific to the PayDay Software System currently in use by the municipality, and the nature of the training requires flexibility in scheduling and delivery, and it would therefore be impractical to follow a formal bidding process.
- 5.2 That it be noted that the expenditure is allocated to mSCOA vote: 9/213-1195-953 (Training: Efficiency Development);
- 5.3 That the Manager: Financial Statements and Control be instructed to include the above reason as a note to the financial statements, when same are compiled.

AANBEVELING

- 5.1 Dat kennis geneem word dat die Munisipale Bestuurder goedkeuring verleen het vir die aanstelling van PayDay Software Systems as die diensverskaffer vir die opleidingsintervensies soos gelys in hierdie verslag, en dat daar van die verkrygingsvoorskrifte afgewyk word in terme van paragraaf 36(1)(a)(v) van die Verkrygingsbestuursbeleid vir die volgende rede:
- Die opleiding is hoogs gespesialiseerd en stelselspesifiek vir die PayDay-sagtewarestelsel wat tans deur die Municipaliteit gebruik word, en die aard van die opleiding vereis buigsaamheid in skedulering en aanbieding, en dit sou dus onprakties wees om 'n formele tenderproses te volg.
- 5.2 Dat kennis geneem word dat die uitgawe geallokeer word teen mSCOA pos: 9/213-1195-953 (Training: Efficiency Development);
- 5.3 Dat die Bestuurder: Finansiële State en Beheer opdrag gegee word om die bogenoemde rede as 'n aantekening by die finansiële state in te sluit wanneer dit opgestel word.

(sgd) M S Terblanche

MUNICIPAL MANAGER



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Office of Directorate: Civil Engineering
30 June 2025

8/1/B/2

ITEM 7.14 FOR AGENDA OF EXECUTIVE MAYORAL COMMITTEE TO BE HELD ON 17 JULY 2025.

SUBJECT: DEVIATION FROM PRESCRIBED PROCUREMENT PROCEDURES: URGENT REPAIR WORK TO THE SUBMERSIBLE PUMP NO 3 AT THE INLET WORKS OF THE MALMESBURY WWTW

1. BACKGROUND

The inlet works at a waste water treatment works receives raw sewerage and provides for elevation through submersible pumps. This enables gravity flow to the rest of the treatment plant. Without the submersible pumps, flow to the treatment process would be interrupted leading to process failure. Raw sewerage would also back-up in the distribution network and spillages would occur at manholes. The inlet works at a WWTW is therefore a critical component and proper operation is essential for a functioning sewer service.

The inlet works at the Malmesbury WWTW comprise three submersible pumps which are configured in a two plus one arrangement under normal flow conditions and a two arrangement under peak flow conditions. One of these pumps suffered mechanical failure. CAW (Cape Armature Winders) was requested to assess the extent of the repair work required and to prepare a quotation.

The quotation amounted to R 60,685.00 (excluding VAT).

The Supply Chain Management Policy states that for the procurement of goods and services for any amount higher than R30,000.00 (including VAT), a formal tender process must be followed. However the Municipal Manager has approved that the repairs to the pump be handled as an emergency due to the inevitable failure in sewer services should the pump be out of service for an extended period of time.

2. LEGISLATION

The Supply Chain Management Policy under paragraph 36(1)(a) allows the Accounting Officer to dispense with the official procurement processes for any required goods or services through any convenient process, which may include direct negotiations, but only –

- 2.1 in an emergency;
- 2.2 if such goods or services are produced or available from a single provider only;
- 2.3 for the acquisition of special works of art or historical objects where specifications are difficult to compile;
- 2.4 acquisition of animals for zoos and/or botanical specimens for nature and game reserves; or
- 2.5 in any other exceptional case where it is impractical or impossible to follow the official procurement processes;

The accounting officer must record the reasons for any deviations in terms of sub regulation (1)(a) and (b) and report them to the next meeting of the council, or board of directors in the case of a municipal entity, and include as a note to the annual financial statements."

3. FINANCIAL IMPLICATIONS

The expenditure was allocated to vote number 9/239-849-425 and there is sufficient funding available for the quoted amount.

4. ALIGNMENT WITH THE INTEGRATED DEVELOPMENT FRAMEWORK

The provision of sewer services aligns with Strategic Goal 3: Quality and Reliable Services.

5. RECOMMENDATION

- 5.1 That cognisance be taken of the deviation from the prescribed procurement procedures in terms of Section 36 of the Supply Chain Management Policy.
- 5.2 That cognisance be taken of the action of the Municipal Manager to approve the repair of the pump at the Malmesbury Wastewater Treatment Works by CAW for the amount of R 60,685.00 (excluding VAT).
- 5.3 That the reason for the deviation from the prescribed procurement process be recorded as follows:
 - The submersible pump would have been left out of service for an extended period of time following due process;
 - This would have resulted in treatment process failure, the flooding of the sewerage drainage system and an interruption in the sewerage service;
 - The repair work to the pump had therefore to be handled as an emergency.
- 5.4 That it be noted that the expenditure was allocated to mSCOA Code: 9/239-849-425 and that there is sufficient funding available for the quoted amount of R 60,685.00 excluding VAT.
- 5.5 That the Manager: Financial Statements and Control be instructed to include the above reason as a note to the financial statements, when same are compiled.

(get) L D Zikmann

DIRECTOR: CIVIL ENGINEERING SERVICES

JB/vp



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Office of Directorate: Civil Engineering
30 June 2025

8/1/B/2

ITEM 7.15 FOR AGENDA OF EXECUTIVE MAYORAL COMMITTEE TO BE HELD ON 17 JULY 2025

SUBJECT: DEVIATION FROM PRESCRIBED PROCUREMENT PROCEDURES: URGENT REPAIR WORK TO THE SUBMERCIBLE PUMP NO 2 AT THE MADELIEFIE PUMPSTATION IN RIEBEEK KASTEEL.

1. BACKGROUND

The Madeliefie sewer pump station in Riebeek Kasteel collects and transfers raw sewerage from the residential areas in Riebeek Kasteel to the Riebeek Kasteel WWTW. The pump station is equipped with two pump sets. One of the pumps suffered mechanical failure resulting in periodic overflow of raw sewerage at the pump station.

CAW, a reputable company with the required skills and equipment was requested to assess the extent of repairs and to prepare a quotation. The quotation was received and amounts to R 34,650.00 (excluding VAT).

The Supply Chain Management Policy states that for the procurement of goods and services for any amount higher than R30,000.00 (including VAT), a formal tender process must be followed. However the Municipal Manager has approved that the repairs to the pump be handled as an emergency by CAW due to the inevitable failure in sewer services and the overflow of raw sewerage should the pump be out of service for an extended period of time following due process.

2. LEGISLATION

The Supply Chain Management Policy under paragraph 36(1)(a) allows the Accounting Officer to dispense with the official procurement processes for any required goods or services through any convenient process, which may include direct negotiations, but only –

- 2.1 in an emergency;
- 2.2 if such goods or services are produced or available from a single provider only;
- 2.3 for the acquisition of special works of art or historical objects where specifications are difficult to compile;
- 2.4 acquisition of animals for zoos and/or botanical specimens for nature and game reserves; or
- 2.5 in any other exceptional case where it is impractical or impossible to follow the official procurement processes;

The accounting officer must record the reasons for any deviations in terms of sub regulation (1)(a) and (b) and report them to the next meeting of the council, or board of directors in the case of a municipal entity, and include as a note to the annual financial statements."

3. FINANCIAL IMPLICATIONS

The expenditure was allocated to vote number 9/240-849-381 and there is sufficient funding available for the quoted amount.

4. ALIGNMENT WITH THE INTEGRATED DEVELOPMENT FRAMEWORK

The provision of sewer services aligns with Strategic Goal 3: Quality and Reliable Services.

5. RECOMMENDATION

- 5.1 That cognisance be taken of the deviation from the prescribed procurement procedures in terms of Section 36 of the Supply Chain Management Policy.
- 5.2 That cognisance be taken of the action of the Municipal Manager to approve the repair of the pump at the Madeliefie Pump station by CAW for the amount of R 34,650.00 (excluding VAT).
- 5.3 That the reason for the deviation from the prescribed procurement process be recorded as follows:
- The submersible pump would have been left out of service for an extended period of time while following due process;
 - This would have resulted in the flooding of the sewerage pump station and an interruption in the sewerage service;
 - The repair work to the pump had therefore to be handled as an emergency.
- 5.3 That it be noted that the expenditure was allocated to mSCOA Code: 9/240-849-381 and that there is sufficient funding available for the quoted amount of R 34,650.00 (excluding VAT).

(sgd) L D Zikmann

DIRECTOR: CIVIL ENGINEERING SERVICES

JB/vp



Verslag Φ Ingxelo Φ Report

Office of Directorate: Civil Engineering
30 June 2025

8/1/B/2

ITEM 7.16 FOR AGENDA OF A EXECUTIVE MAYORAL COMMITTEE TO BE HELD ON 17 JULY 2025

SUBJECT: CORRECTION OF APPROVED AMOUNT: DEVIATION FROM PRESCRIBED PROCUREMENT PROCEDURES: REPAIR WORK TO CATERPILLAR WHEELED LOADER CK43236
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It was reported for cognisance to the Executive Mayoral Committee during a meeting held on 21 May 2025 under item 7.32 of the agenda that the Municipal Manager has approved repairs of the brakes of the above mentioned machine in accordance with paragraph 2(6)(g) of the Supply Chain Management Policy. It was further reported that the approval was for the amount of R36 382.53 (Excluding VAT). The amount mentioned in the report was mistakenly indicated as VAT Exclusive while VAT was already including in the quoted amount of R36 382.53 of the OEM service and support agent, Barlow World Equipment. The report is attached for reference.

The approval has since been corrected, repairs executed and the correct amount of R36 382.53 (Including VAT) paid to the service provider.

RECOMMENDATION

That it be noted that the amount mentioned in a report tabled at a meeting of the Executive Mayoral Committee held on 21 May 2025 under item 7.32 of the agenda was mistakenly indicated as VAT Exclusive while VAT was already including in the quoted amount of R36 382.53 of the OEM service and support agent, Barlow World Equipment.

(get) L D Zikmann

DIRECTOR: CIVIL ENGINEERING SERVICES
JB/jb



Verslag Φ Ingxelo Φ Report

Office of Directorate: Civil Engineering
24 April 2025

6/1/2/1

ITEM 7.32 FOR AGENDA OF EXECUTIVE MAYORAL COMMITTEE TO BE HELD ON 21 MAY 2025

SUBJECT: DEVIATION FROM PRESCRIBED PROCUREMENT PROCEDURES: REPAIR WORK TO CATERPILLAR WHEELED LOADER CK43236

1. BACKGROUND.

The Municipality deploys a wheeled loader CK43236 in the streets and storm water division in Malmesbury. The details of the machine are as follows:

Registration Number	CK43236	Division	Streets and Stormwater, Malmesbury
Description	Caterpillar wheeled loader	Km's/Hours	7350 Hours
Year	2011	Due replacement	The replacement is not scheduled to occur within the next 5 years.

The wheeled loader encountered problems with the brakes and Barloworld Equipment, the agents for Caterpillar, was called out for an assessment. It was determined that the brake liners required replacement and the parking brake assembly required repairs. The Municipality was supplied a quotation to the amount of R 36 382.53 excluding VAT

The Supply Chain Management Policy states that for the procurement of goods and services for any amount higher than R 30,000.00 (including VAT), a formal tender process must be followed. However, the Municipal Manager has approved that Barloworld Equipment be appointed in terms of paragraph 2(6)(g) of the SCM Policy for repairing the repairs off CK43246 as they are the authorised agents for Caterpillar.

2. LEGISLATION

The Supply Chain Management Policy under paragraph **2(6)** states that: *This Policy, except where provided otherwise, does not apply in respect of: (g) machinery or other equipment serviced and repaired by the agent of that machinery or equipment.*

3. FINANCIAL IMPLICATIONS

The expenditure will be allocated to the vehicle repair vote number 9/7-13-5 and there is sufficient funding available for the quoted amount.

4. ALIGNMENT WITH THE 2023 INTEGRATED DEVELOPMENT PLAN

The provision of waste removal services aligns with Strategic Goal 3: Quality and reliable services of the IDP.

5. RECOMMENDATION

- 5.1 That cognisance be taken that the Municipal Manager has approved the repairs to the brakes of CK43246 for the amount of R36 382.53 excluding VAT by Barloworld Equipment.
- 5.2 That cognisance be taken that in terms of paragraph 2(6) (g) of the SCM Policy a formal tender process was not followed as Barloworld Equipment is the agent for Caterpillar equipment.
- 5.3 That it be noted that the expenditure will be allocated to mSCOA Code: 9/7-13-5 and that there is sufficient funding available for the quoted amount of R36 382.53 excluding VAT.
- 5.4 That the Manager: Financial Statements and Control be instructed to include the above reason as a note to the financial statements when compiled.

BESLUIT

- (a) Dat kennis geneem word van die afwyking van die voorgeskrewe verkrygings-prosedures ingevolge paragraaf 36 van die Voorsieningkanaalbestuursbeleid;
- (b) Dat kennis geneem word van die aksie van die Munisipale Bestuurder om goedkeuring te verleen vir die herstel van die remme van CK 43246 deur Barloworld Equipment ten bedrae van R36 382.53 (BTW uitgesluit);
- (c) Dat verder kennis geneem word dat, in terme van paragraaf 2(6)(g) van die Voorsieningkanaalbestuursbeleid, dit nie nodig is om 'n formele tenderproses te volg nie, aangesien Barloworld die gemagtigde agent van Caterpillar-toerusting is;
- (d) Dat die uitgawe ten bedrae van R36 382.53 (BTW uitgesluit) teen posnommer 9/7-13-5 verreken word en dat daar voldoende fondse beskikbaar is;
- (e) Dat die Senior Bestuurder: Finansiële State en Batebestuur in terme van die Voorsieningkanaalbestuursbeleid opdrag gegee word om bovermelde redes as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

AFSKRIFTE:

- 1. DS – vir kennisname
- 2. Snr.Best. Fin State en Batebestuur – (e), vir aandag
- 3. Snr.Best: SCM – vir kennisname